



# CHIPPING NORTON TOWN COUNCIL

## THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

TEL: 01608 642341

Email: [townclerk@chippingnorton-tc.gov.uk](mailto:townclerk@chippingnorton-tc.gov.uk)

Office Hours: Mon – Fri 9am – 1pm

TOWN CLERK: Katherine Jang

19<sup>th</sup> June 2025

### **SUMMONS TO ATTEND A MEETING OF THE TRAFFIC ADVISORY SUB-COMMITTEE**

TO: All Members of the Traffic Advisory Sub-Committee

VENUE: Online – Via Microsoft TEAMS  
[Join the meeting now](#)  
Meeting ID: 365 534 271 321  
Passcode: Xt7wj76B

DATE: Thursday 26<sup>th</sup> June 2025

TIME: 2:00pm

Katherine Jang  
Town Clerk

#### Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

### A G E N D A

#### **1. Election of Chair**

To receive nominations for and elect the Chair of the Traffic Advisory Sub-Committee for the municipal year 2025/26

#### **2. Election of Vice-Chair**

To receive nominations for and elect the Vice-Chair of the Traffic Advisory Sub-Committee for the municipal year 2025/26

#### **3. Apologies for absence.**

To consider apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk ([townclerk@chippingnorton-tc.gov.uk](mailto:townclerk@chippingnorton-tc.gov.uk)) prior to the meeting, stating the reason for absence.

#### **4. Declaration of interests.**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct

**5. Minutes**

To approve the Minutes from the sub-committee meeting held on the 27<sup>th</sup> March 2025.

**6. Public Participation**

The meeting will adjourn for this item. Members of the public may speak for a maximum of five minutes each during the period of public participation

**7. LCWIP**

To receive an update

**8. County Officer's Report**

To receive a report from Oxfordshire County Council.

**9. District Officer's Report**

To receive a report from West Oxfordshire District Council

**10. Update from Cllr Saul on OCC Highways matters including the HGV working group**

To receive a progress report from Cllr Saul.

**11. Lining Schedule**

To receive an updated programme of work from Oxfordshire County Council

**12.Speed Indicator Device – Churchill Road**

To receive the data from the 19<sup>th</sup> January 2024 - 19<sup>th</sup> June 2025

**13. Cycling**

To receive an update on cycling related matters.

**14. Pedestrian and Road Safety**

To receive a verbal update on road safety related matters.

**15. Parking**

To discuss parking related matters.

**16.Date of the next meeting – Thursday, 2<sup>nd</sup> October 2pm via TEAMs.**



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### **Minutes of a Traffic Advisory Sub-Committee meeting held on Thursday 27<sup>th</sup> March 2025 at 2pm online via TEAMS**

Present: Cllr Walker (Chair), Alex Keyser, Tom Festa, Odel Parsons (OCC), James Kilgour (OCC), Jo Graves (entered at 2:07pm)

Also present:

Katherine Jang, Town Clerk & CEO

2 members of the public

<b>TAC38</b>	<b>Apologies for absence</b> None received
<b>TAC39</b>	<b>Declaration of interests</b> None received
<b>TAC40</b>	<b>Minutes</b> Cllr Festa proposed to accept the minutes from the Sub-Committee meeting held on the 16 <sup>th</sup> January 2025 as an accurate record, seconded by Cllr Walker. All in favour, motion carried. <b>RESOLVED:</b> That the minutes of the meeting held on the 16 <sup>th</sup> January 2025 are signed by the Chair as an accurate record.
<b>TAC41</b>	<b>Public Participation</b> A resident came to speak about the issues with pedestrian safety at The Leys. Odele Parsons and James Kilgour responded that work has been done to ensure pedestrian safety, and that some additional traffic calming measures have been proposed.  Further discussion arose regarding bin collection at The Leys and pedestrian pathways.
<b>TAC42</b>	<b>LCWIP</b> Odele Parsons gave an update on the LCWIP progress. The Let's Talk Oxfordshire public participation survey received 25 responses and 5 further email responses. The consultation report is now being written to take this input into consideration.  Members agreed for the Town Clerk to set up a meeting with Odele Parsons regarding the progression of the LCWIP in advance of the County Council meeting on the 24 <sup>th</sup> April 2025. Cllrs Keyser, Festa, Coleman and Walker volunteered to join the meeting.  Cllr Walker requested further clarification about prioritisation. OP responded that prioritisation covers a wide scale of key areas for ranking, and that funding also needed to be considered. A zebra crossing can cost between £80,000-£100,000 and funding can be competitive as it is spread throughout the entire county.



