



CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

TEL: 01608 642341

Email: townclerk@chippingnorton-tc.gov.uk

Office Hours: Mon – Fri 9am – 1pm

TOWN CLERK and CEO: Katherine Jang

6th January 2026

SUMMONS TO ATTEND A MEETING OF COMMUNITY COMMITTEE

TO: All Members of Community Committee

VENUE: The Council Chamber, Chipping Norton Town Hall

DATE: 12th January 2026

TIME: 6:30pm

Katherine Jang
Town Clerk and CEO

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

A G E N D A

1. Apologies for absence.

To consider apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk (townclerk@chippingnorton-tc.gov.uk) prior to the meeting, stating the reason for absence.

2. Declaration of interests.

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct

3. Minutes

To approve the minutes of the committee meeting held on 3rd November 2025.

4. Public Participation

The meeting will adjourn for this item

Members of the public may speak for a maximum of five minutes each during the period of public participation.

5. Committee Action Plan review

To note the Committee Action plan

6. Community Venues

- a. To receive an update from the Events Officer
- b. To consider a report from the Responsible Finance Officer following a review of the Lettings Terms and Conditions and Lettings Policy.

7. Events

To receive an update from the Events Officer

8. Play Areas

To receive a report following the annual ROSPA inspection in December 2025.

9. Skatepark Project

To receive an update

10. Keep Chippy Beautiful

To receive an update.

11. Date of the next meeting – Monday 2nd March 2026



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Minutes of a Community Committee meeting held on the 3rd November 2025, at 6:30pm in the Council Chamber, Chipping Norton Town Hall

PRESENT: Sandra Coleman (Chair), Steve Akers, Athos Ritsperis, Mike Cahill, Jo Graves, Alex Keyser, Emily Weaver (left at 6:50pm), Michael Rowe

ALSO PRESENT:

Katherine Jang, Town Clerk & CEO

Louise Warren, Deputy Clerk and Responsible Finance Officer

Tania Kirby, Events Officer

Paolo Oliveri, Grounds Maintenance Operative

2 Members of the public

CC31 Apologies for absence

Apologies were received from Cllr Ben Bibby

CC32 Declaration of interests

None received

CC33 Minutes

RESOLVED: That the minutes of the committee meeting held on the 8th September 2025 were signed and approved by the Chair as an accurate record.
CC26 – To factor in playground equipment depreciation by April 2026.

CC34 Public Participation

None received

CC35 Committee Action Plan review

Members noted the ongoing committee action plan

CC36 Community Venues

- a. Members received a Town Hall update from the Events Officer
Members thanked the Events Officer for her report and that the Town Hall events usage.
Members discussed the major bookings for the Barclays Bank and TSB and the possible ramifications should the bookings not continue. Cllr Coleman proposed that the Town Clerk and RFO work together to propose a fixed-term lease with a small discount for both banks, seconded by Cllr Akers. All in favour, motion carried.
RESOLVED: That the Town Clerk and RFO will work together to propose a fixed-term lease for Barclays Bank and TSB Bank so that the use of the space can be planned for more than one year.
- b. Members received a Glyme Hall update from the Events Officer
Members thanked the Events Officer again for her report and for her hard work to get Glyme Hall bookings up throughout the year.
Members discussed a possible clash with the Town Council offices moving into the Willow room and proposed a solution to offer a larger room but honouring the lower price. All members in agreement.

CC37 Events

- a. Members received a draft calendar of events for Chipping Norton Town Council 2026-27
Members noted that the calendar was a working document that would



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change over time, but was helpful for Cllrs to understand what was happening throughout the year.

Events Officer to liaise with the RBL next year to clarify what is required for the rolling road closure for Remembrance. Members thanked the Events Officer for her report and excellent Community Awards 2025.

- b.** Members received an update about the Christmas Market and Lights Switch-On event from the Events Officer

Indicative schedule for the event:

6:00pm – Choir

6:15 – Mayor's Speech

6:20 – Lantern Parade

6:30pm Lights Switch-on with VIP Young Person of the Year 2025

The Events Officer mentioned that some car parking spaces will need to be suspended for vendor vehicles. The Co-op has graciously applied for the cost to cover this (£500) on the Town Council's behalf, which may be covered.

Cllr Keyser proposed to pay the suspension if grant not received, seconded by Cllr Graves. All in favour, motion carried.

RESOLVED: That the Town Council agrees to pay for the car parking suspension charges to OCC if the Co-op grant is not successful.

None of the schools have confirmed the Santa's grotto on the Xmas Lights Switch-On date.

The Charter market in December has changed their date provisionally to the 19th or 20th December.

CC38 Play Areas

Members received a written report from the Assets and Operations Officer noting that the rotating swing had been repaired at Cotswold Crescent Play Area and are awaiting further parts for a subsequent repair.

CC39 Skatepark Project

Members discussed that the Assets and Operations Officer is due to set up a meeting with the Skatepark Users Group when capacity allowed, and to work with them to put together a fundraising strategy document.

CC40 Keep Chippy Beautiful

Members discussed a Spring Litter Pick date, possibly 21st March 2026, and a September date as well.

Members agreed for Cllr Akers and the Admin Assistant to liaise for a litter pick date before Christmas 2025.

CC41 Committee Budget 26-27

Members received a report from the Responsible Finance Officer and agree committee spending priorities for 2026/27 to help inform the overall budget. Members considered the lettings income for Glyme Hall and a small increase. Subject to one typo amendment for the Town Hall rates (£1,300 > £13,000) Cllr Coleman proposed to accept the proposed Community Committee budget,



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seconded by Cllr Keyser. All in favour, motion carried.

RESOLVED: That the Community Committee budget 2026-27 is proposed to be agreed at the next Full Council meeting in December.

CC42 Date of the next meeting
Monday 12th January 2026

The Chair closed the meeting at 8:10pm

DRAFT

Community Committee strategic plan

The committee should review this for the new municipal year.

Action	Who's involved?	Budget	Commencement	Completion	Notes/Comment
Modernise and improve Chipping Norton Town Hall Large project	CNTC Staff/approved consultants/working party	EMR £171,783	Jun-22	Ongoing	Quinquennial review is complete. Measured survey has been carried out and we now have floorplans Specifications have been drawn up and the tender process has been completed. Planned roof inspection and damp works have been completed. First phase internal decoration is complete. Scoping works for solar PV panels has been completed. The interim roof works have been completed (Jan 2025). Defective boilers have been replaced/fixed.
Supporting young people in Chipping Norton.	Youth work providers/CNTC/clubs	No specific budget at present	Nov 21	Ongoing	The Town Council support local youth work through enabling use of play area facilities and other partnership endeavours.
Ensure that the recreation areas in Chipping Norton are safe, enjoyable and inclusive spaces for all.	CNTC	24/25 Repairs £4,500 New Equipment £10,000	Ongoing	Ongoing	The annual ROSPA inspections have been completed with the addition of disability access audits undertaken for each play area. Minor repairs have been noted and are being worked through by the General Maintenance Operative. The annual ROSPA report and recommendations are due to be considered at this meeting. Play Park Equipment: To undertake an audit of existing play park equipment and facilities and determine replacement timescales, due April 2026.
Pesticide free Chipping Norton	CNTC/Contractors/landowners/clubs	N/A	May 22	May 25	Three-year action plan adopted. First year implemented, second year review and implementation to take place. Wildflower area in the Cemetery is establishing well, with yellow rattle flowers in bloom during June. This area has been strimmed, and new wildflowers have been sown. Three-year action plan coming to an end. This needs to be re-evaluated now that our in-house grounds maintenance team is in place.
Christmas lights scheme	CNTC	£19,000 per year £2,500 for switch on event (from events budget)	October 22	Feb 25	The 2024 switch took place on Thursday 28 th November. An issue with the storage of the lights curtain meant that we had a temporary installation on the Town Hall while the curtain light was remade, as this is a bespoke piece of equipment.

					<p>The Christmas lights contract has been extended for another year, so tendering will not take place until Summer 2026.</p> <p>Xmas lights have been taken down (7th Jan 2026) with a new termination point for the festoon lights on Middle Row installed in anticipation of the CNTC office move to Glyme Hall.</p>
Compliance and safety	CNTC/Approved consultants/contractors	Multiple budgets	Ongoing	Ongoing	<p>Tree Survey – New three-year tree safety and tree health survey agreed (Full Council June 2025).</p> <p>Play Park inspections – Weekly checks MO, 6 monthly inspections undertaken by the insurance company</p> <p>Town Hall FRA complete</p> <p>Town Hall Fixed Wire test and actions complete</p> <p>Alarms system, emergency lighting and hearing loop are installed.</p>
Chipping Norton Pride	CNTC/Chipping Norton Pride Group		June 2023	Annually in June/July	<p>A Chipping Norton Pride group has been identified and worked with the Council to plan and deliver a successful 2024 event.</p> <p>The Chipping Norton Pride group are a formal CIC and will now manage the event. They have received £1,500 in grant funding from the Town Council plus free hire of the Town Hall for the event.</p> <p>2025 event was held on the 26th July 2025.</p>
Skatepark design and installation project	CNTC/Consultants/Skatepark Users Group	EMR £35,000	April 23	Ongoing	<p>The Council has selected Maverick Industries Ltd as the preferred contractor. A final design meeting has taken place with the users group, as well as a meeting with residents who have concerns.</p> <p>WODC Planning have approved the Town Council's Certificate of Legal Development. Next step is funding and grant applications.</p> <p>Meeting arranged with the Estates Officer and Skatepark Users Group on the 14th January 2026.</p>
Keep Chippy Beautiful Initiative	CNTC	£500	April 23	Ongoing	<p>Autumn litter pick agreed for the 27th September 2025.</p> <p>Possible Winter Grit Spreading date to be considered under this initiative at this meeting.</p>
Feasibility for a "rock school" for Chipping Norton	CNTC/partners				<p>For Cllr Keyser to work with external partners to scope the feasibility of starting a Rock School in Chipping Norton</p>
Collaboration/dialogue with The Branch Community Hub	CNTC/The Branch			Ongoing	<p>The Town Clerk will be meeting with The Branch CEO on a regular basis to share information and provide support where helpful.</p>
Chippy Phone Box	CNTC staff/CNarts		Jul-21	Ongoing	<p>CNTC are managing the rota. This is a well utilised space.</p>

Summer event – picnic in the park	CNTC	£3000	May 23	Annually	Using the Picnic in The Park model to provide an annual open air event.
Remembrance Day event	RBL/CNTC	£1000 from events budget plus use of the Town Hall and staff to support.	November 2025	November 2025	Chipping Norton Remembrance Parade and services organised by the Chipping Norton Royal British Legion. Supported by the Town Council – use of the Town Hall, funding for catering and application for road closure are some examples of how CNTC contribute to this. Meeting with CN RBL, CNTC Officers due in Spring 2026 to consider how the Remembrance services will change in 2026.
Community Awards event	CNTC	£1,500 from events budget	September 2025	September 2025	Next to be held in September 2026.
Glyme Hall	CNTC	N/A	August 2025	April 2026	To complete a business plan to ensure the sustainability of Glyme Hall - Venues Working Group, along with Events Officer

This is working document and will be updated for each committee meeting.

Agenda item 06.
Community Committee Report Town Hall – January 2026

1) Current Building Usage

Occupancy is calculated using a 13-hour per day baseline (09:00–22:00, Monday–Sunday inclusive).

This provides a consistent comparison across both venues, though actual open hours may vary depending on staffing and maintenance schedules.

FY Available hours	FY Booked Hours	FY Usage
4,745 hours	2,564 hours	54.04 %
YTD Available hours	YTD Booked Hours	YTD Usage
2,782 hours	1,348 hours	48.48 %

2) Current capacity of available bookings 2024/25:

Room to hire	Current Capacity April 2025 – March 2026
The Council Chamber	14.69 % +0.47 %
Lower Hall	14.93 % +0.14 %
The Snug	37.19 % +1.68 %
Upper Hall	19.22 % -1.14 %

Reduced occupancy in Upper Hall as a result of Age UK postponement of sessions September / October.

3) Projected income from bookings year to date April 01, 2025*, to October 30, 2025:

£42,407.65

(+ £28,690.54 increase from recorded data June 2025)

* Previous reports were giving analysis for January to current date

4) Projected expected income from bookings financial year April 01, 2025, to March 31, 2026:

£68,450.54

(+ £452.12 since June report)

5) Ongoing Community / Local Groups

The Town Hall's established user base provides stable and consistent income, with strong community engagement and excellent feedback.

Agenda item 06.
Community Committee Report Town Hall – January 2026

- a. Barclays Banking Hub
- b. TSB Banking Hub
- c. Muslim Prayers Group
- d. Chipping Norton Choral Society & Cotswold Youth Choir
- e. Chipping Norton Theatre x2 Singing Groups
- f. Chipping Norton Theatre x2 Dance Groups
- g. Amnesty Chipping Norton
- h. U3A (Temporarily moved to Methodist church due to Ramp works and heating)
- i. Chipping Norton Wine Club
- j. Chipping Norton Railway Club
- k. Age UK fitness classes x 2 days) – Age UK have returned to the hall this month after three months off because of staff sickness
- l. Fit Active Classes
- m. Coffee, Chat and More from the Community Church
- n. Turning Point
- o. Local Area Coordinator – Free space when needed and available
- p. When did we stop... Newly named – after the success of When Did We Stop Dancing they are expanding the group and have 2 new sessions: When Did We Stop Writing Poetry and When did we stop Painting.
- q. Smokefree Oxon
- r. Faith Tabernacle Church
- s. Art and Talking Life Drawing

This report is to note

6) Private Party Hire

Private hire remains a reliable secondary income stream.

- FY 2025–26 so far: 13 confirmed private events (birthdays, anniversaries, receptions).

This report is to note

7) Feedback

Positive feedback from users:

“Once again we were indebted to Terry for his considerate help in setting up on Friday evening and helping us and our exhibitors on the day.” - Dorothy and Heather
– Reclaimed Fair

This report is to note.

Agenda item 06.
Community Committee Report Glyme Hall – January 2026

1) Current Building Usage

Occupancy is calculated using a 13-hour per day baseline (09:00–22:00, Monday–Sunday inclusive).

This provides a consistent comparison across both venues, though actual open hours may vary depending on staffing and maintenance schedules.

FY Available hours	FY Booked Hours	FY Usage
4,745 hours	713.5 hours	15.04 %
YTD Available hours	YTD Booked Hours	YTD Usage
2,782 hours	516.40	18.57 %

2) Current capacity of rooms booked 2025:

Room to hire	Current Capacity April 2025 – March 2026
Willow Room (Small classroom)	6.82% +0.56% 6.44
Beech Room (Large Classroom)	14.88% +1.29% 18.16
Ash Room (Meeting room)	13.64% +0.87% 14.64
Oak Room (Main Hall)	14.96% +0.73% 15.58

3) Current income expected April 01, 2025*, to October 30, 2025, = £15,659.49

(+ £10,450.08 increase from recorded data June 2025)

* Previous reports were giving analysis for January to current date

4) Projected income from bookings April 01, 2025, to March 31, 2026, = £26,743.98

(+ £1,266.83 since September report)

5) Ongoing Regular Community / Local Groups (Commercial and Charitable Rate)

- a. Chipping Norton AA group
- b. Intune Dance
- c. Abingdon and Witney College
- d. Chipping Norton Trefoil Guild
- e. William Fowler Allotments
- f. Remix Youth Group
- g. New Nortonians
- h. North Cotswold Chamber Choir

Agenda item 06.
Community Committee Report Glyme Hall – January 2026

- i. Lawrence Nursing
- j. Heart, Spirit, Mind Yoga
- k. Little Footsteps (Permanent move from Town Hall)
- l. Community Church
- m. Age UK Foot Clinic
- n. Chipping Norton Theatre Youth SEN

This report is to Note.

6) New Bookings

- a. Beech Room: AGE UK – Fitness4seniors – started 7th January – this is a weekly booking.
- b. Beech Room: U3a Simple Folk Dance Class – starting 12th January – 2nd Monday of each month
- c. Whole Building Hire for an all-day one off event : Oxfordshire Ramblers
- d. Ash Room for a private meeting: The Mulberry Bush
- e. Ash Room for a private meeting: Cherwell District Council

This report is to note

Update to councilors on the bookings/ venue hire review.

At the Community Committee meeting on 8th September 2025 Councilors requested that the Responsible Finance Officer (RFO) worked with the Events Officer to review the end to end process for hiring venues. This work started in November initially agreeing what the review needed to consist of and the following was agreed:

1. Overview of the current process documenting the existing workflow at high level from the initial enquiry, application, approval, event, invoicing, payment, and any follow up, noting responsible staff roles, systems and software used, and different communication channels.
2. The customer journey to understand how easy the process feels for hirers. This included a review of how hirers find venue information, clarity of published information, ease of payment, access arrangements, support provided in the run up, on the day and after the event/ hire.
3. How invoices are generated, payment methods available, deposits, refund process and debtor follow up.
4. Post event actions such as damage checks and customer feedback process.
5. A review of the systems, technology and communications.
6. A review of risk management, governance and control in relation to insurance requirements, health and safety, security and access/ key management.
7. Financial analysis to ascertain cost recovery, discounts and concessions, staffing costs and how staff are deployed.

Points 1 -5 have been completed and an action plan drawn up to address all manner of issues identified. Using a risk based approach to prioritising actions, a full review of the Town Hall and Glyme Hall terms and conditions of hire, and the existing Booking and Venue Hire Policy was highlighted as the most pressing action. The following vulnerabilities were identified:

Terms and conditions

- Ambiguity around Public Liability Insurance (PLI) due to conflicting statements regarding the Council extending cover to hirers for a charge.
- No hirer indemnity to protect the Council and no Council liability cap.
- The Council can cancel bookings with no compensation to the hirer, no force majeure clause, and no financial protection for the Council when hirer cancels.
- Confusing statements regarding alcohol licensing, responsibilities for Temporary Event Notices (TEN), and private supply (no sale).
- References are made to Stewards, Fire Marshals and responsibilities in emergency however there is no source information or protocols for hirers to refer to.
- Terms have minimal safeguarding and accessibility obligations, no guidance and no requirement for Personal Emergency Evacuation Plans (PEEPs).
- Governance is poor as Terms are noted as draft, contain contradicting version control information, have out dated pricing and a generic privacy statement.

Booking and Venue Hire Policy

- There is no explicit requirements for PLI, risk assessments, safeguarding, PEEPs, PAT testing on hirers own equipment, cleaning charges, overruns, or payment terms.
- There is no reference to an internal approval process or checklist to say bookings are conditional on document verification (risk assessments, PLI etc.).
- Cancellation powers are ambiguous.
- Ambiguity around Public Liability Insurance (PLI) due to conflicting statements regarding the Council extending cover to hirers for a charge.
- Data Protection not referenced

Administration Process

Although hirers are asked to supply proof of PLI, risk assessments for their activities, and other information, there is no robust process in place for these to be checked and bookings could (and do) go ahead without these.

The RFO has worked with the Events Officer to draft terms and conditions of hire that cover both the Town Hall and Glyme Hall and a revised Responsible Event and Venue Hire Policy.

Both of these draft documents have been written with the assumption that any new event/booking software that the Council purchases has the ability to differentiate a one off booking and a regular booking, and has the capability to take payment from the customer in advance at the time of booking. Copies of the draft documents are included for your convenience at this stage and feedback is welcomed from Councilors. The RFO aims to provide final versions for Councilor approval at the next Community Committee meeting on Monday 2nd March 2026

Chipping Norton Town Council
Responsible Event Booking & Venue Hire Policy (2026 V.1)

Effective date: (TBC) Policy owner: RFO Next review: (TBC)

1. Purpose & Scope

This Policy sets out how Chipping Norton Town Council (the Council) will manage bookings and venue hire for the Town Hall and Glyme Hall (the Premises). It balances inclusive access with legal, safety and community obligations and operates alongside the (draft) Master Terms & Conditions of Hire (2026).

2. Legal & Statutory Context

The Council is committed to Equality, Fairness and Inclusivity. Decisions are guided by applicable law and statutory duties, including:

- Counter-Terrorism and Security Act 2015 (s29)
 - responsible booking of publicly-owned venues and preventing extremist platforms.
- Crime and Disorder Act 1998
 - partnership duty to reduce and prevent crime and maintain public order.
- Human Rights Act 1998
 - qualified rights; any interference must be lawful, necessary and proportionate to protect public safety/order, health/morals, or the rights of others.
- Equality Act 2010
 - public sector equality duty to eliminate discrimination, advance equality of opportunity and foster good relations.

3. Booking Principles & Eligibility

The Council encourages use by local businesses, community groups, charities and individuals. However, booking requests may be refused or cancelled (with immediate effect where necessary) when, in the Council's reasonable opinion:

- Any part of the event is dangerous, offensive, noxious or illegal or may become a nuisance to occupiers or neighbours.
- The event would provide a platform for extremist views or incite hatred/violence or any breach of criminal law.
- The organiser has falsely represented the event or later breaches the principles of this Policy.
- The safety of buildings or the public cannot be assured.

Decisions will be proportionate, documented and based on a simple risk assessment and, where appropriate, consultation with Police or relevant statutory partners. The Council will record reasons for refusal/cancellation and any conditions applied.

