



# CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

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TOWN CLERK & CEO: Katherine

Jang

3<sup>rd</sup> February 2026

## **SUMMONS TO ATTEND A MEETING OF CHIPPING NORTON TOWN COUNCIL**

TO: All Members of Chipping Norton Town Council

VENUE: Lower Hall, Chipping Norton Town Hall

DATE: Monday 9<sup>th</sup> February 2026

TIME: 6:30pm

Cllrs. Sandra Coleman (Town Mayor) Steve Akers (Deputy Mayor), Cora Schor-Brener, Ben Bibby, Mike Cahill, Tom Festa, Ian Finney, Jo Graves, Alex Keyser, Dom Rickard, Athos Ritsperis, Michael Rowe, Mark Walker, Emily Weaver, Sharon Wheaton and Natasha Whitmill.

Katherine Jang  
Town Clerk & CEO

### Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

### A G E N D A

**1. Apologies for absence.**

To consider apologies for absence.

Members who are unable to attend the meeting should notify the Town Clerk ([townclerk@chippingnorton-tc.gov.uk](mailto:townclerk@chippingnorton-tc.gov.uk)) prior to the meeting, stating the reason for absence.

**2. Declaration of interests.**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

**3. Minutes**

To approve the minutes of the Full Council Meeting held on the 8<sup>th</sup> December 2025.

**4. Public Participation**

The meeting will adjourn for this item

Members of the public may speak for a maximum of five minutes each during the period of public participation.

**5. West Oxfordshire District Councillors update**

To receive any updates and information from Chipping Norton's Ward Councillors sitting on WODC.

**6. Oxfordshire County Councillors update**

To receive any updates and information from Chipping Norton's Ward Councillors sitting on WODC.

**7. Civic announcements**

To receive a report from The Mayor on Civic engagement and activities.

**8. Reports from representatives of outside bodies**

To receive an update from members who sit on outside bodies.

**9. Minutes and reports from Committees**

To note the draft minutes and any related recommendations of the following committee and sub-committee meetings:

- a. Staffing Sub-Committee, 19<sup>th</sup> December 2025
- b. Traffic Advisory Sub-Committee, 29<sup>th</sup> January 2026
- c. Community Committee, 12<sup>th</sup> January 2026
- d. Strategic Planning Committee, 19<sup>th</sup> January 2026
- e. Finance and Resources Committee, 2<sup>nd</sup> February 2026

**10. Correspondence**

To receive any correspondence for Council to note or respond to.

**11. Council Action Plan**

To note the Council Action Plan

**12. Annual Town Meeting**

To note the upcoming meeting of the Town (27<sup>th</sup> April, 7pm)

**13. Calendar of Meetings**

To receive a report and a proposed calendar of meetings for municipal year 2026-7.

**14. Pool Meadow**

To consider an update and revised project plan following meeting with Beaumont Rivers

**15. Town Hall Restoration**

To receive an update and EOI to National Lottery Heritage Fund and potential heritage open day

**16. Skatepark**

To receive an update

**17. Consultation on Local Government Reorganisation**

To consider a formal response to the consultation from West Oxfordshire District Council's proposal for two unitary councils.

**18. Policies and Governance**

- a. To approve the following policies and governance documents as reviewed by the Finance and Resources Committee:
  - I. IT Policy

**19. AGAR Assertion 10**

To confirm that the Council complies with new data protection laws as part of the Annual Governance and Accountability Return (AGAR).

**20. Planning Applications**

To receive a schedule of planning applications from West Oxfordshire District Council.

**21. Date of the next meeting – Monday 23<sup>rd</sup> March 2026**