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	<p>New St/West St options appraisal Now key stakeholder comments have been received and will be published on their website by the first week of April 2025. For OP to notify the Town Clerk when this has gone live.</p> <p>Vision 0 Programme Members discussed again the cycle signage on the carriageways. OP is waiting to hear if this will be funded from this years' budget or next. Decision to be made TBD.</p> <p>Albion St crossing Members noted disappointment that it was not funded within this FY. OP had no further updates on this. The Highways Operations team is progressing this work but further support regarding project management is required.</p>
<b>TAC43</b>	<p><b>County Officer's Report</b> As within LCWIP report above.</p>
<b>TAC44</b>	<p><b>District Officer's Report</b> None received.</p>
<b>TAC45</b>	<p><b>Update from Cllr Saul on OCC Highways matters including the HGV working group</b> Cllr Saul not present to give an update.</p>
<b>TAC46</b>	<p><b>Speed Indicator Device – Churchill Road</b> No data received for this meeting due to operative availability. The Town Clerk agreed to circulate this data when received prior to the next TAC meeting.</p>
<b>TAC47</b>	<p><b>Cycling</b> Rusty Riders scheme started again after the winter break. From the start of this scheme 25 bikes have been fixed to be road worthy and operational. The scheme to continue through the Spring/Summer/Autumn months.</p> <p>Cllr Walker asked who attends the sessions. Cllr Festa reported that it is primarily riders who have not cycled for a while and feel unconfident in their skills.</p> <p>Some members are Fix My Street Superusers and have flagged potholes that have been identified as dangerous for cyclists. The programme works well and Cllr Festa commended the County Council on their quick response to requests.</p>
<b>TAC48</b>	<p><b>Pedestrian and Road Safety</b> No updates received</p>
<b>TAC49</b>	<p><b>Parking</b> Cllr Coleman mentioned that there a lot of double yellow lines that need to be renewed.</p>



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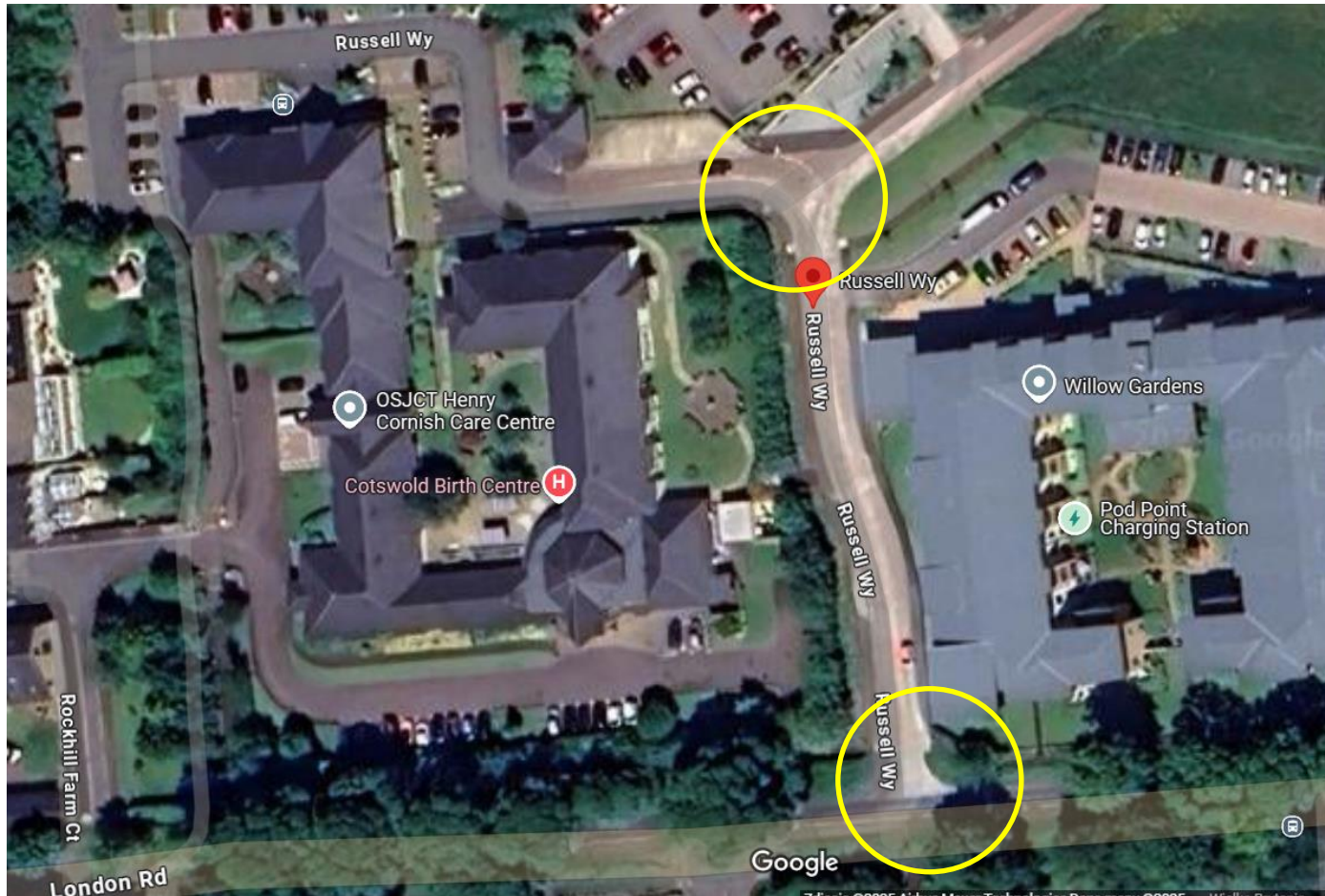
Office Hours: Mon – Fri 9am – 1pm