4. Operational Requirements (Summary)

Bookings and hirer obligations are governed by the Master Terms & Conditions of Hire (2026). Key requirements include:

- Online booking and payment in full by debit/credit card at time of booking; cheques/cash accepted only in exceptional cases with a £6 surcharge.
- Bookings are confirmed only after all required documents are provided to the Council and the hirer has accepted the declaration(s).
- Council insurance may extend hirers' liability cover to not-for-profit organisations for standard, low-risk events (subject to eligibility). All other organisations must provide proof of current Public Liability Insurance (PLI) The Council recommends minimum £5m.
- Documentation such as risk assessments, safeguarding policy (where relevant), Personal Emergency Evacuation Plans (PEEPs), Portable Appliance Testing (PAT) evidence or PAT declaration, Temporary Event Notice (TEN) approval and Premises User details (if alcohol is sold), must be provided to the Council prior to any booking being confirmed.
- Stewarding & capacities must comply with published room capacities and steward ratios at all public events. Venue specific security stewarding may be mandatory at a cost to the hirer.
- Hirers must follow the venue Evacuation Card, appoint/brief Event Fire Marshals, keep exits clear, report accidents/near misses to the Council's H&S Manager as soon as possible, and cooperate with investigations.
- Prohibited items include naked flames, smoke/haze machines, pyrotechnics and unauthorised rigging. Working at height is only permitted by competent persons.
- The Council does not operate a bar. Where alcohol is sold the hirer must obtain a TEN and name a Premises User responsible for compliance (Challenge 25, incident log, nuisance prevention, licence conditions).
- The cost of hire includes a cleaning charge and overruns are charged at double the hourly rate per commenced hour.

5. Staff Approval Workflow

The Council will use an Internal Booking Approval Checklist to verify that :

- Payment and any required deposits, required documentation/ evidence are received. Capacity and stewarding compliance
- Alcohol/TEN conditions
- Safeguarding and accessibility arrangements
- H&S and contractor controls

6. Cancellations & Force Majeure

Hirer initiated cancellation charges as follows:

- Over 90 days notice: 100%;
- 60–89 days notice: 75%
- 28–59 days notice: 50%
- 28 days or less notice: 0%

If the Council initiates cancellation for safety/legal/operational necessity, the Council may cancel. Where for Council cancels for convenience (not safety/legal), a full refund or fee-free transfer will be offered.

Force majeure = obligations may be suspended due to events beyond reasonable control; if prolonged, either party may terminate with refund of unused hire fees.

7. Safeguarding & Accessibility

Where activities involve children or vulnerable adults, hirers must provide their safeguarding policy and confirm DBS arrangements and supervision ratios. Hirers must prepare PEEPs for attendees needing assistance and implement reasonable adjustments and evacuation support.

8. Data Protection

The Council processes personal data in accordance with its Privacy Notice. Booking records and related documents are retained for lawful purposes and for durations set in the Notice. Hirers collecting attendee data must comply with UK data protection law and respect data subjects' rights.

9. Charges, Deposits & Payment Terms

Charges (including cleaning and overrun fees) and deposit amounts are published separately. Deposits may be retained in full or part to cover damage, additional cleaning, overruns or other chargeable breaches under the Master T&Cs.

10. Governance, Monitoring & Review

This Policy is owned by the RFO. Version control and review dates are maintained. The Council monitors decisions and complaints to ensure decisions are transparent, lawful, proportionate and consistent. Changes to the Master T&Cs or statutory guidance will trigger a policy review.

11. Related Documents & Annexes (some drafted, others still to be drafted)

- Master Terms & Conditions of Hire (2026)
- Evacuation Card – Town Hall / Glyme Hall

- Hirer Upload Checklist & Declarations
- Internal Booking Approval Checklist
- Accident / Incident / Near-Miss Reporting Procedure
- Charges Schedule (cleaning, overrun, deposits)

DRAFT

CHIPPING NORTON TOWN HALL & GLYME HALL

MASTER TERMS & CONDITIONS OF HIRE (2026 V.1) – FINAL DRAFT

Note to Councillors – these are AI generated based on our desired procedures and policy)

Effective date: (TBC)

Section 1

1.1 'Council' means Chipping Norton Town Council.

1.2 'Premises' means either (a) Chipping Norton Town Hall or (b) Chipping Norton Glyme Hall, as selected in the online booking, and any rooms, areas or facilities included in that booking.

1.3 'Hirer' means the individual or organisation making the booking.

1.4 'Event' means the activity taking place under the booking.

1.5 'Premises User' means the individual named on a Temporary Event Notice (TEN) responsible for authorising and controlling the sale of alcohol.

1.6 'Evacuation Card' means the one-page emergency procedures guide for the relevant Premises provided by the Council.

Section 2

2.1 Online booking & payment in full: All bookings are made via the Council's online booking system. Payment in full by debit or credit card is required at the time of booking.

2.2 Other payment methods: In exceptional circumstances the Council may consider alternative payment methods. Cheques and cash incur a £6.00 surcharge per transaction.

2.3 Documentation & confirmation: Bookings are only confirmed when the Hirer has (a) provided all required documentation (see Section 17), (b) signed/ticked the declaration confirming they have read and understood these T&Cs and referenced documents, and (c) received a booking confirmation email from the Council. Until then, the booking is provisional and must not be advertised.

2.4 Deposit: A refundable damage/security deposit is required for each booking (amount set by the Council according to event type). The deposit may be retained in full or part to cover damage, additional cleaning, overruns, or other chargeable breaches.

2.5 Setup/clear-down: If the Hirer requires setup or clear-down time, this must be included within the booked hours.

Section 3

3.1 Access is available from the booked start time. The Hirer must vacate by the booked end time, leaving the Premises in the condition found.

3.2 The Hirer is responsible for proper conduct, supervision of attendees, and preventing nuisance to neighbours.

3.3 The Premises may be inspected at any time by authorised Council staff, Police, Fire Authority and licensing officers. The Hirer must cooperate with any instructions reasonably given.

Section 4

4.1 Council cover for not-for-profits: The Council's liability insurance extends hirers' liability cover to not-for-profit organisations for standard, low-risk events, subject to the Council's policy limits, exclusions and eligibility. The Council will determine eligibility based on the Hirer's submitted documentation (including risk assessments).

4.2 Evidence at booking (not-for-profits): Not-for-profit organisations must upload risk assessments for their activities at the time of booking so the Council can assess whether the Council's PLI will cover them.

4.3 All other organisations: Commercial, professional or political organisations must upload a current Public Liability Insurance (PLI) certificate at the time of booking (recommended minimum limit £5,000,000 per claim).

4.4 Indemnity: The Hirer shall indemnify and keep indemnified the Council against all claims, losses, costs and liabilities arising from the Hirer's use of the Premises, except to the extent caused by the Council's negligence or wilful misconduct.

4.5 Limitation of liability: The Council's aggregate liability to the Hirer is limited to the hire charges paid, save that nothing limits liability for death or personal injury caused by negligence, fraud, or any liability that cannot legally be limited.

Section 5

5.1 Alcohol policy: The Council does not operate a bar at either Premises. Where alcohol is to be sold, the Hirer must apply for and arrange a Temporary Event Notice (TEN) with West Oxfordshire District Council and name a Premises User. (See Annexes for venue-specific notes.)

5.2 What a TEN means: A TEN legally authorises the sale of alcohol (and other licensable activities) for a limited duration and subject to specific conditions. The Premises User must be 18+ and is responsible for ensuring the Event complies with the TEN (including permitted hours, capacity and any Police/Environmental Health conditions).

5.3 Evidence required: The Hirer must upload TEN approval and Premises User details before the Event. Events involving the sale of alcohol cannot proceed without this evidence.

5.4 Premises User responsibilities: Operate Challenge 25; refuse sale to intoxicated persons; maintain an incident/refusal log; ensure safe storage of alcohol; prevent disorder and nuisance; comply with all TEN conditions and lawful instructions from authorised officers.

5.5 Private consumption (no sale): No TEN is required for private, no-sale consumption. The Hirer remains responsible for lawful, safe consumption and for preventing disorder and nuisance.

Section 6

6.1 Hirer cancellation – refunds: (a) Over 90 days before the Event: 100% refund of hire fee. (b) 60–89 days: 75% refund. (c) 28–59 days: 50% refund. (d) Less than 28 days: No refund. Deposits may be refunded or retained in accordance with Section 2.4.

6.2 Council cancellation: The Council may cancel a booking if, in its reasonable opinion, safety, legal compliance, or operational necessity (e.g., emergency repairs) requires cancellation. Where cancellation is for Council convenience (not safety/legal), the Council will offer a full refund of hire charges or fee-free transfer to a new date.

6.3 Force majeure: If an Event cannot proceed due to circumstances beyond the reasonable control of either party (e.g., extreme weather, utility failures, national restrictions), obligations are suspended. If the impact persists beyond a reasonable period, either party may terminate with a refund of unused hire fees. Neither party is liable for consequential losses arising from a force-majeure event.

6.4 Notice & process: Cancellations must be notified in writing/email to the Council. Refunds are processed to the original payment method within a reasonable timeframe.

Section 7

7.1 Maximum capacity: Total capacity and room-specific capacities for each Premises are posted on site and set out in the relevant Annex. Capacities must not be exceeded.

7.2 Stewards (venue rule): For public dances or comparable public events: Up to 70 persons – 1 steward; 71–140 persons – 2 stewards; 141–220 persons – 3 stewards; 221–250 persons – 4 stewards. Stewards must be identifiable, competent and present for stewarding, not as general guests. (note - all to be confirmed)

7.3 Additional stewarding/security: Where specified in the venue Annex (e.g., Glyme Hall), additional security steward requirements apply and must be complied with.

7.4 The Hirer must maintain good order, comply with instructions from authorised officers, and prevent nuisance to neighbours.

Section 8

8.1 The Hirer acts as Event Fire Marshal (or appoints a competent person) and must brief stewards/volunteers.

8.2 The Hirer must follow the relevant Premises Evacuation Card, keep exits/escape routes clear, and ensure attendees know the assembly point.

8.3 PEEPs: Personal Emergency Evacuation Plans must be prepared for attendees needing assistance, uploaded at booking where possible, and implemented by the Hirer during the Event.

Section 9

9.1 Prohibited items: Naked flames (candles/tea lights), smoke/haze machines, pyrotechnics, confetti cannons, portable gas heaters, paraffin burners, internal generators, drones, and any unauthorised rigging or fixtures.

9.2 Electrical safety: The Hirer must tick the declaration confirming that all electrical equipment has been PAT tested (where required) within the last 12 months, and that cable management/trip hazards are controlled.

9.3 Working at height: Ladders for work at height may only be used by competent persons with appropriate training. Step-ladders may be used at the Hirer's own risk for low-level tasks. Stage or platform use must be agreed in advance and supported by a suitable risk assessment.

9.4 The Council may refuse or stop use of any equipment judged unsafe or non-compliant.

Section 10

10.1 Where activities involve children or vulnerable adults, the Hirer must provide their safeguarding policy at booking and follow their own safeguarding procedures during the Event.

10.2 The Hirer is responsible for appropriate supervision ratios, DBS requirements for staff/contractors, and ensuring third-party providers are suitably vetted.

Section 11

11.1 The Council may provide access to catering facilities (e.g., kitchen) when booked, but no catering is provided by the Council.

11.2 The Hirer is responsible for food hygiene compliance, allergen controls and safe handling/serving by their caterers.

11.3 Spills must be cleared promptly; floors and routes must be kept safe and dry.

Section 12

12.1 Cleaning charge: A cleaning charge is included in each hire charge (rate/scope published separately). Additional charges may apply where unreasonable mess requires extra cleaning.

12.2 Waste: The Hirer must remove waste responsibly and separate recyclables where practicable.

12.3 Overrun charges: Occupation beyond the booked time is charged at double the hourly rate (per commenced hour), plus any staffing costs.

Section 13

13.1 The Hirer is responsible for any damage caused by attendees, contractors or suppliers. Costs of repair/reinstatement will be charged and may be deducted from the deposit.

13.2 The Council is not responsible for loss of or damage to personal property except where caused by the Council's negligence.

Section 14

14.1 The Hirer must report accidents, incidents or near misses to the Town Council Health & Safety Manager as soon as possible by phone or email (details provided in the Evacuation Card/booking confirmation).

14.2 The Council will conduct an investigation. The Hirer must cooperate, provide witness details, photographs and risk assessments, and complete the accident book where applicable.

Section 15

15.1 Music/noise levels must be reasonable and reduced upon request by Council staff. Doors/windows may be required to remain closed after [time TBC].

15.2 Outdoor areas must not be used for noisy activities after [curfew TBC].

Section 16

16.1 The Council processes personal data in accordance with its Privacy Notice. Booking data is retained for lawful purposes and durations set out in that Notice.

16.2 The Hirer must comply with UK data protection law when collecting or handling attendee data.

Section 17

17.1 Not-for-profits: Risk assessments for activities (and any other documents requested) so the Council can confirm insurance eligibility.

17.2 Others: Current Public Liability Insurance (PLI) certificate.

17.3 If selling alcohol: TEN approval and Premises User details.

17.4 Where applicable: Safeguarding policy, PEEPs, PAT evidence or PAT compliance declaration, contractor risk assessments/method statements and contractor insurance.

Section 18

18.1 The Council may refuse bookings or stop Events where safety, legal compliance or public order requires it.

18.2 The Council may vary or withdraw facilities if necessary for safety or operational reasons and will seek to minimise disruption.

Section 19

19.1 Precedence: These Master T&Cs prevail over marketing or informal statements; venue Annexes form part of these T&Cs.

19.2 Variation: Any change must be agreed in writing by the Council.

19.3 Severability: If any provision is invalid, the remainder remains in force.

19.4 Assignment: The Hirer may not assign or sub-let the booking without written consent.

19.5 Governing law: England & Wales; exclusive jurisdiction of the English courts.

Annex A – Town Hall Specific Rules (note – tbc)

Annex B – Glyme Hall Specific Rules (note – tbc)

Agenda item 7.
Community Committee Report Events – January 2026
(Town Council Events and Events supported by Town Council)

PAST EVENTS

- **Remembrance Sunday – 9th November 2025**
 - The Remembrance event and service were successfully held in Chipping Norton.
 - The Town Council supported the Chipping Norton Branch of the Royal British Legion (RBL) with coordination of invitees and wreaths, managed by the Town Clerk.
 - RBL flags were displayed across the town, provided to the RBL team in advance.
 - Penhurst Gardens Nursing Home generously supplied refreshments following the service.
 - Sean Woodcock MP, was present at this year’s Chipping Norton service, adding to the significance of the occasion

- **Christmas Lights Switch on – Thursday 27th November 2025**
 - The event was successfully delivered and was well attended despite the poor weather.
 - VIP participation: Young Persons of the Year, joined the Mayor to switch on the lights.
 - WRFM Radio attended, providing live coverage and a community broadcast.
 - Stall pricing was applied at £20 per table / £25 with electricity; uptake was steady.
 - The Council-run bar operated successfully serving mulled wine and squash.
 - Outdoor catering was provided by two external food vendors.
 - Indoor market in Withers Court and Upper Hall.
 - Event safety was managed successfully with staff overseeing road closures and public safety.
 - The Co-op’s community funding application for £500 was granted to cover suspension of car parking bays for stallholders.

UPCOMING EVENTS

- **Mayor Event – TBC sometime in early Spring**

Cornish Road				
Issue / Equipment name	Description	Tasks	Date closed	Risk Severity
General Surface	Flytipping	Remove	Dec-25	10
Seating - Log	Timber is decayed.	Check on a routine basis.		4
Multiplay - Junior	Fly tipping present.	Remove	Dec-25	10
	The equipment is dirty or algae covered.	Clean off.		6
	Cap missing.	Replace.		5
MUGA - Single End	Bolt(s) missing.	Replace missing bolt(s).		6
Swing - Toddler - 1 Bay 2 Seat	Moss is present.	Remove.		6
Swing - Junior - 1 Bay 2 Seat	Some chain wear.	Monitor for further deterioration and replace before 40% wear.		6
	Loose in ground.	Monitor.		5
	The swing seat has been damaged, but does not require immediate replacement.	Monitor and replace when hard material is exposed.		3
Agility - Balance Trail	Delamination of wood.	Repair		6
	Item has corrosion.	No Tasks for this Finding		3
Rocker - Bike	Protruding handles / foot rests.	The unit was installed prior to the publication of the current standards. There is no requirement to make retrospective changes.		3

Table 1 – Risk Score Matrix

Likelihood	Severity				
	1 Insignificant	2 Minor	3 Moderate	4 Major	5 Catastrophic
1 = Rare	1 LOW	2 LOW	3 LOW	4 LOW	5 LOW
2 = Unlikely	2 LOW	4 LOW	6 LOW	8 MEDIUM	10 MEDIUM
3 = Moderate	3 LOW	6 LOW	9 MEDIUM	12 MEDIUM	15 HIGH
4 = Likely	4 LOW	8 MEDIUM	12 MEDIUM	16 HIGH	20 HIGH
5 = Certain	5 LOW	10 MEDIUM	15 HIGH	20 HIGH	25 HIGH

Cotswold Crescent Recreation Ground	Description	Tasks	Date closed	Risk Severity
Signage - Ownership	Item broken.	Replace		6
Seating	Loose in ground.	Notes		4
Multiplay - Slide Climber	Overhead ladders and rings provide significant play value and benefits to children, and with it the risk of falling. Ensuring the surface remains in good condition will help to keep the correct balance between benefits and risk.	The protective surface under all bars and rings must be kept in good condition.		8
	Surface has unintended weeds.	Remove		4
Swing - Basket	The distance between the underside of the seat and the supports is less than 400 mm.	Modify.		8
	Some chain wear.	Monitor for further deterioration and replace before 40% wear.		6
	Paintwork is in poor condition.	De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repairs may be necessary where corrosion is severe.		4
	There is offensive graffiti on the unit.	Remove		0
MUGA - Double End	Finger entrapment.	Refer to manufacturer for comment., Eliminate the entrapment.		6
	A clearly visible sign must be fitted to all sports related equipment with at least the following: a) equipment is not intended for children less than 36 month, b) "Do not climb on the framework or nets", c) "Do not hang on the ring", d) "Do not wear rings or	Fit warning notice.		5
Swing - Mixed - 2 Bay 2 Junior 2 Toddler Seat	Loose swing seat eye-bolts.	Tighten connecting nuts.		6
	Paintwork is in poor condition.	De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repairs may be necessary where corrosion is severe.		4
Swing - Rotating - Overhead	Item has corrosion.	Treat and repair.		3
	The swing suspension(s) are missing.	Replace the missing parts, ensuring a safe installation.		

Table 1 – Risk Score Matrix

Likelihood	Severity				
	1 Insignificant	2 Minor	3 Moderate	4 Major	5 Catastrophic
1 = Rare	1 LOW	2 LOW	3 LOW	4 LOW	5 LOW
2 = Unlikely	2 LOW	4 LOW	6 LOW	8 MEDIUM	10 MEDIUM
3 = Moderate	3 LOW	6 LOW	9 MEDIUM	12 MEDIUM	15 HIGH
4 = Likely	4 LOW	8 MEDIUM	12 MEDIUM	16 HIGH	20 HIGH
5 = Certain	5 LOW	10 MEDIUM	15 HIGH	20 HIGH	25 HIGH

New Street Recreation Ground	Description	Tasks	Date closed	Risk Severity
Gates - Pedestrian	There is a crushing or shearing point on the side of the gate. Where the gaps reduce to less than 12 mm these have been known to cause serious, permanent injury to children, especially on the hinge side where the leverage forces are significant.	Adjust gate / posts / fit new rubber buffer to ensure a spacing of at least 12 mm throughout the range of the gate to remove the entrapment. The 12 mm gap also should apply on the hinge side of the gate.		9
	Trip points on the surface.	Remove trip points.		6
Shelter - Teen	Item has corrosion.	Replace.		6
	Trip points on the surface.	Make level.		5
Seating - Bench	Timber is decayed.	Repair		5
	Trip points on the surface.	Make level.		4
	Item has corrosion.	Treat and repair.		2
Litter Bin	Item is cracked.	Monitor and plan for replacement.		4
	Bin liner is missing.	Replace the missing liner.		
Signage - Fitness	Loose in ground.	Monitor.		3

Table 1 – Risk Score Matrix

		Severity				
		1 Insignifi- cant	2 Minor	3 Moderate	4 Major	5 Catastro- phic
L i k e l i h o o d	1 = Rare	1 LOW	2 LOW	3 LOW	4 LOW	5 LOW
	2 = Unlikely	2 LOW	4 LOW	6 LOW	8 MEDIUM	10 MEDIUM
	3 = Moderate	3 LOW	6 LOW	9 MEDIUM	12 MEDIUM	15 HIGH
	4 = Likely	4 LOW	8 MEDIUM	12 MEDIUM	16 HIGH	20 HIGH
	5 = Certain	5 LOW	10 MEDIUM	15 HIGH	20 HIGH	25 HIGH

Evans Way	Description	Tasks	Date closed	Risk Severity
Gates - Pedestrian	Trip points on the surface.	Make level.		5
Fencing - Bow-Top	Item is damaged.	Notes		4
	Loose in ground.	Monitor		3
General Surface	Shrinkage / separation of the surface. This may give a trip hazard.	Notes		4
Slide - Embankment - With Steps & Chain Traverse	Timber is decayed.	Replace affected parts.		10
	Trip points on the surface.	Build up surface level to remove trip points.		9
	Timber is decayed.	Replace affected parts.		8
	Surface is slippery.	Remove slipperiness.		6
	Some chain wear.	Monitor for further deterioration and replace before 40% wear.		6
	Item has corrosion.	Treat and repair.		3
Agility - Stepping Sleepers x 12	Surface is slippery.	Remove slipperiness.		9
Cableway - Seated (Next To Path)	The supporting components should be dismantled and inspected according to the manufacturer's instructions. This will need doing on a regular basis,	Dismantle and inspect according to manufacturer's instructions.		9
	Surface is wearing.	Repair		6
	Some chain wear.	Monitor for further deterioration and replace before 40% wear.		6
	Cables have been known to fail under load due to wear and corrosion. This is generally where the cable enters into a tube, top bar, sleeve or similar, where the wire is in contact and wears and frays over time, but can happen anywhere on the cable. It is	Conduct an appropriate dismantling inspection according to the manufacturer's instructions, and at least annually. The trolley mechanism can be checked at the same time.		
	Chain covers prevent a thorough inspection of all chain links.	Remove chain covers to inspect according to manufacturer's instructions.		

