**Minutes of a Traffic Advisory Sub-Committee meeting held on Thursday 27th March 2025 at 2pm online via TEAMS**

Present: Cllr Walker (Chair), Alex Keyser, Tom Festa, Odel Parsons (OCC), James Kilgour (OCC), Jo Graves (entered at 2:07pm)

Also present:

Katherine Jang, Town Clerk & CEO

2 members of the public

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| **TAC38** | **Apologies for absence**None received |
| **TAC39** | **Declaration of interests**None received |
| **TAC40** | **Minutes**Cllr Festa proposed to accept the minutes from the Sub-Committee meeting held on the 16th January 2025 as an accurate record, seconded by Cllr Walker. All in favour, motion carried. **RESOLVED:** That the minutes of the meeting held on the 16th January 2025 are signed by the Chair as an accurate record.  |
| **TAC41** | **Public Participation**A resident came to speak about the issues with pedestrian safety at The Leys.Odele Parsons and James Kilgour responded that work has been done to ensure pedestrian safety, and that some additional traffic calming measures have been proposed. Further discussion arose regarding bin collection at The Leys and pedestrian pathways.  |
| **TAC42** | **LCWIP**Odele Parsons gave an update on the LCWIP progress. The Let’s Talk Oxfordshire public participation survey received 25 responses and 5 further email responses. The consultation report is now being written to take this input into consideration. Members agreed for the Town Clerk to set up a meeting with Odele Parsons regarding the progression of the LCWIP in advance of the County Council meeting on the 24th April 2025. Cllrs Keyser, Festa, Coleman and Walker volunteered to join the meeting. Cllr Walker requested further clarification about prioritisation. OP responded that prioritisation covers a wide scale of key areas for ranking, and that funding also needed to be considered. A zebra crossing can cost between £80,000-£100,000 and funding can be competitive as it is spread throughout the entire county. New St/West St options appraisalNow key stakeholder comments have been received and will be published on their website by the first week of April 2025. For OP to notify the Town Clerk when this has gone live. Vision 0 ProgrammeMembers discussed again the cycle signage on the carriageways. OP is waiting to hear if this will be funded from this years’ budget or next. Decision to be made TBD. Albion St crossingMembers noted disappointment that it was not funded within this FY. OP had no further updates on this. The Highways Operations team is progressing this work but further support regarding project management is required.  |
| **TAC43** | **County Officer’s Report**As within LCWIP report above.  |
| **TAC44** | **District Officer’s Report**None received.  |
| **TAC45** | 1. **Update from Cllr Saul on OCC Highways matters including the HGV working group**

Cllr Saul not present to give an update.  |
| **TAC46** | **Speed Indicator Device – Churchill Road**No data received for this meeting due to operative availability. The Town Clerk agreed to circulate this data when received prior to the next TAC meeting.  |
| **TAC47** | **Cycling**Rusty Riders scheme started again after the winter break. From the start of this scheme 25 bikes have been fixed to be road worthy and operational. The scheme to continue through the Spring/Summer/Autumn months. Cllr Walker asked who attends the sessions. Cllr Festa reported that it is primarily riders who have not cycled for a while and feel unconfident in their skills. Some members are Fix My Street Superusers and have flagged potholes that have been identified as dangerous for cyclists. The programme works well and Cllr Festa commended the County Council on their quick response to requests.  |
| **TAC48** | **Pedestrian and Road Safety**No updates received |
| **TAC49** | **Parking**Cllr Coleman mentioned that there a lot of double yellow lines that need to be renewed. Odele Parsons replied that this is best reported via Fix My Street. OP will request an update for the next meeting.  |
| **TAC50** | **Date of the next meeting**Thursday 26th June 2025, 2pm via TEAMS |

The Chair closed the meeting at 2:45pm