	Odele Parsons replied that this is best reported via Fix My Street. OP will request an update for the next meeting.
<b>TAC50</b>	<b>Date of the next meeting</b> Thursday 26 <sup>th</sup> June 2025, 2pm via TEAMS

The Chair closed the meeting at 2:45pm

DRAFT

## Chipping Norton, Russell Way

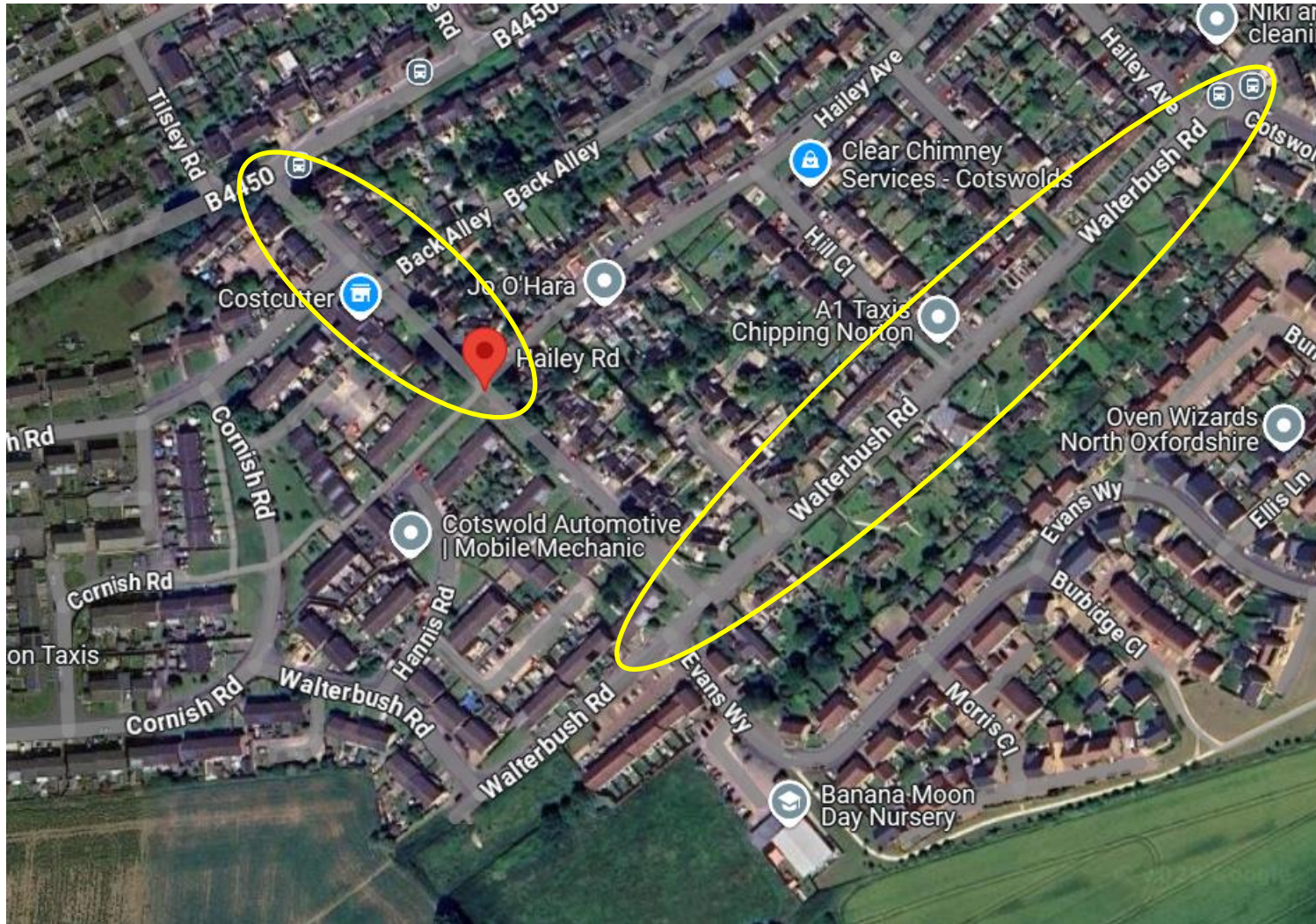


Refresh highlighted junction markings.

Please refresh centre lines as well.



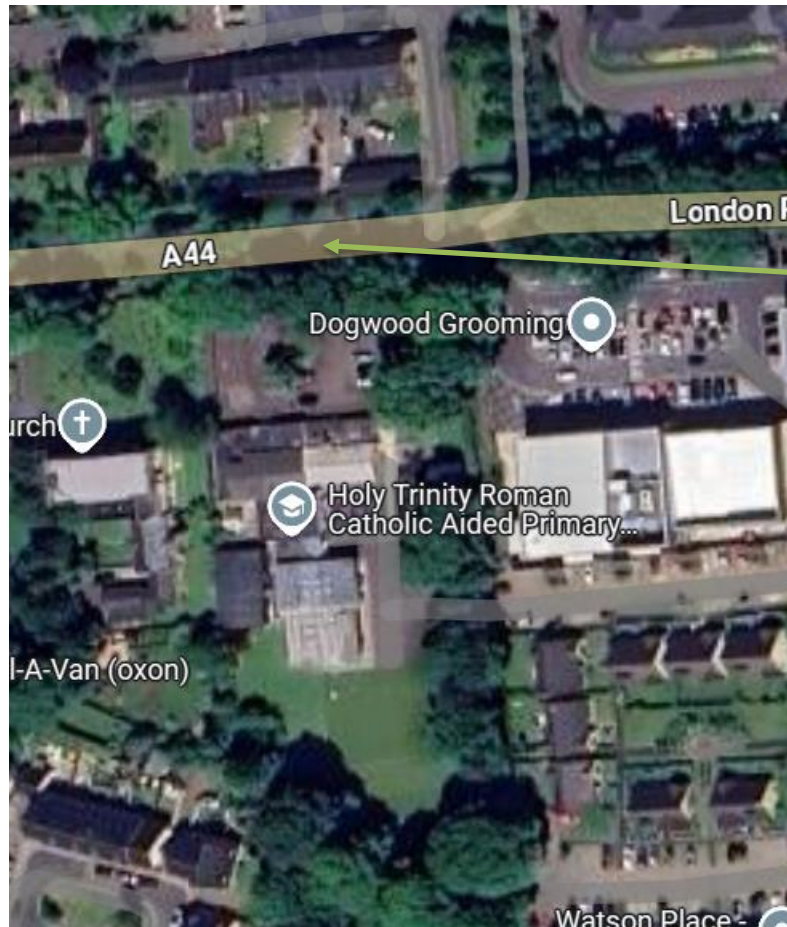
Chipping Norton, Hailey Road / Walterbush Road



Refresh junction markings.