Table 1 – Risk Score Matrix

Likelihood	Severity				
	1 Insignificant	2 Minor	3 Moderate	4 Major	5 Catastrophic
1 = Rare	1 LOW	2 LOW	3 LOW	4 LOW	5 LOW
2 = Unlikely	2 LOW	4 LOW	6 LOW	8 MEDIUM	10 MEDIUM
3 = Moderate	3 LOW	6 LOW	9 MEDIUM	12 MEDIUM	15 HIGH
4 = Likely	4 LOW	8 MEDIUM	12 MEDIUM	16 HIGH	20 HIGH
5 = Certain	5 LOW	10 MEDIUM	15 HIGH	20 HIGH	25 HIGH

Cableway - Seated	The supporting components should be dismantled and inspected according to the manufacturer's instructions. This will need doing on a regular basis, as defined by the manufacturer. This can lead to a high risk if no action is taken.	Dismantle and inspect according to manufacturer's instructions		9
	Chain covers prevent a thorough inspection of all chain links.	Remove chain covers to inspect according to manufacturer's instructions.		8
	Some chain wear.	Monitor for further deterioration and replace before 40% wear.		6
	Surface is wearing.	Repair		6
	Cables have been known to fail under load due to wear and corrosion. This is generally where the cable enters into a tube, top bar, sleeve or similar, where the wire is in contact and wears and frays over time, but can happen anywhere on the cable. It is	Conduct an appropriate dismantling inspection according to the manufacturer's instructions, and at least annually. The trolley mechanism can be checked at the same time.		
Swing - Basket	Some chain wear.	Monitor for further deterioration and replace before 40% wear.		4
	Cap missing.	Replace		3
	Chain covers prevent a thorough inspection of all chain links.	Remove chain covers to inspect according to manufacturer's instructions, and replace the covers when done.		
Agility - Trampoline - Play	Enclosed space that accumulates water.	Modify to allow water to drain freely.		8
Swing - Rope - Horizontal	Chain covers prevent a thorough inspection of all chain links.	Remove chain covers to inspect according to manufacturer's instructions, and replace the covers when done.		8
Multiplay - Toddler	Shrinkage / separation of the surface. This may give a trip hazard.	Notes		4
Rocker - Frog - Green	Loose in ground.	Notes		6
Carousel	Clearance between the underside of the roundabout and the surface is incorrect.	Refer to manufacturer for comment.		5
	The difference between the minimum and maximum circumference of the rotating platform exceeds 50 mm.	Refer to manufacturer for comment.		4
Swing - Junior - 1 Bay 2 Seat	Some chain wear.	Monitor for further deterioration and replace before 40% wear.		6
Climber - Pole	Fixtures loose or missing.	Tighten.		5

Space Net	Item is not secure.	Secure.		6
	Exposed metal rope core(s).	Notes		6
	Some chain wear.	Monitor for further deterioration and replace before 40% wear.		6
	Trip points on the surface.	Make level.		4
	The supporting components should be dismantled and inspected according to the manufacturer's instructions. This will need doing on a regular basis, as defined by the manufacturer. This can lead to a high risk if no action is taken.	Dismantle and inspect according to manufacturer's instructions.		
Agility - Balance Trail	The free space and / or falling space contains obstacles or equipment parts that are not permitted.	Notes		4
Rocker - Star	The equipment is dirty or algae covered.	Clean off.		1
Play House	Shrinkage / separation of the surface. This may give a trip hazard.	Allow grass to establish in the gap, as this may prevent the wet pour from shrinking further.		3



Safety Inspection Report

Annual Inspection

Cornish Road Recreation Ground

Chipping Norton Town Council

11 December 2025





Safety Inspection Report

Annual Inspection

Site name: **Cornish Road Recreation Ground**

Date of inspection: **11 December 2025**

Inspector: **Emma Cheshire**

w3w.co/soap.instructs.removing



Ancillary Items Summary – FULL DETAILS BELOW with Photographs

Dog Grid

Innate risk score:

 6

Description	Tasks	Risk score
No Findings		

General Surface

Innate risk score:

 3

Description	Tasks	Risk score
Fly tipping present.	Remove.	 5

Seating - Log

Innate risk score:

 4

Description	Tasks	Risk score
Timber is decayed.	Check on a routine basis.	 4

Fencing - Bow-Top

Innate risk score:

 3

Description	Tasks	Risk score
No Findings		

Seating - Bench

Innate risk score:

 3

Description	Tasks	Risk score
No Findings		

Litter Bin

Innate risk score:

 3

Description	Tasks	Risk score
No Findings		

Signage - Ownership

Innate risk score:

 2




Description	Tasks	Risk score
No Findings		

Primary Items Summary – FULL DETAILS BELOW with Photographs

Multiplay - Junior

Innate risk score:

 6

Description	Tasks	Risk score
Fly tipping present.	Remove.	 10
The equipment is dirty or algae covered.	Clean off.	 6
Cap missing.	Replace.	 5

MUGA - Single End

Innate risk score:

 8

Description	Tasks	Risk score
Bolt(s) missing.	Replace missing bolt(s).	 6

Swing - Toddler - 1 Bay 2 Seat

Innate risk score:




 4

Description	Tasks	Risk score
Moss is present.	Remove.	 6

Swing - Junior - 1 Bay 2 Seat

Innate risk score:



 5

Description	Tasks	Risk score
Some chain wear.	Monitor for further deterioration and replace before 40% wear.	 6
Loose in ground.	Monitor.	 5
The swing seat has been damaged, but does not require immediate replacement.	Monitor and replace when hard material is exposed.	 3

Agility - Balance Trail

Innate risk score:

 5

Description	Tasks	Risk score
Delamination of wood.	Repair.	 6
Item has corrosion.	No Tasks for this Finding	 3

Slide - Freestanding

Innate risk score:

 5

Description	Tasks	Risk score
-------------	-------	------------

No Findings

Primary Items Summary – FULL DETAILS BELOW with Photographs

Rocker - Bike

Innate risk score:

 3

Description	Tasks	Risk score
-------------	-------	------------

Protruding handles / foot rests.

The unit was installed prior to the publication of the current standards. There is no requirement to make retrospective changes.

 3

Rocker - Car

Innate risk score:

 3

Description	Tasks	Risk score
-------------	-------	------------

No Findings

How to read your report

The assets on site are categorised as **Ancillary Items** or **Play Items**, and listed under those headings.

Each item is listed in the style shown in the image below, which contains labels to aid interpretation as follows:

- 1) The name of the asset
- 2) The manufacturer of the asset, if known,
- 3) The innate or default risk score of the asset, assuming it has no faults and complies with standards,
- 4) The actual risk score of the asset at the time of inspection, being the highest of the finding risks or the innate risk,
- 5) A statement about whether the item complies with the appropriate standards, including the names of those standards,
- 6) Details about findings, if any, including what is wrong (Description), what to do about it (Tasks), notes to aid understanding (Notes), and photograph(s) of the issue.

Primary Items

Sample Asset Name 1

Manufactured by Manufacturer Name 2

asset image here

Innate risk level: 1 3

Actual risk level: 1 4

Risk level: Low

Potential risk score reduction: 1

Remedial tasks: 1 4

Surface: Grass 5

Standards: EN 1176-1:2017, EN 1176-2:2017
The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Finding 6

Description
Item is rusting in places.

Tasks
Replace.

Note
Two of the frame washers are rusting.

Finding Photos

asset image here

asset image here

Inspection SI0000142594. Report produced on 16/12/2019 at 12:11:07 4

Dog Grid



Innate risk level

Actual risk level

Risk level:
Low

✓ Risk score as low as possible

✓ No remedial tasks

Fencing - Bow-Top



Innate risk level

Actual risk level

Risk level:

- Very low
- Risk score as low as possible
- No remedial tasks

Seating - Bench



Innate risk level

Actual risk level

Risk level:
Very low

✓ Risk score as low as possible

✓ No remedial tasks

A vertical risk level scale with 10 colored segments (red, orange, yellow, green) and a score of 3 indicated by a bracket on the green segments.

Seating - Log



Innate risk level

Actual risk level

Risk level:
Low

✓ Risk score as low as possible

Remedial tasks:
1

Maintenance Finding

Description

Timber is decayed.

Tasks

Check on a routine basis.

Risk level:

Low

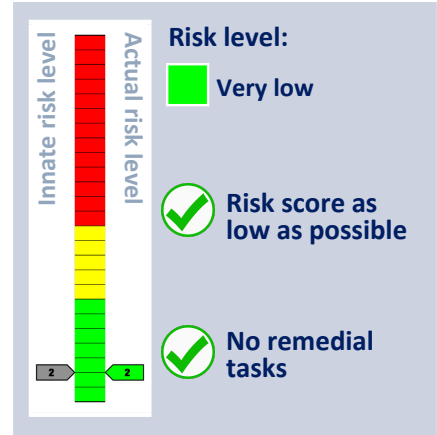
Risk score:

4

Finding Photos



Signage - Ownership



General Surface



Innate risk level

Actual risk level

Risk level:
Low

Potential risk score reduction:
2

Remedial tasks:
1

Maintenance Finding

Description

Fly tipping present.

Tasks

Remove.

Risk level:

Low

Risk score:

5

Finding Photos



Litter Bin



Innate risk level

Actual risk level

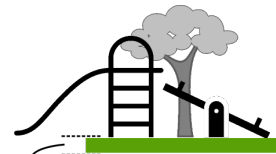
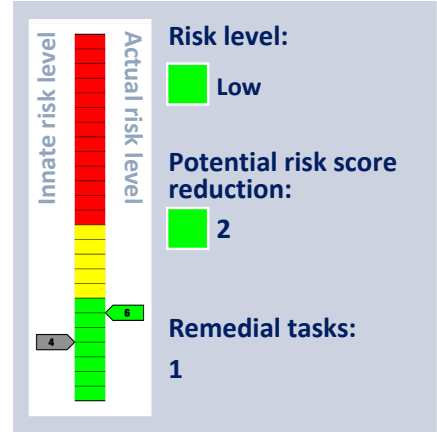
Risk level:

- Very low
- Risk score as low as possible
- No remedial tasks

A vertical risk level scale with 10 segments. The top 7 segments are red, the next 2 are yellow, and the bottom 1 is green. A grey arrow points to the 3rd segment from the top, and a green arrow points to the 3rd segment from the bottom. To the right of the scale are three status indicators: a green square, a green checkmark, and another green checkmark.

Swing - Toddler - 1 Bay 2 Seat

Manufactured by Ledon A/S



Surface: Rubber - Mulch - Bonded

Standards:



EN 1176-1:2017+A1:2023, EN 1176-2:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Moss is present.

Tasks

Remove.

Risk level:

Low

Risk score:

6

Finding Photos



Swing - Junior - 1 Bay 2 Seat

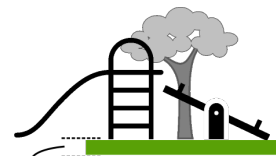
Manufactured by Ledon A/S



Risk level:
Low

Potential risk score reduction:
1

Remedial tasks:
3



Surface: Rubber - Mulch - Bonded

Standards:



EN 1176-1:2017+A1:2023, EN 1176-2:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Some chain wear.

Tasks

Monitor for further deterioration and replace before 40% wear.

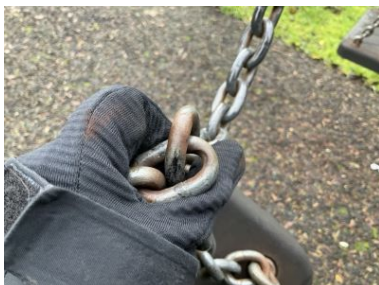
Risk level:

Low

Risk score:

6

Finding Photos



Maintenance Finding

Description

Loose in ground.

Tasks

Monitor.

Note

Slight movement in one post.

Risk level:

 Low

Risk score:

 5

Finding Photos



Maintenance Finding

Description

The swing seat has been damaged, but does not require immediate replacement.

Tasks

Monitor and replace when hard material is exposed.

Risk level:

 Very low

Risk score:

 3

Finding Photos



Agility - Balance Trail

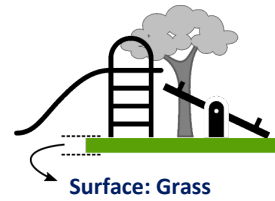
Manufactured by (Unknown)



Risk level:
Low

Potential risk score reduction:
1

Remedial tasks:
1



Standards:

EN 1176-1:2017+A1:2023

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Delamination of wood.

Tasks

Repair.

Risk level:
Low

Risk score:
6

Finding Photos



Maintenance Finding

Description

Item has corrosion.

Tasks

No Tasks for this Finding

Risk level:

 Very low

Risk score:

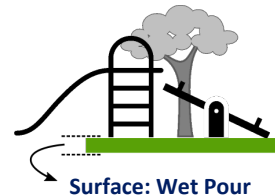
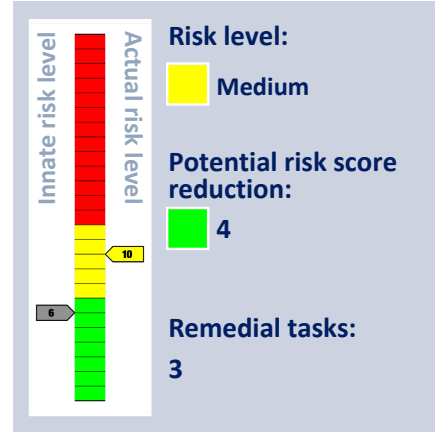
 3

Finding Photos



Multiplay - Junior

Manufactured by Proludic Ltd



Standards:



EN 1176-1:2017+A1:2023

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Fly tipping present.

Tasks

Remove.

Risk level:

Medium

Risk score:

10

Finding Photos



Maintenance Finding

Description

The equipment is dirty or algae covered.

Tasks

Clean off.

Risk level:

 Low

Risk score:

 6

Finding Photos



Maintenance Finding

Description

Cap missing.

Tasks

Replace.

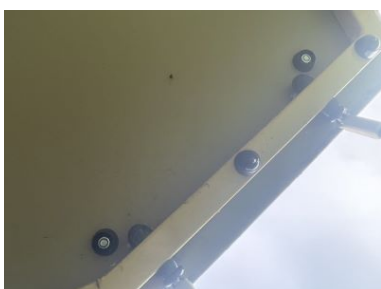
Risk level:

 Low

Risk score:

 5

Finding Photos



Rocker - Bike

Manufactured by Ledon A/S



Risk level:
Very low

Risk score as low as possible

Remedial tasks:
1

Standards:



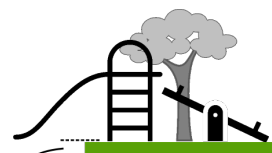
EN 1176-1:2017+A1:2023, EN 1176-6:2017

The surfacing meets with the requirements of the relevant standards. The item is not compliant with the requirements of the relevant standards for the following reasons:

Equipment Standard Compliance Findings

1. Protruding handles / foot rests.

There are no maintenance findings for this item.



Surface: Rubber - Mulch - Bonded

Standard Compliance Finding

Description

Protruding handles / foot rests.

Tasks

The unit was installed prior to the publication of the current standards. There is no requirement to make retrospective changes.

Risk level:

 Very low

Risk score:

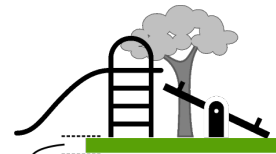
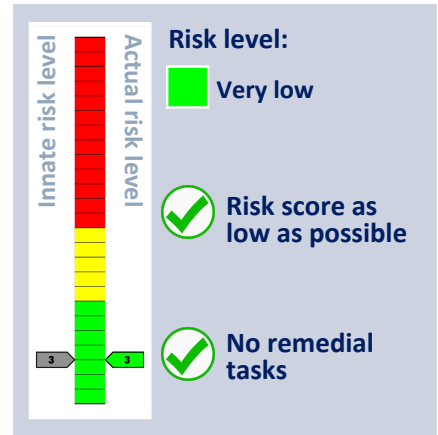
 3

Finding Photos



Rocker - Car

Manufactured by Ledon A/S



Standards:

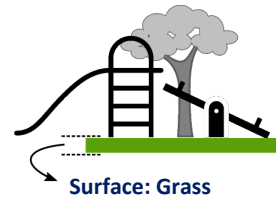
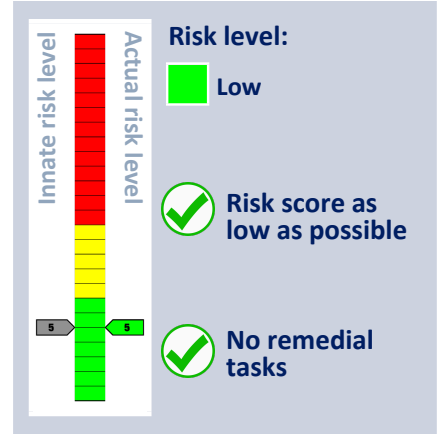


EN 1176-1:2017+A1:2023, EN 1176-6:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Slide - Freestanding

Manufactured by Sutcliffe Play Ltd



Standards:



EN 1176-1:2017+A1:2023, EN 1176-3:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

MUGA - Single End

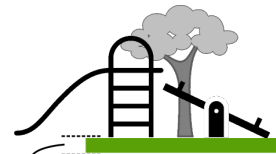
Manufactured by (Unknown)



Risk level:
Medium

Risk score as low as possible

Remedial tasks:
1



Surface: Rubber - Mulch - Bonded

Standards:



EN 15312:2007+A1:2010

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Bolt(s) missing.

Tasks

Replace missing bolt(s).

Risk level:

Low

Risk score:

6

Finding Photos



General Notes

The risk scores are calculated by plotting the likelihood of harm against the severity of the injury sustained. The likelihood is given a score of 1 to 5, and the severity is given a score of 1 to 5. In doing this a matrix is produced which gives a numerical assessment of the risk on a score of 1 to 25, and a judgement is made as to which risks are low, which are medium and which are high. Risk scores may be adjusted in the light of experience and therefore may not be exactly as per the table. For example, a score of 7 may be noted.

Risks are calculated in this way:

1. An assessment of the likelihood of harm taking place is made using the numbers 1 to 5, by following these descriptions:
 - a. 1 = Rare
 - b. 2 = Unlikely
 - c. 3 = Moderate
 - d. 4 = Likely
 - e. 5 = Certain
2. An assessment of the severity of the injury sustained is made using the numbers 1 to 5, by following these descriptions:
 - a. 1 = Insignificant
 - b. 2 = Minor
 - c. 3 = Moderate
 - d. 4 = Major
 - e. 5 = Catastrophic
3. The two numbers are multiplied to give a risk score on a scale of 1 to 25.
4. Scores of 1 to 7 inclusive are considered to be low risk and are considered to be tolerable where this is the innate risk of the item, but where remedial works are identified these should be undertaken,
5. Scores of 8 to 12 are considered to be medium risk and some control measures may be identified to reduce the risks to low, tolerable levels,
6. Score of 13 and above are considered to be high risk and urgent action is considered to be necessary to reduce the risks to tolerable levels.

General Notes

It is important to note that where an outcome is catastrophic, but for which the likelihood is rare this will present a score of $1 \times 5 = 5 =$ low risk. Similarly, a certain event for which the consequence is insignificant will present a score of $5 \times 1 = 5 =$ low risk. It is important to consider likelihood and consequence, and not just one of the factors in isolation.

The multiplication of the factors into a risk matrix is given here in Table 1, with a judgement made as to risk scoring indicated by colour.

Green = LOW risk, Amber = MEDIUM risk, Red = HIGH risk.

Table 1 – Risk Score Matrix

		Severity				
L i k e l i h o o d		1 Insignifi- cant	2 Minor	3 Moderate	4 Major	5 Catastro- phic
	1 = Rare	1 LOW	2 LOW	3 LOW	4 LOW	5 LOW
	2 = Unlikely	2 LOW	4 LOW	6 LOW	8 MEDIUM	10 MEDIUM
	3 = Moderate	3 LOW	6 LOW	9 MEDIUM	12 MEDIUM	15 HIGH
	4 = Likely	4 LOW	8 MEDIUM	12 MEDIUM	16 HIGH	20 HIGH
	5 = Certain	5 LOW	10 MEDIUM	15 HIGH	20 HIGH	25 HIGH

General Notes

Inspection Scope

The inspections are undertaken using the RPII's inspection scope.

Compliance with Standards

Inspections are undertaken with reference to the appropriate standards, which are listed next to each item. Compliance with these standards is not mandatory in law, but it is useful to know whether items comply or not. If we think a change is needed, then this is noted in our report. Non-compliance does not necessarily mean that a change is needed. Where a standard is undated the current version is applied, unless overlap periods are allowed by the standards committee at the time of update. The information provided herein is to assist the owner/operator to fulfil its responsibilities as detailed in the relevant standards. Other standards referenced within the listed standards do not form part of this inspection, unless they are also explicitly listed here.

The listed standards are relevant to all installations of equipment which are publicly accessible, including public parks, pay to play parks, schools, nurseries, public houses, holiday parks, indoor play centres, farm parks and the like. All equipment used in publicly accessible areas should meet with the requirements of the relevant listed standard.

