



# CHIPPING NORTON TOWN COUNCIL

## THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

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Office Hours: Mon – Fri 9am – 1pm

TOWN CLERK and CEO: Katherine Jang

6<sup>th</sup> January 2026

### **SUMMONS TO ATTEND A MEETING OF COMMUNITY COMMITTEE**

TO: All Members of Community Committee

VENUE: The Council Chamber, Chipping Norton Town Hall

DATE: 12<sup>th</sup> January 2026

TIME: 6:30pm

Katherine Jang  
Town Clerk and CEO

#### Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

### A G E N D A

#### **1. Apologies for absence.**

To consider apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk ([townclerk@chippingnorton-tc.gov.uk](mailto:townclerk@chippingnorton-tc.gov.uk)) prior to the meeting, stating the reason for absence.

#### **2. Declaration of interests.**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct

#### **3. Minutes**

To approve the minutes of the committee meeting held on 3<sup>rd</sup> November 2025.

#### **4. Public Participation**

The meeting will adjourn for this item

Members of the public may speak for a maximum of five minutes each during the period of public participation.

#### **5. Committee Action Plan review**

To note the Committee Action plan

#### **6. Community Venues**

- a. To receive an update from the Events Officer
- b. To consider a report from the Responsible Finance Officer following a review of the Lettings Terms and Conditions and Lettings Policy.

**7. Events**

To receive an update from the Events Officer

**8. Play Areas**

To receive a report following the annual ROSPA inspection in December 2025.

**9. Skatepark Project**

To receive an update

**10. Keep Chippy Beautiful**

To receive an update.

**11. Date of the next meeting – Monday 2<sup>nd</sup> March 2026**