## Chipping Norton

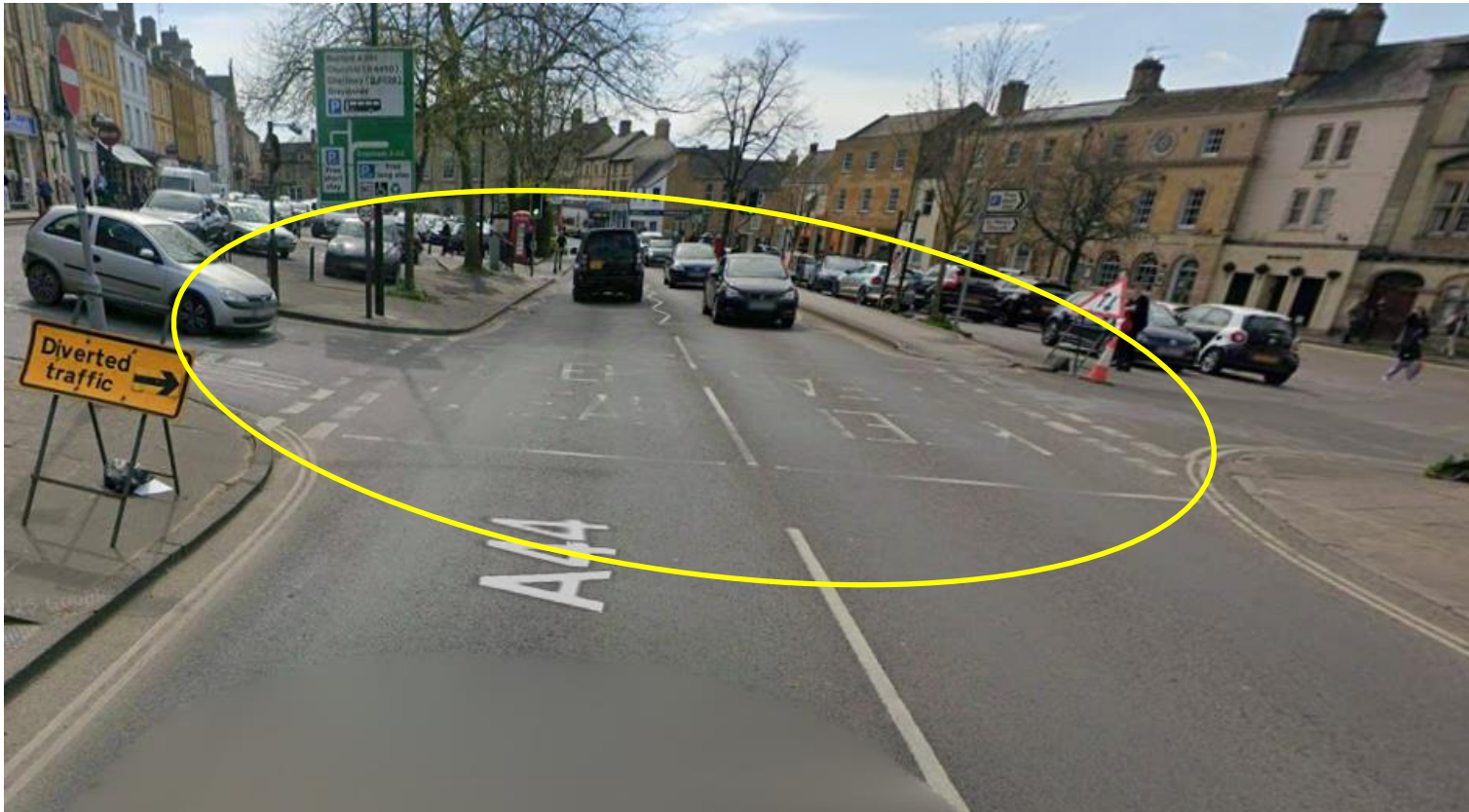
### 1. London Road, Holy Trinity Catholic Primary School



Refresh school zig-zags



2. A44



Refresh “Keep Clear” markings and junction markings.