Additionally, EN 1176-7 provides guidance on installation, inspection, maintenance and operation to owners/operators of equipment and ancillary items. In the United Kingdom the National Foreword forms an important part to the understanding and implementation of the recommendations set out in EN 1176-7. It clarifies the application of the document within the UK as best practice guidance, as the document has been used since its initial publication. Therefore the EN 1176-7 contains no requirement in the UK and needs to be read and implemented as guidance, with the use of the terms 'shall' therefore becoming a recommendation, as in the term 'should'.

Domestic equipment falls outside the scope of standards for publicly accessible spaces. Domestic play equipment has its own standard (BS EN 71 – Safety of Toys). Where domestic equipment can be identified this will be acknowledged in the report, but compliance may be assessed to the applicable standard relating to publicly accessible equipment.

When water play items, including spray parks, are inspected any comments concerning compliance within the inspection will refer to EN 1176. We have not assessed these against the requirements of EN 17232 (Water play equipment and features).

Compliance with standards is not always a clear-cut thing. Some interpretation can be needed, and our interpretation may differ from the interpretation of others. In some cases, we may decide not to note non-compliance in cases where we think it may mislead or be unhelpful so to do.



General Notes

What We Inspect

Annual and Post Installation inspections will take into consideration compliance with current standards and defects related to wear and vandalism. Items not listed in the report have not been included in the inspection. The inspection will cover the playground equipment and the active area (that area which is obviously part of the playground), nominally up to 3.0 metres around, the fence line if closer, or other areas as agreed.

Operational inspections only take into consideration defects related to cleanliness, equipment ground clearances, ground surface finishes, exposed foundations, sharp edges, missing parts, excessive wear (of moving parts), structural integrity, wear and vandalism. Routine visual inspections (if undertaken) relate only to the most obvious defects such as broken or missing parts, vandalism and issues created by severe weather conditions (the intention is to identify hazards created by storm damage).

The inspection is non-dismantling, non-destructive and does not include any structural, toxicology or impact assessments defined in the standard; however, the inspector will undertake a manual test for stability and if equipment fails under manual load, or any other hazard is identified as an unacceptable risk, the owner/operator will be notified as soon as practicably possible.

The inspector will access all reasonably accessible equipment and will assess all reasonably accessible parts above the standing surface. Where it is not possible to access parts of the equipment without employing an alternative means of access the report will record the action required by the owner/operator to ensure the continued safe use of the equipment. Ancillary equipment will be assessed using the inspector's knowledge and experience of the standards named in this document to ensure as far as is reasonably practicable the continued safe use of the items concerned. The owner/operator is responsible for the overall safety of the equipment and area. Inspectors who are trained to use ladders may use them where it is safe to do so, but if members of the public are present on site ladders may not be used to access the equipment.

What We Don't Inspect

The inspector will not undertake any of the following works unless specifically agreed in writing at the time of order:

Checking the depth and underlying structural integrity of any surface areas and/or carrying out any testing of impact absorbing properties of any surfaces. The identification of any corrosion, rot or other deterioration in any apparatus or equipment other than by an external inspection or the inspection of any equipment (or part thereof) that is underground or beneath the playing surface. Tightening any bolts, hinges or other fixing devices on any apparatus or equipment. Assessing or inspecting any electrical installations contained on any site and/or apparatus and/or equipment. Assessing or inspecting any water supplies and/or water features and/or any associated computerised systems (including carrying out any programming).



General Notes

The owner/operator should have a 'design risk assessment' provided by the manufacturer/designer of the area for the equipment and location in which the facility is installed.

We have inspected without dismantling or destruction and so some aspects of the relevant standards may not be testable on site.

The operator is responsible for managing risks of their provision and is required by law to carry out a 'suitable and sufficient assessment' of the risks associated with a site or activity and this inspection shall be considered as contributing to the operator's discharge of this responsibility.

Exposure to Risk

Exposure to acceptable levels of risk and challenge is essential to children's development and allows them to exercise their right to play. Therefore, it can be judged that levels of risk above low risk can be acceptable. The risk scores shown allow the operator to make a judgement after first considering the benefit of the activity to which the risk score relates.

Ownership

There may be cases where we report issues that are not the site owner's responsibility. It is not necessarily possible for us to determine who owns what, and in any case we need to bring all risks to your attention if they can affect the safety of the site's users.

Contemporaneous Findings

Our report shows the findings at the time of inspection. Subsequent events may affect the condition of the site. Suggested remedial actions are based upon our knowledge and experience. The owner/operator should seek the advice of the manufacturer or a competent person when undertaking repairs and/or modifications to equipment.

Timber

Where timbers are set into the ground it is not always possible to determine levels of decay. The owner/operator should ensure it conducts appropriate inspections to identify decay before it becomes a problem.

We can undertake more in-depth testing of your playground timbers using resistance penetration.

Timber is known to decay from the inside out. This makes it very important that you ensure proper testing and inspection is undertaken of your playground timbers, especially where defects may be hidden inside the structures. Testing using resistance penetration can help to identify defects before they become outwardly apparent, but can also confirm the condition of good timbers to prevent premature replacement with its associated costs. The testing is undertaken using a specialist machine, which uses electronically controlled drill resistance measurement. The drill is fine enough that it does not cause permanent damage to reduce the lifespan of the equipment.

Please contact us for pricing and further information.

Planting and Trees

Where planting or trees are mentioned in our report, please be advised that we do not undertake any arboricultural, horticultural or toxicological assessment of suitability or condition. You must ensure you undertake suitable inspections from an appropriate expert.



General Notes

How This Inspection Contributes to Your Annual Main Inspection

The owner/operator is responsible for following the guidance of the relevant standards. The standards give guidance on the installation, inspection, maintenance and operation of the various types of facility. The inspection guidance is listed in Table 1, with an indication of which parts will be included in your RoSPA inspection [the items in the first column are the items which comprise an “Annual Main Inspection”, the second column shows which elements form part of a RoSPA inspection, items with a cross are not included, some items may have limitations as shown in the notes to the Table 1). The standards also contain additional parts which the owner/operator should follow.

Table 1

Inspection Recommendations of relevant standards These form the Annual Main Inspection	Included in RoSPA Inspection?
6.1 d) Overall levels of safety of equipment (see note 1)	✓ [1]
6.1 d) Overall levels of safety of foundations (see note 1)	✓ [1]
6.2 d) Overall levels of safety of playing surfaces (see note 2)	✓ [2]
6.1 d) Compliance with the relevant parts of the standard and or risk assessment (see note 3)	✓ [3]
6.1 d) Effects of weather	✓
6.1 d) Presence of rot, decay or corrosion (see note 1)	✓ [1]
6.1 d) Assessment of repairs made or added or replaced components (see note 4)	✓ [4]
6.1 d) Excavation or dismantling/additional measures	✗
6.2.1 Assessment of glass reinforced plastics (see note 5)	✓ [5]
6.2.1 Inspection of one post equipment (see note 1)	✓ [1]
6.2.4 Undertaking the Operators inspection protocol	✓
6.2 c) Presence of rot or corrosion (see note 2)	✓ [2]
6.2 c) Assessment of repairs made/added or replaced components (see note 5)	✗
<p>N.B. The clause numbers above are taken from BS EN 1176-7:2020. The content is equally applicable to all other relevant standards. Playgrounds contains a range of equipment from different manufacturers and installed over a number of years; operators should implement any guidance provided by the manufacturer. Item specific detail is not readily available to RPII Playground Inspectors, whose report contributes to the operator’s overall Annual Main Inspection as details in the relevant standard.</p> <p>Notes</p> <p>[1] A manual test only is undertaken for stability. Wear and instability are only detectable where readily apparent without dismantling or destruction and without the use of tools, excavation or specialist equipment. Rot and corrosion are tested for with a hammer and/or steel rod. Decay in timber may exist which can only be found with specialist equipment. We therefore cannot be held responsible for the presence of such decay.</p> <p>[2] Only the visible condition and dimensional compliance of surface extent is considered. Neither testing of impact attenuating properties nor measurement of the thickness of bound surfaces are undertaken on annual inspections. We can conduct impact testing for additional fees.</p> <p>[3] The inspection assesses compliance where this can be tested on site using manual methods without dismantling, destruction and without the use of tools or specialist equipment</p> <p>[4] The operator should use manufacturer’s recommended parts, or equivalent. We are unable to verify if such parts have been used, and any subsequent change in quality or performance</p> <p>[5] Visible glass fibres will be noted in reports. The operator is responsible for repairs or replacement.</p>	

EN 1176 Notes – Summary of Requirements

PROTECTION AGAINST INJURIES IN THE FREE SPACE

- * No obstacles in the minimum space (other than structures to assist or safeguard the user)
- * Traffic flows should not go through the minimum space

PROTECTION AGAINST INJURIES IN THE FALLING SPACE

- * Free height of fall should not exceed 3m
- * No obstacles in the falling space
- * Platforms with fall heights of more than 1m between them require surfacing

PROTECTION AGAINST INJURIES DUE TO OTHER TYPES OF MOVEMENT

- * No unexpected obstacles

SURFACING SAFETY REQUIREMENTS

- * Surfacing should have no sharp edges or protrusions
- * Loose fills should be 100mm more than the depth required to meet the HIC reading (usually total 300mm up to 2m, and 400mm up to 3m)
- * Hard surfaces should only be used outside where children fall
- * Testable Impact absorbing surfaces if falls over 600mm are possible. Good turf may be used up to 1.5m

DESIGN AND MANUFACTURE

- * The equipment must be suitable for the user and risks should be identifiable by the child
- * Accessibility: adults must be able to gain access to help children
- * Grip requirements: permitted diameter 16 - 45mm (e.g. overhead bars)
- * Grasp requirements: maximum diameter 60mm (e.g. handrails on steps)
- * Requirements for easily accessible equipment

FINISHING

- * Timber species and synthetics should be splinter resistant
- * No protrusions or sharp-edged components
- * Bolts should not protrude by more than 8mm
- * Corners, edges or projecting parts over 8mm should have a 3mm radius.
- * No hard and sharp-edged parts (e.g. razor blade effect caused by sheet steel)
- * No crushing or shearing points
- * Connections should not come loose by themselves and should resist removal.
- * Timber connections should not rely solely on screws or nails.
- * Leaking lubricants should not stain or impair the safety of the equipment

FIBRE ROPES

- * Conform to EN 701 or 919 or have a material and load certificate
- * Ropes used by hands shall have a soft, non-slip covering

WIRE ROPES

- * Non-rotating and corrosion resistant with no splayed wires outside the ferrule
- * Wire connector clip threads should protrude less than 8mm
- * Turnbuckles should be enclosed, have a loop at each end and be secured

CHAINS

- * Maximum opening of individual links: 8.6mm in any one direction.
- * Connecting links between chains must be less than 8.6mm or over 12mm

SWINGING SUSPENDED ROPES

- * Not combined with swings in the same bay
- * Less than 2m long: over 600mm from static parts; over 900mm from swinging parts
- * 2m - 4m long: over 1000mm from anything
- * Diameter: 25 - 45mm

CLIMBING ROPES

- * Anchored at both ends and movement less than 20% of rope length
- * Single climbing rope diameter: 18 - 45mm (nets comply with Grip requirements)

ENTRAPMENTS

- * Entrapment: a place from which children cannot extricate themselves unaided
- There are six probes: the Torso Probe, the Large Head Probe, The Small Head probe, the Wedge Probe and the two Finger Rods. There is a toggle test to reduce the dangers of clothing toggles being caught on slides, fireman's poles and roofs, and a ring gauge to test for rocker hand/foot rest protrusions.

BRIDGES

- * The space between the flexible bridge and rigid sides should be not less than 230mm

ENTRAPMENT OF FEET AND LEGS

- * Inclined planes (not suspension bridges) less than 38° should have no gaps over 30mm
- * There are no requirements for suspension bridge gaps other than the main entrapment requirements

FINGER ENTRAPMENTS

- These occur in: 1. gaps where child's movement may cause a finger to become stuck; 2. open-ended tubes; 3. moving gaps
- * Tube ends should be securely enclosed and removable only with tools
 - * Moving gaps should not close to less than 12mm

BARRIERS AND GUARD-RAILS

- * Handrail: a rail to help the child balance
- * Guard-rail: a rail to prevent children falling
- * Barrier: a guard-rail with non-climbable in-fill

HAND-RAILS

- * Where required they should be between 600 and 850mm above the standing surface

EASILY ACCESSIBLE EQUIPMENT

- * Platforms over 600mm require a barrier with a minimum height of 700mm high + impact absorbing surfacing

NOT EASILY ACCESSIBLE EQUIPMENT

- * Platforms up to 1000mm: No barriers or guard-rails required + impact absorbing surface over
- * Platforms 1000-2000mm: 600 - 850mm high guard-rail + impact absorbing surfacing
- * Platforms 2000-3000mm: 700mm high barrier + impact absorbing surfacing
- * No bars, infills or steps which can be used as steps. Tops should discourage standing or sitting

MEANS OF ACCESS

- All means of access should have no entrapments; be securely fixed; be level to $\pm 3^\circ$ (ramps across width) and have a constant angle. It does not refer to agility equipment used as an access i.e. arched climbers, scramble nets. There are specific measurements for ladders, stairs and ramps.

EN 1176 Notes – Summary of Requirements

SWINGS

REQUIREMENTS

* No all-rigid suspension members (i.e. solid bar top to bottom) * Design should be principally for use by seated children (RoSPA interpretation) * Two seats per bay maximum. * Some types of swings have slightly different requirements. Information should be obtained from the supplier * Single points swing chains should not twist round each other * Single point swings require a secondary bearing support mechanism * Group seats must have their own bay.

DIMENSIONS

* Minimum ground clearance at rest: 350mm (400mm for group seats) * No maximum seat surface height but RoSPA recommends a max. height of 635mm for cradles and flat seats * Distance between seat and frame: 20% of swing suspension + 200mm * Distance between seats: 20% of the swing suspension + 300mm * Pivot splay (separation distance) at crossbar: width between seat fixings plus 5% of swing suspension length (+30% for group and Type 4 seats)

SITING

* Swing sets for young children should be separated from those for older children and sited to avoid cross traffic

SURFACING REQUIREMENTS

Forward and Back

* Different areas for synthetic and loose-fill surfaces in a box or pit. Measurements each way are: 1. synthetic: 0.867 x length of suspension member + 1.75m + 0.5m of obstacle-clear space 2. loose-fill: 0.867 x length of suspension member + 2.25m

Side width

* Seat width no greater than 500mm: 1.75m minimum (i.e. .875m each way from seat centre)

* Areas for two seats in one bay may overlap providing the distance between seats is correct

Single point swings

* Circular area with a radius equal to the Forward and Backward figure for other swings

SLIDES

SAFETY REQUIREMENTS

* Free-standing slides: the max. vertical height which a stairway can reach without a change of direction is 2.5m. * Starting section at the top of each chute: length 350mm minimum, zero to 5° downwards at the centre line.

N.B. This can be the platform if the slide is attached to it * If the starting section is over 400mm long, platform requirements apply *

From a platform, the gap to the slide is the same width as the slide * Attachment slides over 1m free fall height should have starting section barriers 500mm min. high at one point * Attachment slides over 1m FFH should have a guard-rail across the entrance at a ht. of between 700-900mm

Sliding sections

* Maximum angle: 60° at any one point and an average of 40° * The width of open and straight slides over 1500mm long should be less than 700mm or greater than 950mm * Spiral or curved slides should have a width less than 700mm

RUN -OUTS

* Run-outs of at least 300mm are required if the sliding section is under 1.5m long. * Additional requirements are required for different types of slides * Average angle of run-outs: type 1 = 10°, type 2 = 5° (both downwards) * Height of run-out: Less than 1.5m sliding length: max. 200mm. Greater than 1.5m sliding length: max. 350mm * Users should come to a stop on the run-out section (type 2 only)

* Chutes should have a side height related to the fall height: 1.2m: 100mm minimum : 1.2m - 2.5m: 150mm minimum : Over 2.5m: 500mm minimum

* Maximum side angle from slide bed: 30° * Tops of sides should be rounded or radiused to at least 3mm * Tunnel slides should be a minimum 750mm high and 750mm wide * Tunnels should start on or at the end of the starting section and be continuous over the sliding section only

SURFACING REQUIREMENTS

Normal distances except for the run-out which should be: * type 1: 1m each side and 2m beyond (or just 1.5m beyond for short slides) * type 2: 1m each side and 1m beyond

CABLE RUNWAYS

SAFETY REQUIREMENTS

* Stop at end should progressively slow down the traveller * Traveller should not be removable except with tools * No access to internal mechanism * Suspension mechanism: flexible, exclude risk of strangulation or be at least 2m above the ground in the middle * Where children hang by the hands, the grip should not be enclosed (i.e. a loop)

* Climbing should be discouraged onto the grip * Children should be able to get off the seat at any time (i.e. no loops or straps) *

Maximum loaded (69.5kg) speed is 7m per second * If two cables are placed parallel the min. distance between them is 2m

IMPACT AREAS

* 2m either side of main cable

ROTATING ITEMS

NOTE: Rotating items under 500mm diameter are excluded from these requirements

SAFETY REQUIREMENTS

* Maximum free height of fall: 1000mm (For overhead items: 1500 - 3000mm) * Max. speed at periphery under reasonable use: 5m per second. As no method is given, this cannot be tested * Hand grips should be between 16 - 45mm

SPECIFIC REQUIREMENTS

There are specific requirements for different types of roundabout. The two most common ones are:

Platform roundabouts:

* Platforms should be circular and enclosed * All parts should revolve in the same direction * No super-structure over the edge of the platform * Mechanism should be enclosed * Height between underside and ground 60 – 110mm for 300mm inwards

EN 1176 Notes – Summary of Requirements

Giant revolving discs

* Clearance of underside at lowest point: 300mm in loose-fill, 400 mm for synthetic * Max. platform height: 1m * Free space: 3m * Upper surface should be continuous, smooth and with no handles or grips * Underside should be continuous, smooth and without any radial variations (i.e. spokes) or indentations

MINIMUM SPACE

* Free space: Horizontal: 2m all round * Vertical head clearance from platform: sitting 1.5m ; standing 1.8m * Small rotating items under 500mm diameter are excluded,

SURFACING REQUIREMENTS

* There are no special extra requirements for surfacing areas * Surfaces should be continuous underneath and level

ROCKING ITEMS

DEFINITIONS

* Rocking equipment which can be moved by the user and is supported from below
* Damping: any movement restricting device. (N.B. Springs are treated as self-damping)

SAFETY REQUIREMENTS

* Throughout the range of movement gaps in all accessible joints should be under 12mm * Progressive restraint at extremity of movement is required * Foot rests should be provided where the ground clearance is less than 230mm * Hand grips should be provided for each seat or standing position

* Foot rests and hand grips should be firmly fixed and non-rotating * Hand grip diameter: 16 - 45mm (for toddler items: 30mm maximum) * Right -angled corners on moving equipment should be 20mm radius min. (e.g. a bird's beak)

MINIMUM SPACE

* 1000mm between items at maximum movement.

SURFACING REQUIREMENTS

* Minimum 1000 mm for springers, except if standing is allowed in which case 1500 mm * 1500 mm minimum for type 1.

INSTALLATION, INSPECTION, MAINTENANCE AND OPERATION

SAFETY

* Appropriate safety systems must be established by the operator * No access should be allowed to unsafe equipment or areas * Records should be kept by the playground operator * Effectiveness of safety measures should be assessed annually * Signs should be provided giving owner details and emergency service contact points * Entrances for emergency services should be freely accessible
* Information on accidents should be kept
* Staff and users should be safe during maintenance operations

INSPECTION

* Manufacturers will recommend the inspection frequency although some sites may need a daily check

Frequency

Routine visual inspections: identification of hazards from vandalism, use or weather conditions (RoSPA recommends a recorded daily or weekly inspection) Operational inspection: every 1 -3 months or as recommended. Checks operation, stability, wear etc. Annual main inspection: checks long-term levels of safety

* An inspection schedule should be prepared for each playground, listing components and methods

* Appropriate action should be taken if defects are noted

ROUTINE MAINTENANCE

* Basic routine maintenance details should be supplied by the manufacturer

CORRECTIVE MAINTENANCE

* This covers remedial work and repairs as required * Alterations should only be carried out after consultation & agreement with the supplier or a competent person







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Safety Inspection Report

Annual Inspection

Cotswold Crescent Recreation Ground

Chipping Norton Town Council

11 December 2025





Safety Inspection Report

Annual Inspection

Site name: **Cotswold Crescent Recreation Ground**

Date of inspection: **11 December 2025**

Inspector: **Emma Cheshire**

w3w.co/pure.define.shapeless



Ancillary Items Summary – FULL DETAILS BELOW with Photographs

Signage - Ownership

Innate risk score:

 2

Description	Tasks	Risk score
Item broken.	Replace.	 6

Seating

Innate risk score:

 4

Description	Tasks	Risk score
Loose in ground.	Read the notes for further action.	 2

Litter Bin

Innate risk score:

 3

Description	Tasks	Risk score
No Findings		

General Surface

Innate risk score:

 3



Description	Tasks	Risk score
No Findings		



Multiplay - Slide Climber

Innate risk score:





 8

Description	Tasks	Risk score
Overhead ladders and rings provide significant play value and benefits to children, and with it the risk of falling. Ensuring the surface remains in good condition will help to keep the correct balance between benefits and risk.	The protective surface under all bars and rings must be kept in good condition.	 8
Surface has unintended weeds.	Remove.	 4

Swing - Basket

Innate risk score:



 7

Description	Tasks	Risk score
The distance between the underside of the seat and the supports is less than 400 mm.	Modify.	 8
Some chain wear.	Monitor for further deterioration and replace before 40% wear.	 6
Paintwork is in poor condition.	De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repairs may be necessary where corrosion is severe.	 4
There is offensive graffiti on the unit.	Remove.	 0

MUGA - Double End

Innate risk score:



 7

Description	Tasks	Risk score
Finger entrapment.	Refer to manufacturer for comment., Eliminate the entrapment.	 6
A clearly visible sign must be fitted to all sports related equipment with at least the following: a) equipment is not intended for children less than 36 month, b) "Do not climb on the framework or nets", c) "Do not hang on the ring", d) "Do not wear rings or	Fit warning notice.	 5

Swing - Mixed - 2 Bay 2 Junior 2 Toddler Seat

Innate risk score:

 4

Description	Tasks	Risk score
Loose swing seat eye-bolts.	Tighten connecting nuts.	 6
Paintwork is in poor condition.	De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repairs may be necessary where corrosion is severe.	 4

Primary Items Summary – FULL DETAILS BELOW with Photographs

Agility Trail

Innate risk score:

 6

Description

Tasks

Risk score

No Findings

Swing - Rotating - Overhead

Innate risk score:

 6

Description

Tasks

Risk score

Item has corrosion.

