



# CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

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Office Hours: Mon – Fri 9am – 1pm

TOWN CLERK and CEO: Katherine Jang

8 July 2025

## **SUMMONS TO ATTEND A MEETING OF THE FINANCE & RESOURCES COMMITTEE**

TO: All Members of the Finance and Resources Committee

VENUE: The Council Chamber, Chipping Norton Town Hall

DATE: 14<sup>th</sup> July 2025

TIME: 6:30pm

Katherine Jang  
Town Clerk and CEO

### Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

## A G E N D A

### **1. Election of Chair**

To receive nominations for and elect the Chair of the Finance and Resources Committee for the municipal year 2025/26

### **2. Election of Vice-Chair**

To receive nominations for and elect the Vice-Chair of the Finance and Resources Committee for the municipal year 2025/26

### **3. Apologies for absence.**

To receive apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk ([townclerk@chippingnorton-tc.gov.uk](mailto:townclerk@chippingnorton-tc.gov.uk)) prior to the meeting, stating the reason for absence.

### **4. Declaration of interests.**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

### **5. Minutes**

To approve the minutes of the Finance and Resources Committee meeting held on 17<sup>th</sup> March 2025.

### **6. Public participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation.

### **7. Committee action plan**

To review the committee action plan for the municipal year 2025/26.

**8. Income and expenditure**

- a. To receive detailed current income and expenditure reports by budget heading.
- b. To note an update following the Public Works Loan application

**9. Schedule of payments for approval**

To receive the schedule of payments.

**10. Forward work programme**

- a. To review the following policies:
  - i. Co-option Policy
  - ii. Mayor's Allowance Policy
  - iii. Investment Strategy

**11. Grants**

To receive and consider the first tranche of grant applications for municipal year 2025/26

**12. Date of next meeting – Monday 22<sup>nd</sup> September 2025**