



CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

TEL: 01608 642341 Fax: 01608 645206

Email: townclerk@chippingnorton-tc.gov.uk

Office Hours: Mon – Fri 9am – 1pm

TOWN CLERK and CEO: Katherine Jang

1st July 2025

SUMMONS TO ATTEND A MEETING OF STRATEGIC PLANNING COMMITTEE

TO: All Members of the Strategic Planning Committee

VENUE: Council Chamber, Chipping Norton Town Hall

DATE: Monday 7th July 2025

TIME: 6:30pm

Katherine Jang

Town Clerk and CEO

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

A G E N D A

1. Election of Chair

To receive nominations for and elect the Chair of the Strategic Planning Committee for the municipal year 2025/26

2. Election of Vice-Chair

To receive nominations for and elect the Vice-Chair of the Strategic Planning Committee for the municipal year 2025/26

3. Apologies for absence

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk (townclerk@chippingnorton-tc.gov.uk) prior to the meeting, stating the reason for absence.

4. Declaration of interests

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct

5. Minutes

- To approve the minutes of the Committee meeting held on the 10th March 2025.
- To note the minutes of the Traffic Advisory Sub-committee held on 26th June 2025.
- To note the minutes of the Climate and Ecology Working Group held on the 23rd June 2025.

6. Public Participation

The meeting will adjourn for this item

Members of the public may speak for a maximum of five minutes each during the period of public participation.

7. Committee action plan

To review the committee action plan for the municipal year 2025-26.

8. East Chipping Norton Development

To receive any updates

9. Cemetery

- a. To receive a quotation for the repair of the Colonnade.
- b. To receive and consider an application for a memorial bench or tree.
- c. To receive and consider a request for an additional memorial.

10. Grounds Maintenance

To receive a written update from the Assets and Operations Officer.

11. Planning Applications

To receive a schedule of planning application from West Oxfordshire District Council

12. Date of Next Meeting – Monday 15th September 2025