Treat and repair.

 3

The swing suspension(s) are missing.

Replace the missing parts, ensuring a safe installation.

How to read your report

The assets on site are categorised as **Ancillary Items** or **Play Items**, and listed under those headings.

Each item is listed in the style shown in the image below, which contains labels to aid interpretation as follows:

- 1) The name of the asset
- 2) The manufacturer of the asset, if known,
- 3) The innate or default risk score of the asset, assuming it has no faults and complies with standards,
- 4) The actual risk score of the asset at the time of inspection, being the highest of the finding risks or the innate risk,
- 5) A statement about whether the item complies with the appropriate standards, including the names of those standards,
- 6) Details about findings, if any, including what is wrong (Description), what to do about it (Tasks), notes to aid understanding (Notes), and photograph(s) of the issue.

Primary Items

Sample Asset Name 1

Manufactured by Manufacturer Name 2

asset image here

Innate risk level: 1 3
Actual risk level: 1 4

Risk level: Low
Potential risk score reduction: 1
Remedial tasks: 1 4

Surface: Grass 5

Standards: EN 1176-1:2017, EN 1176-2:2017
The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Finding 6

Description
Item is rusting in places. Risk level: Low

Tasks
Replace. Risk score: 7

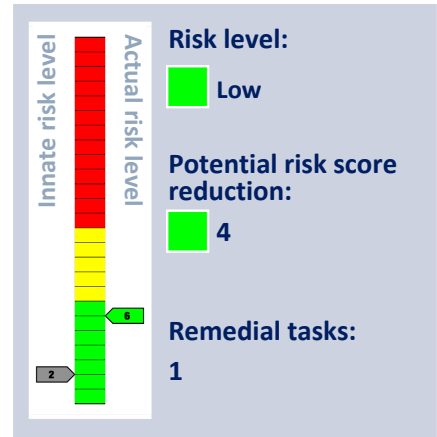
Note
Two of the frame washers are rusting.

Finding Photos

asset image here asset image here

Inspection SI0000142594. Report produced on 16/12/2019 at 12:11:07 4

Signage - Ownership



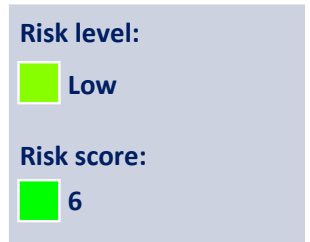
Maintenance Finding

Description

Item broken.

Tasks

Replace.



Finding Photos



Seating



Innate risk level

Actual risk level

Risk level:
Low

✓ Risk score as low as possible

Remedial tasks:
1

Maintenance Finding

Description

Loose in ground.

Tasks

Read the notes for further action.

Note

Tighten fixings into the ground.

Risk level:

Very low

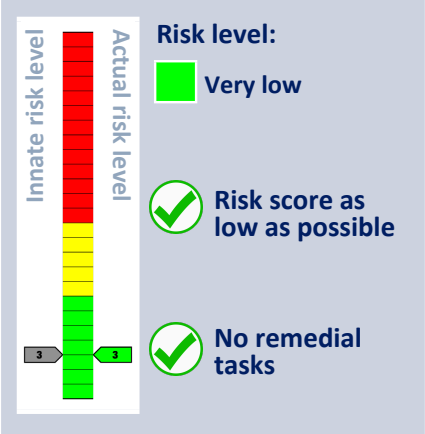
Risk score:

2

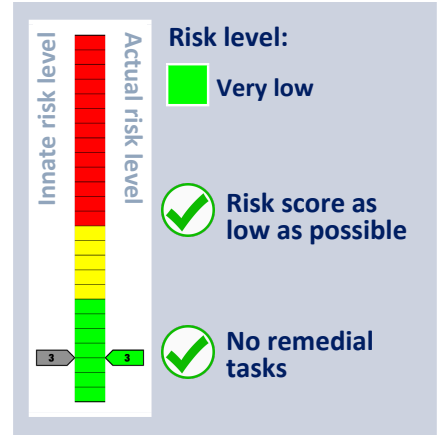
Finding Photos



Litter Bin

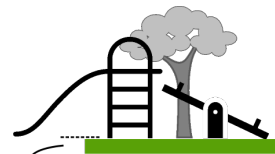
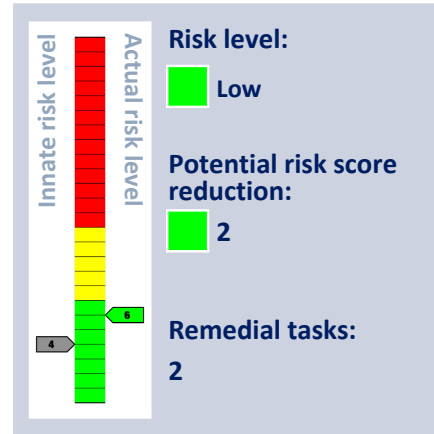


General Surface



Swing - Mixed - 2 Bay 2 Junior 2 Toddler Seat

Manufactured by Vinci Play



Surface: Rubber - Mulch - Bonded

Standards:



EN 1176-1:2017+A1:2023, EN 1176-2:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Loose swing seat eye-bolts.

Tasks

Tighten connecting nuts.

Risk level:

Low

Risk score:

6

Finding Photos



Maintenance Finding

Description

Paintwork is in poor condition.

Tasks

De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repairs may be necessary where corrosion is severe.

Risk level:

 Low

Risk score:

 4

Finding Photos



Multiplay - Slide Climber

Manufactured by (Unknown)



Risk level:
Medium

Risk score as low as possible

Remedial tasks:
2

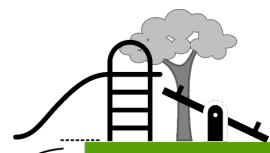
A vertical risk level scale from green (low) to red (high). A yellow box labeled 'Actual risk level' is positioned at the yellow level. A green checkmark is next to the text 'Risk score as low as possible'. Below the scale, the number '2' is listed under 'Remedial tasks'.

Standards:



EN 1176-1:2017+A1:2023, EN 1176-3:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.



Surface: Rubber - Mulch - Bonded

Maintenance Finding

Description

Overhead ladders and rings provide significant play value and benefits to children, and with it the risk of falling. Ensuring the surface remains in good condition will help to keep the correct balance between benefits and risk.

Tasks

The protective surface under all bars and rings must be kept in good condition.

Note

No action recommended.

Risk level:

 Medium

Risk score:

 8

Finding Photos



Maintenance Finding

Description

Surface has unintended weeds.

Tasks

Remove.

Risk level:

 Low

Risk score:

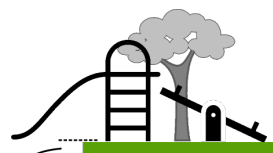
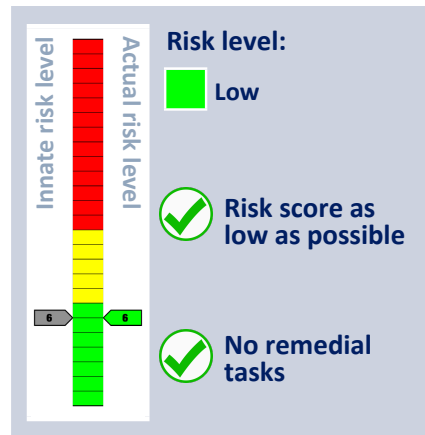
 4

Finding Photos



Agility Trail

Manufactured by Vinci Play



Surface: Rubber - Mulch - Bonded

Standards:

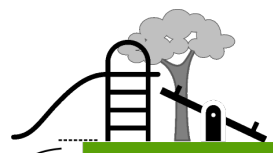
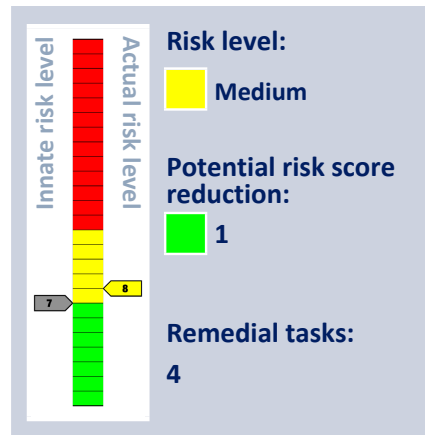


EN 1176-1:2017+A1:2023

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Swing - Basket

Manufactured by Vinci Play



Standards:



EN 1176-1:2017+A1:2023, EN 1176-2:2017

The surfacing meets with the requirements of the relevant standards. The item is not compliant with the requirements of the relevant standards for the following reasons:

Equipment Standard Compliance Findings

1. The distance between the underside of the seat and the supports is less than 400 mm.

The item has the following maintenance findings:

1. Some chain wear.
2. Paintwork is in poor condition.
3. There is offensive graffiti on the unit.

Standard Compliance Finding

Description

The distance between the underside of the seat and the supports is less than 400 mm.

Tasks

Modify.

Risk level:

Medium

Risk score:

8

Finding Photos



Maintenance Finding

Description

Some chain wear.

Tasks

Monitor for further deterioration and replace before 40% wear.

Note

Secondary chain D-shackle bolts wearing.

Risk level:

Low

Risk score:

6

Finding Photos



Maintenance Finding

Description

Paintwork is in poor condition.

Tasks

De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repairs may be necessary where corrosion is severe.

Risk level:

 Low

Risk score:

 4

Finding Photos



Maintenance Finding

Description

There is offensive graffiti on the unit.

Tasks

Remove.

Risk level:

 Very low

Risk score:

 0

Finding Photos



Swing - Rotating - Overhead

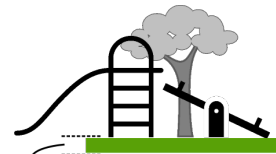
Manufactured by (Unknown)



Risk level:
Low

Risk score as low as possible

Remedial tasks:
2



Surface: Rubber - Mulch - Bonded

Standards:



EN 1176-1:2017+A1:2023, EN 1176-5:2019

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Item has corrosion.

Tasks

Treat and repair.

Risk level:

Very low

Risk score:

3

Finding Photos



Maintenance Finding

Description

The swing suspension(s) are missing.

Tasks

Replace the missing parts, ensuring a safe installation.

Risk level:

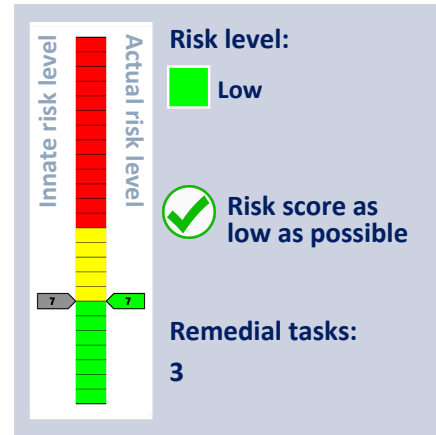
See finding details

Finding Photos



MUGA - Double End

Manufactured by Vinci Play



Standards:



EN 15312:2007+A1:2010

The surfacing meets with the requirements of the relevant standards. The item is not compliant with the requirements of the relevant standards for the following reasons:

Equipment Standard Compliance Findings

1. Finger entrapment.
2. A clearly visible sign must be fitted to all sports related equipment with at least the following: a) equipment is not intended for children less than 36 month, b) "Do not climb on the framework or nets", c) "Do not hang on the ring", d) "Do not wear rings or other jewellery as these can get caught and cause injury", e) name and telephone number of site owner, f) number to call in case of accident.

There are no maintenance findings for this item.

Standard Compliance Finding

Description

Finger entrapment.

Tasks

Refer to manufacturer for comment., Eliminate the entrapment.

Note

In holes in framework.

Risk level:

 Low

Risk score:

 6

Finding Photos



Standard Compliance Finding

Description

A clearly visible sign must be fitted to all sports related equipment with at least the following: a) equipment is not intended for children less than 36 month, b) "Do not climb on the framework or nets", c) "Do not hang on the ring", d) "Do not wear rings or other jewellery as these can get caught and cause injury", e) name and telephone number of site owner, f) number to call in case of accident.

Tasks

Fit warning notice.

Risk level:

 Low

Risk score:

 5

Finding Photos



General Notes

The risk scores are calculated by plotting the likelihood of harm against the severity of the injury sustained. The likelihood is given a score of 1 to 5, and the severity is given a score of 1 to 5. In doing this a matrix is produced which gives a numerical assessment of the risk on a score of 1 to 25, and a judgement is made as to which risks are low, which are medium and which are high. Risk scores may be adjusted in the light of experience and therefore may not be exactly as per the table. For example, a score of 7 may be noted.

Risks are calculated in this way:

1. An assessment of the likelihood of harm taking place is made using the numbers 1 to 5, by following these descriptions:
 - a. 1 = Rare
 - b. 2 = Unlikely
 - c. 3 = Moderate
 - d. 4 = Likely
 - e. 5 = Certain
2. An assessment of the severity of the injury sustained is made using the numbers 1 to 5, by following these descriptions:
 - a. 1 = Insignificant
 - b. 2 = Minor
 - c. 3 = Moderate
 - d. 4 = Major
 - e. 5 = Catastrophic
3. The two numbers are multiplied to give a risk score on a scale of 1 to 25.
4. Scores of 1 to 7 inclusive are considered to be low risk and are considered to be tolerable where this is the innate risk of the item, but where remedial works are identified these should be undertaken,
5. Scores of 8 to 12 are considered to be medium risk and some control measures may be identified to reduce the risks to low, tolerable levels,
6. Score of 13 and above are considered to be high risk and urgent action is considered to be necessary to reduce the risks to tolerable levels.

General Notes

It is important to note that where an outcome is catastrophic, but for which the likelihood is rare this will present a score of $1 \times 5 = 5 =$ low risk. Similarly, a certain event for which the consequence is insignificant will present a score of $5 \times 1 = 5 =$ low risk. It is important to consider likelihood and consequence, and not just one of the factors in isolation.

The multiplication of the factors into a risk matrix is given here in Table 1, with a judgement made as to risk scoring indicated by colour.

Green = LOW risk, Amber = MEDIUM risk, Red = HIGH risk.

Table 1 – Risk Score Matrix

		Severity				
L i k e l i h o o d		1 Insignifi- cant	2 Minor	3 Moderate	4 Major	5 Catastro- phic
	1 = Rare	1 LOW	2 LOW	3 LOW	4 LOW	5 LOW
	2 = Unlikely	2 LOW	4 LOW	6 LOW	8 MEDIUM	10 MEDIUM
	3 = Moderate	3 LOW	6 LOW	9 MEDIUM	12 MEDIUM	15 HIGH
	4 = Likely	4 LOW	8 MEDIUM	12 MEDIUM	16 HIGH	20 HIGH
	5 = Certain	5 LOW	10 MEDIUM	15 HIGH	20 HIGH	25 HIGH

General Notes

Inspection Scope

The inspections are undertaken using the RPII's inspection scope.

Compliance with Standards

Inspections are undertaken with reference to the appropriate standards, which are listed next to each item. Compliance with these standards is not mandatory in law, but it is useful to know whether items comply or not. If we think a change is needed, then this is noted in our report. Non-compliance does not necessarily mean that a change is needed. Where a standard is undated the current version is applied, unless overlap periods are allowed by the standards committee at the time of update. The information provided herein is to assist the owner/operator to fulfil its responsibilities as detailed in the relevant standards. Other standards referenced within the listed standards do not form part of this inspection, unless they are also explicitly listed here.

The listed standards are relevant to all installations of equipment which are publicly accessible, including public parks, pay to play parks, schools, nurseries, public houses, holiday parks, indoor play centres, farm parks and the like. All equipment used in publicly accessible areas should meet with the requirements of the relevant listed standard.

Additionally, EN 1176-7 provides guidance on installation, inspection, maintenance and operation to owners/operators of equipment and ancillary items. In the United Kingdom the National Foreword forms an important part to the understanding and implementation of the recommendations set out in EN 1176-7. It clarifies the application of the document within the UK as best practice guidance, as the document has been used since its initial publication. Therefore the EN 1176-7 contains no requirement in the UK and needs to be read and implemented as guidance, with the use of the terms 'shall' therefore becoming a recommendation, as in the term 'should'.

Domestic equipment falls outside the scope of standards for publicly accessible spaces. Domestic play equipment has its own standard (BS EN 71 – Safety of Toys). Where domestic equipment can be identified this will be acknowledged in the report, but compliance may be assessed to the applicable standard relating to publicly accessible equipment.

When water play items, including spray parks, are inspected any comments concerning compliance within the inspection will refer to EN 1176. We have not assessed these against the requirements of EN 17232 (Water play equipment and features).

Compliance with standards is not always a clear-cut thing. Some interpretation can be needed, and our interpretation may differ from the interpretation of others. In some cases, we may decide not to note non-compliance in cases where we think it may mislead or be unhelpful so to do.



General Notes

What We Inspect

Annual and Post Installation inspections will take into consideration compliance with current standards and defects related to wear and vandalism. Items not listed in the report have not been included in the inspection. The inspection will cover the playground equipment and the active area (that area which is obviously part of the playground), nominally up to 3.0 metres around, the fence line if closer, or other areas as agreed.

Operational inspections only take into consideration defects related to cleanliness, equipment ground clearances, ground surface finishes, exposed foundations, sharp edges, missing parts, excessive wear (of moving parts), structural integrity, wear and vandalism. Routine visual inspections (if undertaken) relate only to the most obvious defects such as broken or missing parts, vandalism and issues created by severe weather conditions (the intention is to identify hazards created by storm damage).

The inspection is non-dismantling, non-destructive and does not include any structural, toxicology or impact assessments defined in the standard; however, the inspector will undertake a manual test for stability and if equipment fails under manual load, or any other hazard is identified as an unacceptable risk, the owner/operator will be notified as soon as practicably possible.

The inspector will access all reasonably accessible equipment and will assess all reasonably accessible parts above the standing surface. Where it is not possible to access parts of the equipment without employing an alternative means of access the report will record the action required by the owner/operator to ensure the continued safe use of the equipment. Ancillary equipment will be assessed using the inspector's knowledge and experience of the standards named in this document to ensure as far as is reasonably practicable the continued safe use of the items concerned. The owner/operator is responsible for the overall safety of the equipment and area. Inspectors who are trained to use ladders may use them where it is safe to do so, but if members of the public are present on site ladders may not be used to access the equipment.

What We Don't Inspect

The inspector will not undertake any of the following works unless specifically agreed in writing at the time of order:

Checking the depth and underlying structural integrity of any surface areas and/or carrying out any testing of impact absorbing properties of any surfaces. The identification of any corrosion, rot or other deterioration in any apparatus or equipment other than by an external inspection or the inspection of any equipment (or part thereof) that is underground or beneath the playing surface. Tightening any bolts, hinges or other fixing devices on any apparatus or equipment. Assessing or inspecting any electrical installations contained on any site and/or apparatus and/or equipment. Assessing or inspecting any water supplies and/or water features and/or any associated computerised systems (including carrying out any programming).



General Notes

The owner/operator should have a 'design risk assessment' provided by the manufacturer/designer of the area for the equipment and location in which the facility is installed.

We have inspected without dismantling or destruction and so some aspects of the relevant standards may not be testable on site.

The operator is responsible for managing risks of their provision and is required by law to carry out a 'suitable and sufficient assessment' of the risks associated with a site or activity and this inspection shall be considered as contributing to the operator's discharge of this responsibility.

Exposure to Risk

Exposure to acceptable levels of risk and challenge is essential to children's development and allows them to exercise their right to play. Therefore, it can be judged that levels of risk above low risk can be acceptable. The risk scores shown allow the operator to make a judgement after first considering the benefit of the activity to which the risk score relates.

Ownership

There may be cases where we report issues that are not the site owner's responsibility. It is not necessarily possible for us to determine who owns what, and in any case we need to bring all risks to your attention if they can affect the safety of the site's users.

Contemporaneous Findings

Our report shows the findings at the time of inspection. Subsequent events may affect the condition of the site. Suggested remedial actions are based upon our knowledge and experience. The owner/operator should seek the advice of the manufacturer or a competent person when undertaking repairs and/or modifications to equipment.

Timber

Where timbers are set into the ground it is not always possible to determine levels of decay. The owner/operator should ensure it conducts appropriate inspections to identify decay before it becomes a problem.

We can undertake more in-depth testing of your playground timbers using resistance penetration.