### 3. Cross Leys



Refresh junction  
markings

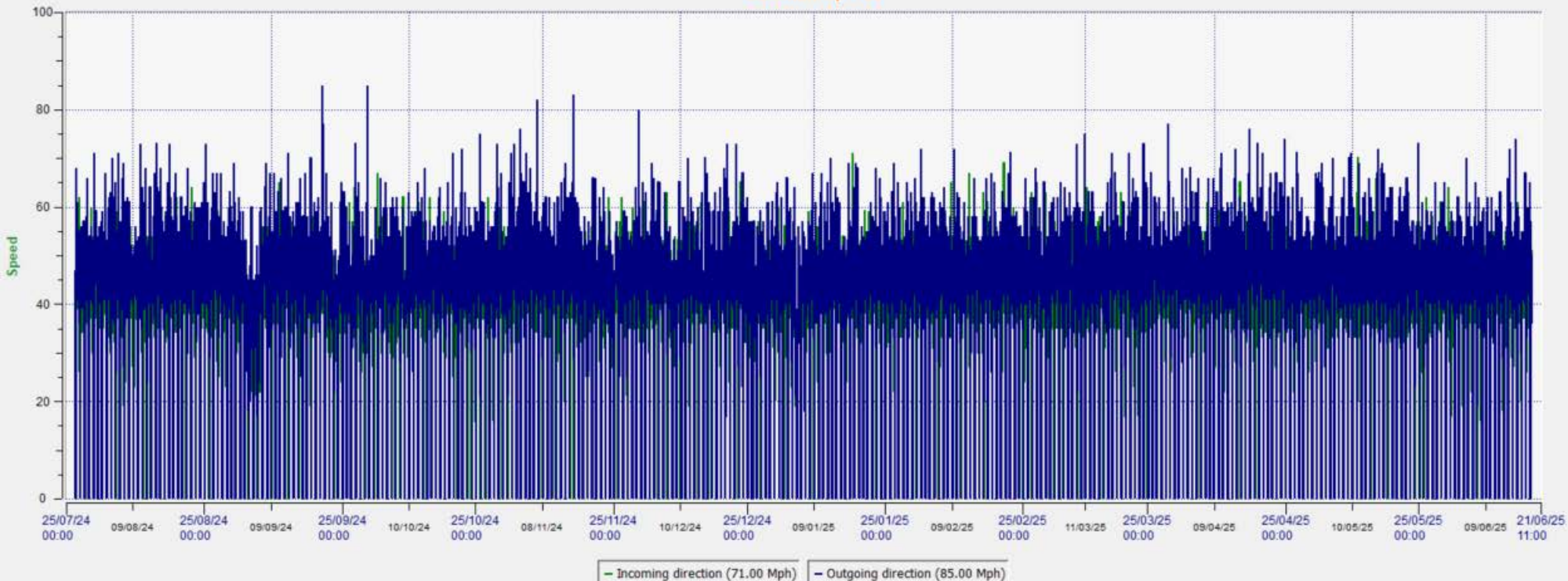
Junction markings  
completely faded,  
please re-install

# Average speeds





# Maximum speeds

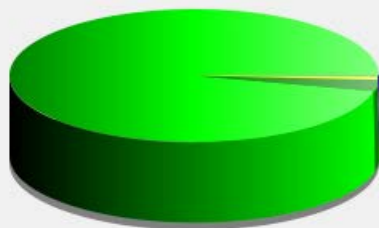




## Vehicles distribution among velocity range

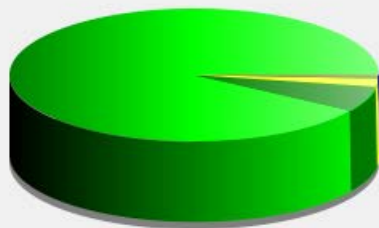
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Incoming vehicles



<= 40 Mph	: 368,375 - (96.25 %)
41 - 45 Mph	: 10,563 - (2.76 %)
46 - 50 Mph	: 2,918 - (0.76 %)
51 - 55 Mph	: 680 - (0.18 %)
56 - 60 Mph	: 156 - (0.04 %)
61 - 65 Mph	: 38 - (0.01 %)
66 - 70 Mph	: 8 - (0.00 %)
71 - 75 Mph (and more)	: 1 - (0.00 %)

Outgoing vehicles



<= 40 Mph	: 442,072 - (90.97 %)
41 - 45 Mph	: 30,023 - (6.18 %)
46 - 50 Mph	: 9,835 - (2.02 %)
51 - 55 Mph	: 2,758 - (0.57 %)
56 - 60 Mph	: 827 - (0.17 %)
61 - 65 Mph	: 284 - (0.06 %)
66 - 70 Mph	: 104 - (0.02 %)
71 - 75 Mph (and more)	: 51 - (0.01 %)