Timber is known to decay from the inside out. This makes it very important that you ensure proper testing and inspection is undertaken of your playground timbers, especially where defects may be hidden inside the structures. Testing using resistance penetration can help to identify defects before they become outwardly apparent, but can also confirm the condition of good timbers to prevent premature replacement with its associated costs. The testing is undertaken using a specialist machine, which uses electronically controlled drill resistance measurement. The drill is fine enough that it does not cause permanent damage to reduce the lifespan of the equipment.

Please contact us for pricing and further information.

Planting and Trees

Where planting or trees are mentioned in our report, please be advised that we do not undertake any arboricultural, horticultural or toxicological assessment of suitability or condition. You must ensure you undertake suitable inspections from an appropriate expert.



General Notes

How This Inspection Contributes to Your Annual Main Inspection

The owner/operator is responsible for following the guidance of the relevant standards. The standards give guidance on the installation, inspection, maintenance and operation of the various types of facility. The inspection guidance is listed in Table 1, with an indication of which parts will be included in your RoSPA inspection [the items in the first column are the items which comprise an “Annual Main Inspection”, the second column shows which elements form part of a RoSPA inspection, items with a cross are not included, some items may have limitations as shown in the notes to the Table 1). The standards also contain additional parts which the owner/operator should follow.

Table 1

Inspection Recommendations of relevant standards These form the Annual Main Inspection	Included in RoSPA Inspection?
6.1 d) Overall levels of safety of equipment (see note 1)	✓ [1]
6.1 d) Overall levels of safety of foundations (see note 1)	✓ [1]
6.2 d) Overall levels of safety of playing surfaces (see note 2)	✓ [2]
6.1 d) Compliance with the relevant parts of the standard and or risk assessment (see note 3)	✓ [3]
6.1 d) Effects of weather	✓
6.1 d) Presence of rot, decay or corrosion (see note 1)	✓ [1]
6.1 d) Assessment of repairs made or added or replaced components (see note 4)	✓ [4]
6.1 d) Excavation or dismantling/additional measures	✗
6.2.1 Assessment of glass reinforced plastics (see note 5)	✓ [5]
6.2.1 Inspection of one post equipment (see note 1)	✓ [1]
6.2.4 Undertaking the Operators inspection protocol	✓
6.2 c) Presence of rot or corrosion (see note 2)	✓ [2]
6.2 c) Assessment of repairs made/added or replaced components (see note 5)	✗
<p>N.B. The clause numbers above are taken from BS EN 1176-7:2020. The content is equally applicable to all other relevant standards. Playgrounds contains a range of equipment from different manufacturers and installed over a number of years; operators should implement any guidance provided by the manufacturer. Item specific detail is not readily available to RPII Playground Inspectors, whose report contributes to the operator’s overall Annual Main Inspection as details in the relevant standard.</p> <p>Notes</p> <p>[1] A manual test only is undertaken for stability. Wear and instability are only detectable where readily apparent without dismantling or destruction and without the use of tools, excavation or specialist equipment. Rot and corrosion are tested for with a hammer and/or steel rod. Decay in timber may exist which can only be found with specialist equipment. We therefore cannot be held responsible for the presence of such decay.</p> <p>[2] Only the visible condition and dimensional compliance of surface extent is considered. Neither testing of impact attenuating properties nor measurement of the thickness of bound surfaces are undertaken on annual inspections. We can conduct impact testing for additional fees.</p> <p>[3] The inspection assesses compliance where this can be tested on site using manual methods without dismantling, destruction and without the use of tools or specialist equipment</p> <p>[4] The operator should use manufacturer’s recommended parts, or equivalent. We are unable to verify if such parts have been used, and any subsequent change in quality or performance</p> <p>[5] Visible glass fibres will be noted in reports. The operator is responsible for repairs or replacement.</p>	

EN 1176 Notes – Summary of Requirements

PROTECTION AGAINST INJURIES IN THE FREE SPACE

- * No obstacles in the minimum space (other than structures to assist or safeguard the user)
- * Traffic flows should not go through the minimum space

PROTECTION AGAINST INJURIES IN THE FALLING SPACE

- * Free height of fall should not exceed 3m
- * No obstacles in the falling space
- * Platforms with fall heights of more than 1m between them require surfacing

PROTECTION AGAINST INJURIES DUE TO OTHER TYPES OF MOVEMENT

- * No unexpected obstacles

SURFACING SAFETY REQUIREMENTS

- * Surfacing should have no sharp edges or protrusions
- * Loose fills should be 100mm more than the depth required to meet the HIC reading (usually total 300mm up to 2m, and 400mm up to 3m)
- * Hard surfaces should only be used outside where children fall
- * Testable Impact absorbing surfaces if falls over 600mm are possible. Good turf may be used up to 1.5m

DESIGN AND MANUFACTURE

- * The equipment must be suitable for the user and risks should be identifiable by the child
- * Accessibility: adults must be able to gain access to help children
- * Grip requirements: permitted diameter 16 - 45mm (e.g. overhead bars)
- * Grasp requirements: maximum diameter 60mm (e.g. handrails on steps)
- * Requirements for easily accessible equipment

FINISHING

- * Timber species and synthetics should be splinter resistant
- * No protrusions or sharp-edged components
- * Bolts should not protrude by more than 8mm
- * Corners, edges or projecting parts over 8mm should have a 3mm radius.
- * No hard and sharp-edged parts (e.g. razor blade effect caused by sheet steel)
- * No crushing or shearing points
- * Connections should not come loose by themselves and should resist removal.
- * Timber connections should not rely solely on screws or nails.
- * Leaking lubricants should not stain or impair the safety of the equipment

FIBRE ROPES

- * Conform to EN 701 or 919 or have a material and load certificate
- * Ropes used by hands shall have a soft, non-slip covering

WIRE ROPES

- * Non-rotating and corrosion resistant with no splayed wires outside the ferrule
- * Wire connector clip threads should protrude less than 8mm
- * Turnbuckles should be enclosed, have a loop at each end and be secured

CHAINS

- * Maximum opening of individual links: 8.6mm in any one direction.
- * Connecting links between chains must be less than 8.6mm or over 12mm

SWINGING SUSPENDED ROPES

- * Not combined with swings in the same bay
- * Less than 2m long: over 600mm from static parts; over 900mm from swinging parts
- * 2m - 4m long: over 1000mm from anything
- * Diameter: 25 - 45mm

CLIMBING ROPES

- * Anchored at both ends and movement less than 20% of rope length
- * Single climbing rope diameter: 18 - 45mm (nets comply with Grip requirements)

ENTRAPMENTS

- * Entrapment: a place from which children cannot extricate themselves unaided
- There are six probes: the Torso Probe, the Large Head Probe, The Small Head probe, the Wedge Probe and the two Finger Rods. There is a toggle test to reduce the dangers of clothing toggles being caught on slides, fireman's poles and roofs, and a ring gauge to test for rocker hand/foot rest protrusions.

BRIDGES

- * The space between the flexible bridge and rigid sides should be not less than 230mm

ENTRAPMENT OF FEET AND LEGS

- * Inclined planes (not suspension bridges) less than 38° should have no gaps over 30mm
- * There are no requirements for suspension bridge gaps other than the main entrapment requirements

FINGER ENTRAPMENTS

- These occur in: 1. gaps where child's movement may cause a finger to become stuck; 2. open-ended tubes; 3. moving gaps
- * Tube ends should be securely enclosed and removable only with tools
- * Moving gaps should not close to less than 12mm

BARRIERS AND GUARD-RAILS

- * Handrail: a rail to help the child balance
- * Guard-rail: a rail to prevent children falling
- * Barrier: a guard-rail with non-climbable in-fill

HAND-RAILS

- * Where required they should be between 600 and 850mm above the standing surface

EASILY ACCESSIBLE EQUIPMENT

- * Platforms over 600mm require a barrier with a minimum height of 700mm high + impact absorbing surfacing

NOT EASILY ACCESSIBLE EQUIPMENT

- * Platforms up to 1000mm: No barriers or guard-rails required + impact absorbing surface over
- * Platforms 1000-2000mm: 600 - 850mm high guard-rail + impact absorbing surfacing
- * Platforms 2000-3000mm: 700mm high barrier + impact absorbing surfacing
- * No bars, infills or steps which can be used as steps. Tops should discourage standing or sitting

MEANS OF ACCESS

- All means of access should have no entrapments; be securely fixed; be level to $\pm 3^\circ$ (ramps across width) and have a constant angle. It does not refer to agility equipment used as an access i.e. arched climbers, scramble nets. There are specific measurements for ladders, stairs and ramps.



EN 1176 Notes – Summary of Requirements

SWINGS

REQUIREMENTS

* No all-rigid suspension members (i.e. solid bar top to bottom) * Design should be principally for use by seated children (RoSPA interpretation) * Two seats per bay maximum. * Some types of swings have slightly different requirements. Information should be obtained from the supplier * Single points swing chains should not twist round each other * Single point swings require a secondary bearing support mechanism * Group seats must have their own bay.

DIMENSIONS

* Minimum ground clearance at rest: 350mm (400mm for group seats) * No maximum seat surface height but RoSPA recommends a max. height of 635mm for cradles and flat seats * Distance between seat and frame: 20% of swing suspension + 200mm * Distance between seats: 20% of the swing suspension + 300mm * Pivot splay (separation distance) at crossbar: width between seat fixings plus 5% of swing suspension length (+30% for group and Type 4 seats)

SITING

* Swing sets for young children should be separated from those for older children and sited to avoid cross traffic

SURFACING REQUIREMENTS

Forward and Back

* Different areas for synthetic and loose-fill surfaces in a box or pit. Measurements each way are: 1. synthetic: 0.867 x length of suspension member + 1.75m + 0.5m of obstacle-clear space 2. loose-fill: 0.867 x length of suspension member + 2.25m

Side width

* Seat width no greater than 500mm: 1.75m minimum (i.e. .875m each way from seat centre)

* Areas for two seats in one bay may overlap providing the distance between seats is correct

Single point swings

* Circular area with a radius equal to the Forward and Backward figure for other swings

SLIDES

SAFETY REQUIREMENTS

* Free-standing slides: the max. vertical height which a stairway can reach without a change of direction is 2.5m. * Starting section at the top of each chute: length 350mm minimum, zero to 5° downwards at the centre line.

N.B. This can be the platform if the slide is attached to it * If the starting section is over 400mm long, platform requirements apply *

From a platform, the gap to the slide is the same width as the slide * Attachment slides over 1m free fall height should have starting section barriers 500mm min. high at one point * Attachment slides over 1m FFH should have a guard-rail across the entrance at a ht. of between 700-900mm

Sliding sections

* Maximum angle: 60° at any one point and an average of 40° * The width of open and straight slides over 1500mm long should be less than 700mm or greater than 950mm * Spiral or curved slides should have a width less than 700mm

RUN -OUTS

* Run-outs of at least 300mm are required if the sliding section is under 1.5m long. * Additional requirements are required for different types of slides * Average angle of run-outs: type 1 = 10°, type 2 = 5° (both downwards) * Height of run-out: Less than 1.5m sliding length: max. 200mm. Greater than 1.5m sliding length: max. 350mm * Users should come to a stop on the run-out section (type 2 only)

* Chutes should have a side height related to the fall height: 1.2m: 100mm minimum : 1.2m - 2.5m: 150mm minimum : Over 2.5m: 500mm minimum

* Maximum side angle from slide bed: 30° * Tops of sides should be rounded or radiused to at least 3mm * Tunnel slides should be a minimum 750mm high and 750mm wide * Tunnels should start on or at the end of the starting section and be continuous over the sliding section only

SURFACING REQUIREMENTS

Normal distances except for the run-out which should be: * type 1: 1m each side and 2m beyond (or just 1.5m beyond for short slides) * type 2: 1m each side and 1m beyond

CABLE RUNWAYS

SAFETY REQUIREMENTS

* Stop at end should progressively slow down the traveller * Traveller should not be removable except with tools * No access to internal mechanism * Suspension mechanism: flexible, exclude risk of strangulation or be at least 2m above the ground in the middle * Where children hang by the hands, the grip should not be enclosed (i.e. a loop)

* Climbing should be discouraged onto the grip * Children should be able to get off the seat at any time (i.e. no loops or straps) *

Maximum loaded (69.5kg) speed is 7m per second * If two cables are placed parallel the min. distance between them is 2m

IMPACT AREAS

* 2m either side of main cable

ROTATING ITEMS

NOTE: Rotating items under 500mm diameter are excluded from these requirements

SAFETY REQUIREMENTS

* Maximum free height of fall: 1000mm (For overhead items: 1500 - 3000mm) * Max. speed at periphery under reasonable use: 5m per second. As no method is given, this cannot be tested * Hand grips should be between 16 - 45mm

SPECIFIC REQUIREMENTS

There are specific requirements for different types of roundabout. The two most common ones are:

Platform roundabouts:

* Platforms should be circular and enclosed * All parts should revolve in the same direction * No super-structure over the edge of the platform * Mechanism should be enclosed * Height between underside and ground 60 – 110mm for 300mm inwards

EN 1176 Notes – Summary of Requirements

Giant revolving discs

* Clearance of underside at lowest point: 300mm in loose-fill, 400 mm for synthetic * Max. platform height: 1m * Free space: 3m * Upper surface should be continuous, smooth and with no handles or grips * Underside should be continuous, smooth and without any radial variations (i.e. spokes) or indentations

MINIMUM SPACE

* Free space: Horizontal: 2m all round * Vertical head clearance from platform: sitting 1.5m ; standing 1.8m * Small rotating items under 500mm diameter are excluded,

SURFACING REQUIREMENTS

* There are no special extra requirements for surfacing areas * Surfaces should be continuous underneath and level

ROCKING ITEMS

DEFINITIONS

* Rocking equipment which can be moved by the user and is supported from below
* Damping: any movement restricting device. (N.B. Springs are treated as self-damping)

SAFETY REQUIREMENTS

* Throughout the range of movement gaps in all accessible joints should be under 12mm * Progressive restraint at extremity of movement is required * Foot rests should be provided where the ground clearance is less than 230mm * Hand grips should be provided for each seat or standing position

* Foot rests and hand grips should be firmly fixed and non-rotating * Hand grip diameter: 16 - 45mm (for toddler items: 30mm maximum) * Right -angled corners on moving equipment should be 20mm radius min. (e.g. a bird's beak)

MINIMUM SPACE

* 1000mm between items at maximum movement.

SURFACING REQUIREMENTS

* Minimum 1000 mm for springers, except if standing is allowed in which case 1500 mm * 1500 mm minimum for type 1.

INSTALLATION, INSPECTION, MAINTENANCE AND OPERATION

SAFETY

* Appropriate safety systems must be established by the operator * No access should be allowed to unsafe equipment or areas * Records should be kept by the playground operator * Effectiveness of safety measures should be assessed annually * Signs should be provided giving owner details and emergency service contact points * Entrances for emergency services should be freely accessible
* Information on accidents should be kept
* Staff and users should be safe during maintenance operations

INSPECTION

* Manufacturers will recommend the inspection frequency although some sites may need a daily check

Frequency

Routine visual inspections: identification of hazards from vandalism, use or weather conditions (RoSPA recommends a recorded daily or weekly inspection) Operational inspection: every 1 -3 months or as recommended. Checks operation, stability, wear etc. Annual main inspection: checks long-term levels of safety

* An inspection schedule should be prepared for each playground, listing components and methods

* Appropriate action should be taken if defects are noted

ROUTINE MAINTENANCE

* Basic routine maintenance details should be supplied by the manufacturer

CORRECTIVE MAINTENANCE

* This covers remedial work and repairs as required * Alterations should only be carried out after consultation & agreement with the supplier or a competent person







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Safety Inspection Report

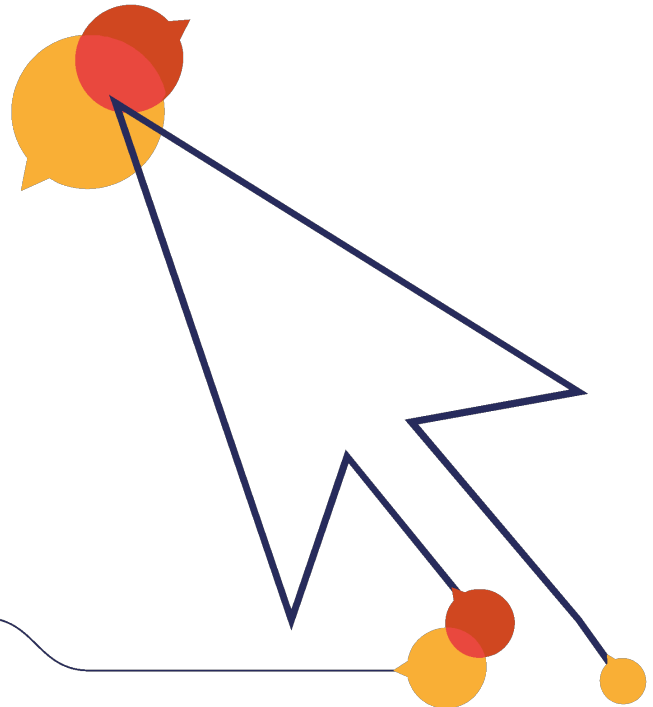
Annual Inspection

Evans Way Park



Chipping Norton Town Council

11 December 2025





Safety Inspection Report

Annual Inspection

Site name: **Evans Way Park**
Date of inspection: **11 December 2025**
Inspector: **Emma Cheshire**
w3w.co/sober.inhabited.chitcha



Ancillary Items Summary – FULL DETAILS BELOW with Photographs

Gates - Pedestrian

Innate risk score:



 4

Description	Tasks	Risk score
Trip points on the surface.	Make level.	 5

Fencing - Bow-Top

Innate risk score:

 3

Description	Tasks	Risk score
Item is damaged.	Read the notes for further action.	 4
Loose in ground.	Monitor.	 3

General Surface

Innate risk score:

 3

Description	Tasks	Risk score
Shrinkage / separation of the surface. This may give a trip hazard.	Read the notes for further action.	 4

Litter Bin

Innate risk score:

 3

Description	Tasks	Risk score
No Findings		

Seating - Benches

Innate risk score:

 3

Description	Tasks	Risk score
No Findings		

Signage

Innate risk score:







 2

Description	Tasks	Risk score
No Findings		

Slide - Embankment - With Steps & Chain Traverse

Innate risk score:

 5

Description	Tasks	Risk score
Timber is decayed.	Replace affected parts.	 10
Trip points on the surface.	Build up surface level to remove trip points.	 9
Timber is decayed.	Replace affected parts.	 8
Surface is slippery.	Remove slipperiness.	 6
Some chain wear.	Monitor for further deterioration and replace before 40% wear.	 6
Item has corrosion.	Treat and repair.	 3

Agility - Stepping Sleepers x 12

Innate risk score:




 4

Description	Tasks	Risk score
Surface is slippery.	Remove slipperiness.	 9

Cableway - Seated (Next To Path)

Innate risk score:





 5

Description	Tasks	Risk score
The supporting components should be dismantled and inspected according to the manufacturer's instructions. This will need doing on a regular basis, as defined by the manufacturer. This can lead to a high risk if no action is taken.	Dismantle and inspect according to manufacturer's instructions.	 9
Surface is wearing.	Repair.	 6
Some chain wear.	Monitor for further deterioration and replace before 40% wear.	 6
Cables have been known to fail under load due to wear and corrosion. This is generally where the cable enters into a tube, top bar, sleeve or similar, where the wire is in contact and wears and frays over time, but can happen anywhere on the cable. It is	Conduct an appropriate dismantling inspection according to the manufacturer's instructions, and at least annually. The trolley mechanism can be checked at the same time.	
Chain covers prevent a thorough inspection of all chain links.	Remove chain covers to inspect according to manufacturer's instructions.	

Cableway - Seated

Innate risk score:



 5

Description	Tasks	Risk score
The supporting components should be dismantled and inspected according to the manufacturer's instructions. This will need doing on a regular basis, as defined by the manufacturer. This can lead to a high risk if no action is taken.	Dismantle and inspect according to manufacturer's instructions.	 9
Chain covers prevent a thorough inspection of all chain links.	Remove chain covers to inspect according to manufacturer's instructions.	 8
Some chain wear.	Monitor for further deterioration and replace before 40% wear.	 6
Surface is wearing.	Repair.	 6
Cables have been known to fail under load due to wear and corrosion. This is generally where the cable enters into a tube, top bar, sleeve or similar, where the wire is in contact and wears and frays over time, but can happen anywhere on the cable. It is	Conduct an appropriate dismantling inspection according to the manufacturer's instructions, and at least annually. The trolley mechanism can be checked at the same time.	

Swing - Basket

Innate risk score:

 8

Description	Tasks	Risk score
Some chain wear.	Monitor for further deterioration and replace before 40% wear.	 4
Cap missing.	Replace.	 3
Chain covers prevent a thorough inspection of all chain links.	Remove chain covers to inspect according to manufacturer's instructions, and replace the covers when done.	

Agility - Trampoline - Play

Innate risk score:

 6


Description	Tasks	Risk score
Enclosed space that accumulates water.	Modify to allow water to drain freely.	 8

Primary Items Summary – FULL DETAILS BELOW with Photographs

Swing - Rope - Horizontal

Innate risk score:

 6

Description	Tasks	Risk score
Chain covers prevent a thorough inspection of all chain links.	Remove chain covers to inspect according to manufacturer's instructions, and replace the covers when done.	 8

Multiplay - Toddler

Innate risk score:

 6

Description	Tasks	Risk score
Shrinkage / separation of the surface. This may give a trip hazard.	Read the notes for further action.	 4

Rocker - Frog - Green

Innate risk score:



 3

Description	Tasks	Risk score
Loose in ground.	Read the notes for further action.	 6

Carousel

Innate risk score:

 6

Description	Tasks	Risk score
Clearance between the underside of the roundabout and the surface is incorrect.	Refer to manufacturer for comment.	 5
The difference between the minimum and maximum circumference of the rotating platform exceeds 50 mm.	Refer to the manufacturer for comment.	 4

Swing - Junior - 1 Bay 2 Seat

Innate risk score:

 5

Description	Tasks	Risk score
Some chain wear.	Monitor for further deterioration and replace before 40% wear.	 6

Climber - Pole

Innate risk score:

 6





Description	Tasks	Risk score
Fixtures loose or missing.	Tighten.	 5

Primary Items Summary – FULL DETAILS BELOW with Photographs

Space Net

Innate risk score:


 5

Description	Tasks	Risk score
Item is not secure.	Secure.	 6
Exposed metal rope core(s).	Read the notes for further action.	 6
Some chain wear.	Monitor for further deterioration and replace before 40% wear.	 6
Trip points on the surface.	Make level.	 4
The supporting components should be dismantled and inspected according to the manufacturer's instructions. This will need doing on a regular basis, as defined by the manufacturer. This can lead to a high risk if no action is taken.	Dismantle and inspect according to manufacturer's instructions.	

Agility - Balance Trail

Innate risk score:

 6

Description	Tasks	Risk score
The free space and / or falling space contains obstacles or equipment parts that are not permitted.	Read the notes for further action.	 4

Rocker - Star

Innate risk score:


 4

Description	Tasks	Risk score
The equipment is dirty or algae covered.	Clean off.	 1

Play House

Innate risk score:

 4

Description	Tasks	Risk score
Shrinkage / separation of the surface. This may give a trip hazard.	Allow grass to establish in the gap, as this may prevent the wet pour from shrinking further.	 3

Swing - Toddler - 1 Bay 2 Seat

Innate risk score:

 3

Description	Tasks	Risk score
-------------	-------	------------

No Findings

Primary Items Summary – FULL DETAILS BELOW with Photographs

Play Feature - Musical Panels x 2

Innate risk score:

 3

Description

Tasks

Risk score

No Findings



How to read your report

The assets on site are categorised as **Ancillary Items** or **Play Items**, and listed under those headings.


Each item is listed in the style shown in the image below, which contains labels to aid interpretation as follows:

- 1) The name of the asset
- 2) The manufacturer of the asset, if known,
- 3) The innate or default risk score of the asset, assuming it has no faults and complies with standards,
- 4) The actual risk score of the asset at the time of inspection, being the highest of the finding risks or the innate risk,
- 5) A statement about whether the item complies with the appropriate standards, including the names of those standards,
- 6) Details about findings, if any, including what is wrong (Description), what to do about it (Tasks), notes to aid understanding (Notes), and photograph(s) of the issue.

Primary Items

Sample Asset Name 1

Manufactured by Manufacturer Name 2




asset image here

Innate risk level: Risk level: Low

Actual risk level: Potential risk score reduction: 1 3

Remedial tasks: 1 4



Surface: Grass

Standards: 5

EN 1176-1:2017, EN 1176-2:2017
The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

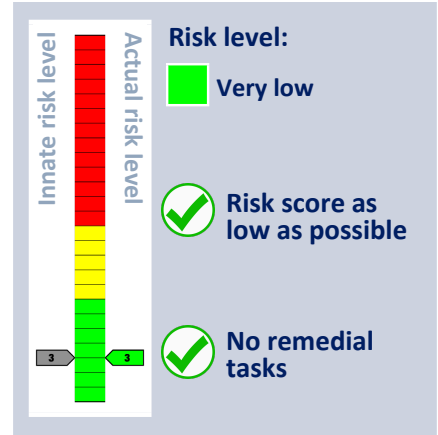
Finding 6

Description	Risk level:
Item is rusting in places.	 Low
Tasks	Risk score:
Replace.	 7
Note	
Two of the frame washers are rusting.	
Finding Photos	
asset image here	asset image here

4

Inspection SI0000142594. Report produced on 16/12/2019 at 12:11:07

Litter Bin



Fencing - Bow-Top



Innate risk level

Actual risk level

Risk level: Low

Potential risk score reduction: 1

Remedial tasks: 2

Maintenance Finding

Description

Item is damaged.

Tasks

Read the notes for further action.

Note

Nearest road. Evidence of entry through gap. Consider adding stiles over the fence on this side as the gates are too far away.

Risk level:

Low

Risk score:

4

Finding Photos



Maintenance Finding

Description

Loose in ground.

Tasks

Monitor.

Risk level:

■ Very low

Risk score:

■ 3

Finding Photos



Gates - Pedestrian



Innate risk level

Actual risk level

Risk level:
Low

Potential risk score reduction:
1

Remedial tasks:
1

Maintenance Finding

Description

Trip points on the surface.

Tasks

Make level.

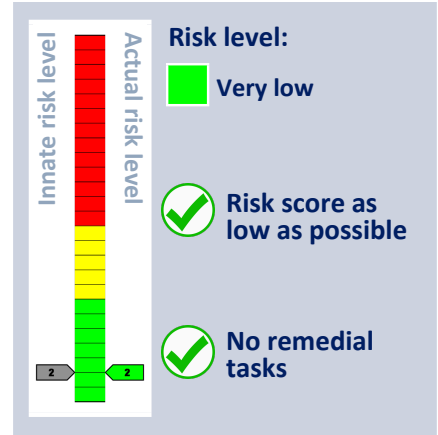
Risk level:
Low

Risk score:
5

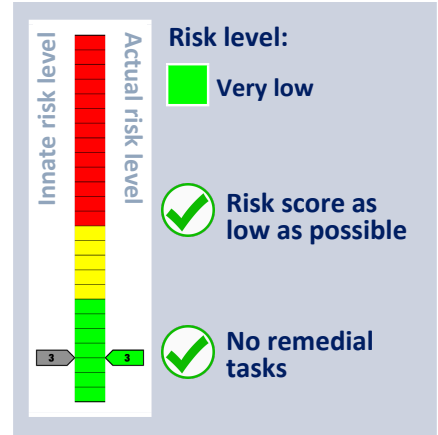
Finding Photos



Signage



Seating - Benches



General Surface



Innate risk level

Actual risk level

Risk level:
Low

Potential risk score reduction:
1

Remedial tasks:
1

Maintenance Finding

Description

Shrinkage / separation of the surface. This may give a trip hazard.

Tasks

Read the notes for further action.

Note

Monitor.

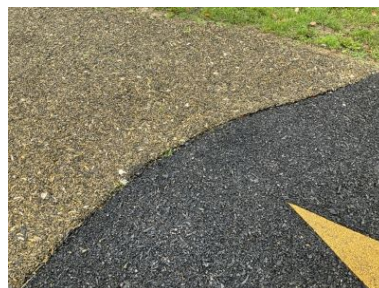
Risk level:

Low

Risk score:

4

Finding Photos



Ancillary Items



Multiplay - Toddler

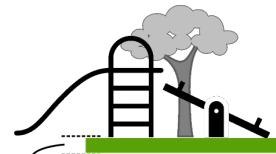
Manufactured by Proludic Ltd



Risk level:
Low

Risk score as low as possible

Remedial tasks:
1



Standards:



EN 1176-1:2017+A1:2023

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Shrinkage / separation of the surface. This may give a trip hazard.

Tasks

Read the notes for further action.

Note

Monitor.

Risk level:

Low

Risk score:

4

Finding Photos



Rocker - Star

Manufactured by Proludic Ltd



Risk level:
Low

Risk score as low as possible

Remedial tasks:
1

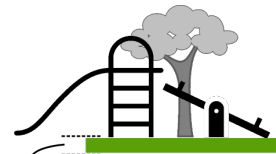
A vertical risk level scale is shown, ranging from red (high) to green (low). The 'Actual risk level' is indicated by a green bar at the bottom of the scale. A green checkmark is placed next to the 'Risk score as low as possible' text. Below the scale, a diagram shows a tree and a ladder, with a green bar indicating the 'Surface: Rubber - Mulch - Bonded'.

Standards:



EN 1176-1:2017+A1:2023, EN 1176-6:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.



Surface: Rubber - Mulch - Bonded

Maintenance Finding

Description

The equipment is dirty or algae covered.

Tasks

Clean off.

Risk level:

Very low

Risk score:

1

Finding Photos



Rocker - Frog - Green

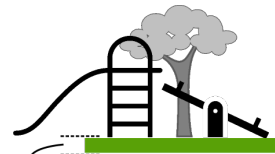
Manufactured by Proludic Ltd



Risk level:
Low

Potential risk score reduction:
3

Remedial tasks:
1



Surface: Rubber - Mulch - Bonded

Standards:



EN 1176-1:2017+A1:2023, EN 1176-6:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Loose in ground.

Tasks

Read the notes for further action.

Note

Base is loose in ground. Refer to manufacturer.

Risk level:

Low

Risk score:

6

Finding Photos



Carousel

Manufactured by Proludic Ltd



Risk level:
Low

Risk score as low as possible

Remedial tasks:
2

Standards:



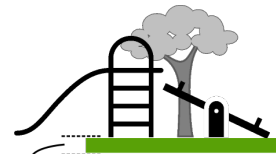
EN 1176-1:2017+A1:2023, EN 1176-5:2019

The surfacing meets with the requirements of the relevant standards. The item is not compliant with the requirements of the relevant standards for the following reasons:

Equipment Standard Compliance Findings

1. Clearance between the underside of the roundabout and the surface is incorrect.
2. The difference between the minimum and maximum circumference of the rotating platform exceeds 50 mm.

There are no maintenance findings for this item.



Surface: Rubber - Mulch - Bonded

Standard Compliance Finding

Description

Clearance between the underside of the roundabout and the surface is incorrect.

Tasks

Refer to manufacturer for comment.

Note

Clearance is up to 130 mm. Should be between 60 mm to 110 mm.

Risk level:

 Low

Risk score:

 5

Finding Photos



Standard Compliance Finding

Description

The difference between the minimum and maximum circumference of the rotating platform exceeds 50 mm.

Tasks

Refer to the manufacturer for comment.

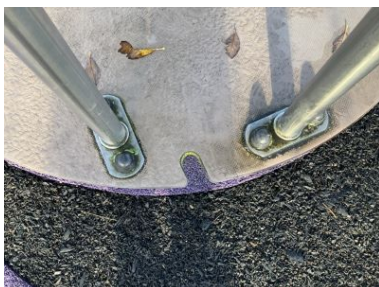
Risk level:

 Low

Risk score:

 4

Finding Photos



Play House

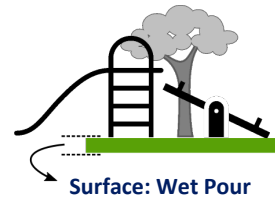
Manufactured by Proludic Ltd



Risk level:
Low

Risk score as low as possible

Remedial tasks:
1



Standards:



EN 1176-1:2017+A1:2023

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Shrinkage / separation of the surface. This may give a trip hazard.

Tasks

Allow grass to establish in the gap, as this may prevent the wet pour from shrinking further.

Risk level:

Very low

Risk score:

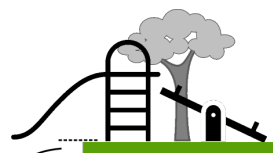
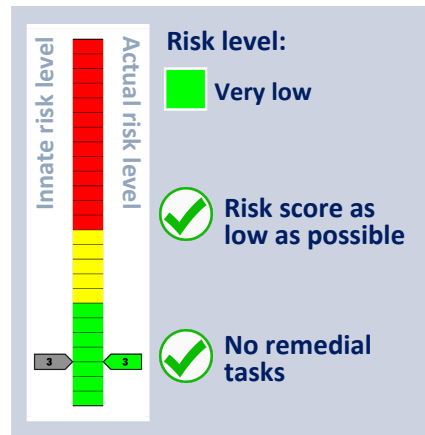
3

Finding Photos



Swing - Toddler - 1 Bay 2 Seat

Manufactured by Proludic Ltd



Surface: Rubber - Mulch - Bonded

Standards:



EN 1176-1:2017+A1:2023, EN 1176-2:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Swing - Basket

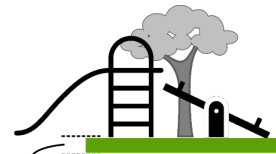
Manufactured by Proludic Ltd



Risk level:
Medium

Risk score as low as possible

Remedial tasks:
3



Surface: Rubber - Mulch - Bonded

Standards:



EN 1176-1:2017+A1:2023, EN 1176-2:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Some chain wear.

Tasks

Monitor for further deterioration and replace before 40% wear.

Risk level:

Low

Risk score:

4

Finding Photos



Maintenance Finding

Description

Cap missing.

Tasks

Replace.

Note

Caps x 3.

Risk level:

■ Very low

Risk score:

■ 3

Finding Photos



Maintenance Finding

Description

Chain covers prevent a thorough inspection of all chain links.

Tasks

Remove chain covers to inspect according to manufacturer's instructions, and replace the covers when done.

Risk level:

See finding details

Finding Photos



Swing - Junior - 1 Bay 2 Seat

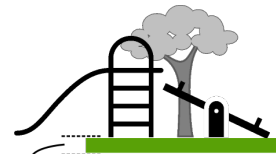
Manufactured by Proludic Ltd



Risk level:
Low

Potential risk score reduction:
1

Remedial tasks:
1



Surface: Rubber - Mulch - Bonded

Standards:



EN 1176-1:2017+A1:2023, EN 1176-2:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Some chain wear.

Tasks

Monitor for further deterioration and replace before 40% wear.

Note

Top links wearing slightly.

Risk level:

Low

Risk score:

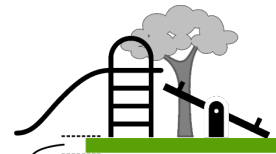
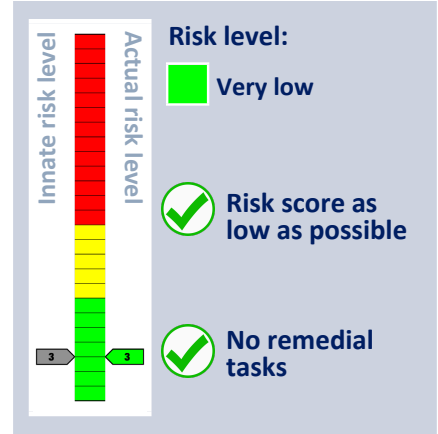
6

Finding Photos



Play Feature - Musical Panels x 2

Manufactured by (Unknown)



Surface: Rubber - Mulch - Bonded

Standards:

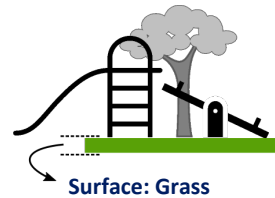
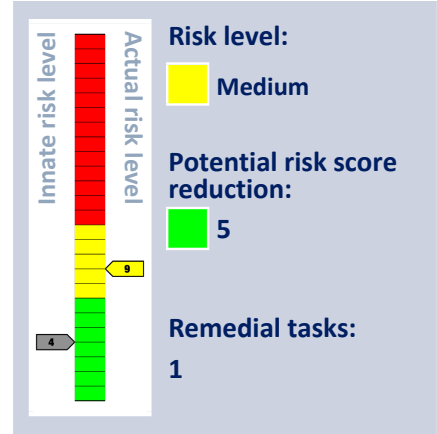


EN 1176-1:2017+A1:2023

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Agility - Stepping Sleepers x 12

Manufactured by (Unknown)



Standards:



EN 1176-1:2017+A1:2023

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Surface is slippery.

Tasks

Remove slipperiness.

Risk level:

Medium

Risk score:

9

Finding Photos



Climber - Pole

Manufactured by Proludic Ltd



Risk level:
Low

Risk score as low as possible

Remedial tasks:
1



Standards:



EN 1176-1:2017+A1:2023

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Fixtures loose or missing.

Tasks

Tighten.

Note

Flag.

Risk level:

Low

Risk score:

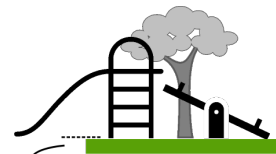
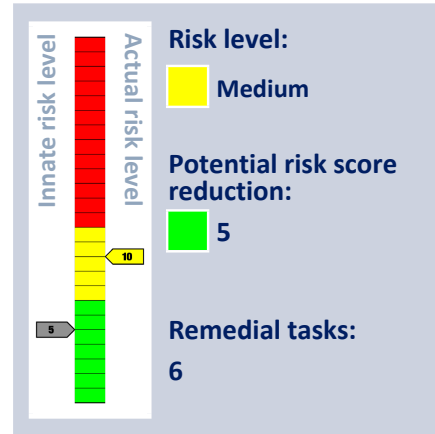
5

Finding Photos



Slide - Embankment - With Steps & Chain Traverse

Manufactured by Proludic Ltd



Surface: Rubber - Mulch - Bonded

Standards:



EN 1176-1:2017+A1:2023, EN 1176-3:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Timber is decayed.

Tasks

Replace affected parts.

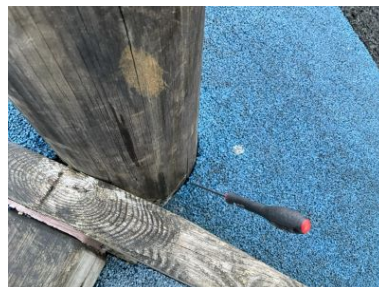
Risk level:

Medium

Risk score:

10

Finding Photos



Maintenance Finding

Description

Trip points on the surface.

Tasks

Build up surface level to remove trip points.

Risk level:

 Medium

Risk score:

 9

Finding Photos



Maintenance Finding

Description

Timber is decayed.

Tasks

Replace affected parts.

Note

Fungus growth.

Risk level:

 Medium

Risk score:

 8

Finding Photos



Maintenance Finding

Description

Surface is slippery.

Tasks

Remove slipperiness.

Note

Timber steps are slippery when damp. Recommend careful pressure washing or applying anti-slip paint. Ensure no splinters are created.

Risk level:

 Low

Risk score:

 6

Finding Photos



Maintenance Finding

Description

Some chain wear.

Tasks

Monitor for further deterioration and replace before 40% wear.

Risk level:

 Low

Risk score:

 6

Finding Photos



Maintenance Finding

Description

Item has corrosion.

Tasks

Treat and repair.

Risk level:

 Very low

Risk score:

 3

Finding Photos



Space Net

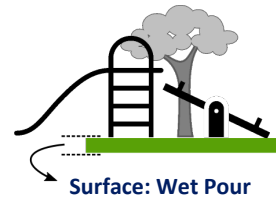
Manufactured by Rubicon Play Ltd



Risk level:
Low

Potential risk score reduction:
1

Remedial tasks:
5



Standards:

EN 1176-11:2014, EN 1176-1:2017+A1:2023

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Item is not secure.

Tasks

Secure.

Risk level:
Low

Risk score:
6

Finding Photos



Maintenance Finding

Description

Exposed metal rope core(s).

Tasks

Read the notes for further action.

Note

Cover.

Risk level:

■ Low

Risk score:

■ 6

Finding Photos



Maintenance Finding

Description

Some chain wear.

Tasks

Monitor for further deterioration and replace before 40% wear.

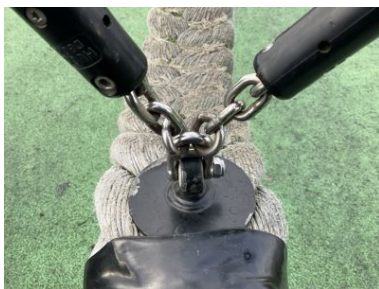
Risk level:

■ Low

Risk score:

■ 6

Finding Photos



Maintenance Finding

Description

Trip points on the surface.

Tasks

Make level.

Risk level:

 Low

Risk score:

 4

Finding Photos



Maintenance Finding

Description

The supporting components should be dismantled and inspected according to the manufacturer's instructions. This will need doing on a regular basis, as defined by the manufacturer. This can lead to a high risk if no action is taken.

Tasks

Dismantle and inspect according to manufacturer's instructions.

Risk level:

[See finding details](#)

Finding Photos



Agility - Balance Trail

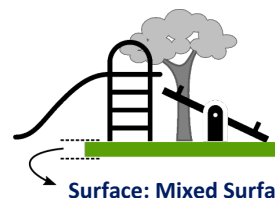
Manufactured by Proludic Ltd



Risk level:
Low

Risk score as low as possible

Remedial tasks:
1



Standards:



EN 1176-1:2017+A1:2023

The surfacing meets with the requirements of the relevant standards. The item is not compliant with the requirements of the relevant standards for the following reasons:

Equipment Standard Compliance Findings

1. The free space and / or falling space contains obstacles or equipment parts that are not permitted.

There are no maintenance findings for this item.

Standard Compliance Finding

Description

The free space and / or falling space contains obstacles or equipment parts that are not permitted.

Tasks

Read the notes for further action.

Note

The sleeper is within the 1.5 m minimum space. Monitor.

Risk level:

 Low

Risk score:

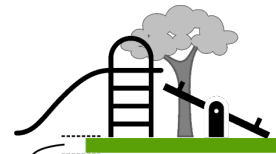
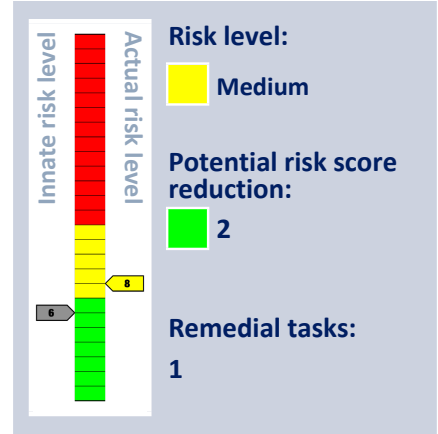
 4

Finding Photos



Agility - Trampoline - Play

Manufactured by Eurotramp



Surface: Rubber - Mulch - Bonded

Standards:



EN 1176-1:2017+A1:2023

The surfacing meets with the requirements of the relevant standards. The item is not compliant with the requirements of the relevant standards for the following reasons:

- Equipment Standard Compliance Findings
1. Enclosed space that accumulates water.

There are no maintenance findings for this item.

Standard Compliance Finding

Description

Enclosed space that accumulates water.

Tasks

Modify to allow water to drain freely.

Risk level:

 Medium

Risk score:

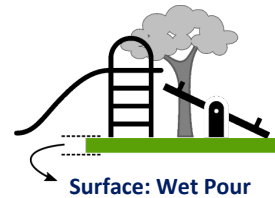
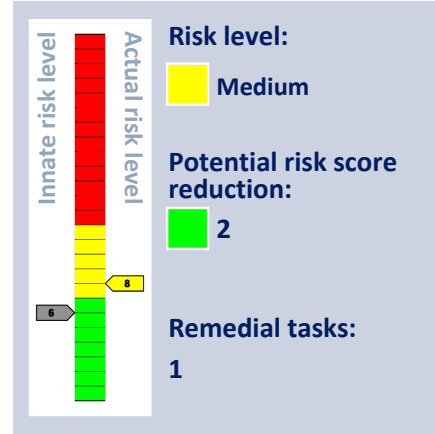
 8

Finding Photos



Swing - Rope - Horizontal

Manufactured by (Unknown)



Standards:



EN 1176-1:2017+A1:2023, EN 1176-2:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Chain covers prevent a thorough inspection of all chain links.

Tasks

Remove chain covers to inspect according to manufacturer's instructions, and replace the covers when done.

Risk level:

Medium

Risk score:

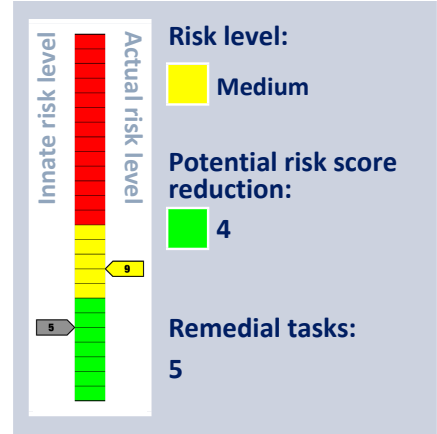
8

Finding Photos



Cableway - Seated (Next To Path)

Manufactured by Proludic Ltd



Standards:



EN 1176-1:2017+A1:2023, EN 1176-4:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

The supporting components should be dismantled and inspected according to the manufacturer's instructions. This will need doing on a regular basis, as defined by the manufacturer. This can lead to a high risk if no action is taken.

Tasks

Dismantle and inspect according to manufacturer's instructions.

Note

Possible wear inside trolley.

Risk level:

 Medium

Risk score:

 9

Finding Photos



Maintenance Finding

Description

Surface is wearing.

Tasks

Repair.

Note

Repair worn areas.

Risk level:

 Low

Risk score:

 6

Finding Photos



Maintenance Finding

Description

Some chain wear.

Tasks

Monitor for further deterioration and replace before 40% wear.

Note

Top links.

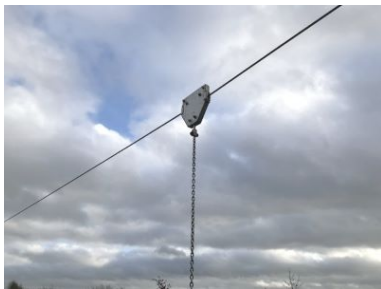
Risk level:

■ Low

Risk score:

■ 6

Finding Photos



Maintenance Finding

Description

Cables have been known to fail under load due to wear and corrosion. This is generally where the cable enters into a tube, top bar, sleeve or similar, where the wire is in contact and wears and frays over time, but can happen anywhere on the cable. It is important to inspect any hidden parts at least annually. Damaged cables require replacement. This cannot be determined during an annual inspection, and is excluded from our inspection. This can lead to a high risk if no action is taken. Refer to the manufacturer's instructions to ensure the correct check is carried out.

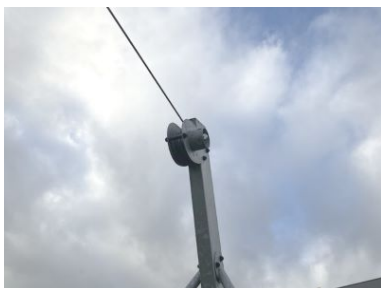
Risk level:

[See finding details](#)

Tasks

Conduct an appropriate dismantling inspection according to the manufacturer's instructions, and at least annually. The trolley mechanism can be checked at the same time.

Finding Photos



Maintenance Finding

Description

Chain covers prevent a thorough inspection of all chain links.

Tasks

Remove chain covers to inspect according to manufacturer's instructions.

Risk level:

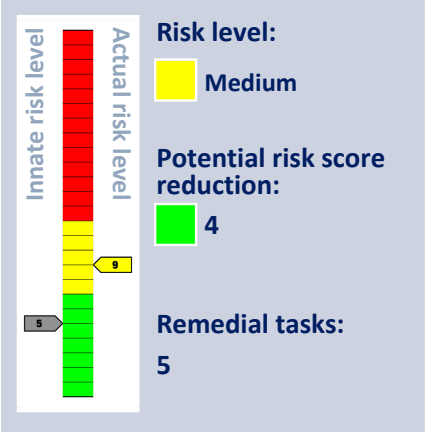
[See finding details](#)

Finding Photos



Cableway - Seated

Manufactured by Proludic Ltd



Standards: 

EN 1176-1:2017+A1:2023, EN 1176-4:2017
The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

The supporting components should be dismantled and inspected according to the manufacturer's instructions. This will need doing on a regular basis, as defined by the manufacturer. This can lead to a high risk if no action is taken.

Tasks

Dismantle and inspect according to manufacturer's instructions.

Note

Possible wear inside trolley.

Risk level:

 Medium

Risk score:

 9

Finding Photos



Maintenance Finding

Description

Chain covers prevent a thorough inspection of all chain links.

Tasks

Remove chain covers to inspect according to manufacturer's instructions.

Risk level:

 Medium

Risk score:

 8

Finding Photos



Maintenance Finding

Description

Some chain wear.

Tasks

Monitor for further deterioration and replace before 40% wear.

Note

Top links.

Risk level:

 Low

Risk score:

 6

Finding Photos



Maintenance Finding

Description

Surface is wearing.

Tasks

Repair.

Note

Repair worn areas.

Risk level:

 Low

Risk score:

 6

Finding Photos



Maintenance Finding

Description

Cables have been known to fail under load due to wear and corrosion. This is generally where the cable enters into a tube, top bar, sleeve or similar, where the wire is in contact and wears and frays over time, but can happen anywhere on the cable. It is important to inspect any hidden parts at least annually. Damaged cables require replacement. This cannot be determined during an annual inspection, and is excluded from our inspection. This can lead to a high risk if no action is taken. Refer to the manufacturer's instructions to ensure the correct check is carried out.

Risk level:

[See finding details](#)

Tasks

Conduct an appropriate dismantling inspection according to the manufacturer's instructions, and at least annually. The trolley mechanism can be checked at the same time.

Finding Photos



General Notes

The risk scores are calculated by plotting the likelihood of harm against the severity of the injury sustained. The likelihood is given a score of 1 to 5, and the severity is given a score of 1 to 5. In doing this a matrix is produced which gives a numerical assessment of the risk on a score of 1 to 25, and a judgement is made as to which risks are low, which are medium and which are high. Risk scores may be adjusted in the light of experience and therefore may not be exactly as per the table. For example, a score of 7 may be noted.

Risks are calculated in this way:

1. An assessment of the likelihood of harm taking place is made using the numbers 1 to 5, by following these descriptions:
 - a. 1 = Rare
 - b. 2 = Unlikely
 - c. 3 = Moderate
 - d. 4 = Likely
 - e. 5 = Certain
2. An assessment of the severity of the injury sustained is made using the numbers 1 to 5, by following these descriptions:
 - a. 1 = Insignificant
 - b. 2 = Minor
 - c. 3 = Moderate
 - d. 4 = Major
 - e. 5 = Catastrophic
3. The two numbers are multiplied to give a risk score on a scale of 1 to 25.
4. Scores of 1 to 7 inclusive are considered to be low risk and are considered to be tolerable where this is the innate risk of the item, but where remedial works are identified these should be undertaken,
5. Scores of 8 to 12 are considered to be medium risk and some control measures may be identified to reduce the risks to low, tolerable levels,
6. Score of 13 and above are considered to be high risk and urgent action is considered to be necessary to reduce the risks to tolerable levels.

General Notes

It is important to note that where an outcome is catastrophic, but for which the likelihood is rare this will present a score of $1 \times 5 = 5 =$ low risk. Similarly, a certain event for which the consequence is insignificant will present a score of $5 \times 1 = 5 =$ low risk. It is important to consider likelihood and consequence, and not just one of the factors in isolation.

The multiplication of the factors into a risk matrix is given here in Table 1, with a judgement made as to risk scoring indicated by colour.

Green = LOW risk, Amber = MEDIUM risk, Red = HIGH risk.

Table 1 – Risk Score Matrix

		Severity				
L i k e l i h o o d		1 Insignifi- cant	2 Minor	3 Moderate	4 Major	5 Catastro- phic
	1 = Rare	1 LOW	2 LOW	3 LOW	4 LOW	5 LOW
	2 = Unlikely	2 LOW	4 LOW	6 LOW	8 MEDIUM	10 MEDIUM
	3 = Moderate	3 LOW	6 LOW	9 MEDIUM	12 MEDIUM	15 HIGH
	4 = Likely	4 LOW	8 MEDIUM	12 MEDIUM	16 HIGH	20 HIGH
	5 = Certain	5 LOW	10 MEDIUM	15 HIGH	20 HIGH	25 HIGH

General Notes

Inspection Scope

The inspections are undertaken using the RPII's inspection scope.

Compliance with Standards

Inspections are undertaken with reference to the appropriate standards, which are listed next to each item. Compliance with these standards is not mandatory in law, but it is useful to know whether items comply or not. If we think a change is needed, then this is noted in our report. Non-compliance does not necessarily mean that a change is needed. Where a standard is undated the current version is applied, unless overlap periods are allowed by the standards committee at the time of update. The information provided herein is to assist the owner/operator to fulfil its responsibilities as detailed in the relevant standards. Other standards referenced within the listed standards do not form part of this inspection, unless they are also explicitly listed here.

The listed standards are relevant to all installations of equipment which are publicly accessible, including public parks, pay to play parks, schools, nurseries, public houses, holiday parks, indoor play centres, farm parks and the like. All equipment used in publicly accessible areas should meet with the requirements of the relevant listed standard.

Additionally, EN 1176-7 provides guidance on installation, inspection, maintenance and operation to owners/operators of equipment and ancillary items. In the United Kingdom the National Foreword forms an important part to the understanding and implementation of the recommendations set out in EN 1176-7. It clarifies the application of the document within the UK as best practice guidance, as the document has been used since its initial publication. Therefore the EN 1176-7 contains no requirement in the UK and needs to be read and implemented as guidance, with the use of the terms 'shall' therefore becoming a recommendation, as in the term 'should'.

Domestic equipment falls outside the scope of standards for publicly accessible spaces. Domestic play equipment has its own standard (BS EN 71 – Safety of Toys). Where domestic equipment can be identified this will be acknowledged in the report, but compliance may be assessed to the applicable standard relating to publicly accessible equipment.

When water play items, including spray parks, are inspected any comments concerning compliance within the inspection will refer to EN 1176. We have not assessed these against the requirements of EN 17232 (Water play equipment and features).

Compliance with standards is not always a clear-cut thing. Some interpretation can be needed, and our interpretation may differ from the interpretation of others. In some cases, we may decide not to note non-compliance in cases where we think it may mislead or be unhelpful so to do.



General Notes

What We Inspect

Annual and Post Installation inspections will take into consideration compliance with current standards and defects related to wear and vandalism. Items not listed in the report have not been included in the inspection. The inspection will cover the playground equipment and the active area (that area which is obviously part of the playground), nominally up to 3.0 metres around, the fence line if closer, or other areas as agreed.

Operational inspections only take into consideration defects related to cleanliness, equipment ground clearances, ground surface finishes, exposed foundations, sharp edges, missing parts, excessive wear (of moving parts), structural integrity, wear and vandalism. Routine visual inspections (if undertaken) relate only to the most obvious defects such as broken or missing parts, vandalism and issues created by severe weather conditions (the intention is to identify hazards created by storm damage).

The inspection is non-dismantling, non-destructive and does not include any structural, toxicology or impact assessments defined in the standard; however, the inspector will undertake a manual test for stability and if equipment fails under manual load, or any other hazard is identified as an unacceptable risk, the owner/operator will be notified as soon as practicably possible.

The inspector will access all reasonably accessible equipment and will assess all reasonably accessible parts above the standing surface. Where it is not possible to access parts of the equipment without employing an alternative means of access the report will record the action required by the owner/operator to ensure the continued safe use of the equipment. Ancillary equipment will be assessed using the inspector's knowledge and experience of the standards named in this document to ensure as far as is reasonably practicable the continued safe use of the items concerned. The owner/operator is responsible for the overall safety of the equipment and area. Inspectors who are trained to use ladders may use them where it is safe to do so, but if members of the public are present on site ladders may not be used to access the equipment.

What We Don't Inspect

The inspector will not undertake any of the following works unless specifically agreed in writing at the time of order:

Checking the depth and underlying structural integrity of any surface areas and/or carrying out any testing of impact absorbing properties of any surfaces. The identification of any corrosion, rot or other deterioration in any apparatus or equipment other than by an external inspection or the inspection of any equipment (or part thereof) that is underground or beneath the playing surface. Tightening any bolts, hinges or other fixing devices on any apparatus or equipment. Assessing or inspecting any electrical installations contained on any site and/or apparatus and/or equipment. Assessing or inspecting any water supplies and/or water features and/or any associated computerised systems (including carrying out any programming).



General Notes

The owner/operator should have a 'design risk assessment' provided by the manufacturer/designer of the area for the equipment and location in which the facility is installed.

We have inspected without dismantling or destruction and so some aspects of the relevant standards may not be testable on site.

The operator is responsible for managing risks of their provision and is required by law to carry out a 'suitable and sufficient assessment' of the risks associated with a site or activity and this inspection shall be considered as contributing to the operator's discharge of this responsibility.

Exposure to Risk

Exposure to acceptable levels of risk and challenge is essential to children's development and allows them to exercise their right to play. Therefore, it can be judged that levels of risk above low risk can be acceptable. The risk scores shown allow the operator to make a judgement after first considering the benefit of the activity to which the risk score relates.

Ownership

There may be cases where we report issues that are not the site owner's responsibility. It is not necessarily possible for us to determine who owns what, and in any case we need to bring all risks to your attention if they can affect the safety of the site's users.

Contemporaneous Findings

Our report shows the findings at the time of inspection. Subsequent events may affect the condition of the site. Suggested remedial actions are based upon our knowledge and experience. The owner/operator should seek the advice of the manufacturer or a competent person when undertaking repairs and/or modifications to equipment.

Timber

Where timbers are set into the ground it is not always possible to determine levels of decay. The owner/operator should ensure it conducts appropriate inspections to identify decay before it becomes a problem.

We can undertake more in-depth testing of your playground timbers using resistance penetration.

Timber is known to decay from the inside out. This makes it very important that you ensure proper testing and inspection is undertaken of your playground timbers, especially where defects may be hidden inside the structures. Testing using resistance penetration can help to identify defects before they become outwardly apparent, but can also confirm the condition of good timbers to prevent premature replacement with its associated costs. The testing is undertaken using a specialist machine, which uses electronically controlled drill resistance measurement. The drill is fine enough that it does not cause permanent damage to reduce the lifespan of the equipment.

Please contact us for pricing and further information.

Planting and Trees

Where planting or trees are mentioned in our report, please be advised that we do not undertake any arboricultural, horticultural or toxicological assessment of suitability or condition. You must ensure you undertake suitable inspections from an appropriate expert.



General Notes

How This Inspection Contributes to Your Annual Main Inspection

The owner/operator is responsible for following the guidance of the relevant standards. The standards give guidance on the installation, inspection, maintenance and operation of the various types of facility. The inspection guidance is listed in Table 1, with an indication of which parts will be included in your RoSPA inspection [the items in the first column are the items which comprise an “Annual Main Inspection”, the second column shows which elements form part of a RoSPA inspection, items with a cross are not included, some items may have limitations as shown in the notes to the Table 1). The standards also contain additional parts which the owner/operator should follow.

Table 1

Inspection Recommendations of relevant standards These form the Annual Main Inspection	Included in RoSPA Inspection?
6.1 d) Overall levels of safety of equipment (see note 1)	✓ [1]
6.1 d) Overall levels of safety of foundations (see note 1)	✓ [1]
6.2 d) Overall levels of safety of playing surfaces (see note 2)	✓ [2]
6.1 d) Compliance with the relevant parts of the standard and or risk assessment (see note 3)	✓ [3]
6.1 d) Effects of weather	✓
6.1 d) Presence of rot, decay or corrosion (see note 1)	✓ [1]
6.1 d) Assessment of repairs made or added or replaced components (see note 4)	✓ [4]
6.1 d) Excavation or dismantling/additional measures	✗
6.2.1 Assessment of glass reinforced plastics (see note 5)	✓ [5]
6.2.1 Inspection of one post equipment (see note 1)	✓ [1]
6.2.4 Undertaking the Operators inspection protocol	✓
6.2 c) Presence of rot or corrosion (see note 2)	✓ [2]
6.2 c) Assessment of repairs made/added or replaced components (see note 5)	✗
<p>N.B. The clause numbers above are taken from BS EN 1176-7:2020. The content is equally applicable to all other relevant standards. Playgrounds contains a range of equipment from different manufacturers and installed over a number of years; operators should implement any guidance provided by the manufacturer. Item specific detail is not readily available to RPII Playground Inspectors, whose report contributes to the operator’s overall Annual Main Inspection as details in the relevant standard.</p> <p>Notes</p> <p>[1] A manual test only is undertaken for stability. Wear and instability are only detectable where readily apparent without dismantling or destruction and without the use of tools, excavation or specialist equipment. Rot and corrosion are tested for with a hammer and/or steel rod. Decay in timber may exist which can only be found with specialist equipment. We therefore cannot be held responsible for the presence of such decay.</p> <p>[2] Only the visible condition and dimensional compliance of surface extent is considered. Neither testing of impact attenuating properties nor measurement of the thickness of bound surfaces are undertaken on annual inspections. We can conduct impact testing for additional fees.</p> <p>[3] The inspection assesses compliance where this can be tested on site using manual methods without dismantling, destruction and without the use of tools or specialist equipment</p> <p>[4] The operator should use manufacturer’s recommended parts, or equivalent. We are unable to verify if such parts have been used, and any subsequent change in quality or performance</p> <p>[5] Visible glass fibres will be noted in reports. The operator is responsible for repairs or replacement.</p>	

EN 1176 Notes – Summary of Requirements

PROTECTION AGAINST INJURIES IN THE FREE SPACE

- * No obstacles in the minimum space (other than structures to assist or safeguard the user)
- * Traffic flows should not go through the minimum space

PROTECTION AGAINST INJURIES IN THE FALLING SPACE

- * Free height of fall should not exceed 3m
- * No obstacles in the falling space
- * Platforms with fall heights of more than 1m between them require surfacing

PROTECTION AGAINST INJURIES DUE TO OTHER TYPES OF MOVEMENT

- * No unexpected obstacles

SURFACING SAFETY REQUIREMENTS

- * Surfacing should have no sharp edges or protrusions
- * Loose fills should be 100mm more than the depth required to meet the HIC reading (usually total 300mm up to 2m, and 400mm up to 3m)
- * Hard surfaces should only be used outside where children fall
- * Testable Impact absorbing surfaces if falls over 600mm are possible. Good turf may be used up to 1.5m

DESIGN AND MANUFACTURE

- * The equipment must be suitable for the user and risks should be identifiable by the child
- * Accessibility: adults must be able to gain access to help children
- * Grip requirements: permitted diameter 16 - 45mm (e.g. overhead bars)
- * Grasp requirements: maximum diameter 60mm (e.g. handrails on steps)
- * Requirements for easily accessible equipment

FINISHING

- * Timber species and synthetics should be splinter resistant
- * No protrusions or sharp-edged components
- * Bolts should not protrude by more than 8mm
- * Corners, edges or projecting parts over 8mm should have a 3mm radius.
- * No hard and sharp-edged parts (e.g. razor blade effect caused by sheet steel)
- * No crushing or shearing points
- * Connections should not come loose by themselves and should resist removal.
- * Timber connections should not rely solely on screws or nails.
- * Leaking lubricants should not stain or impair the safety of the equipment

FIBRE ROPES

- * Conform to EN 701 or 919 or have a material and load certificate
- * Ropes used by hands shall have a soft, non-slip covering

WIRE ROPES

- * Non-rotating and corrosion resistant with no splayed wires outside the ferrule
- * Wire connector clip threads should protrude less than 8mm
- * Turnbuckles should be enclosed, have a loop at each end and be secured

CHAINS

- * Maximum opening of individual links: 8.6mm in any one direction.
- * Connecting links between chains must be less than 8.6mm or over 12mm

SWINGING SUSPENDED ROPES

- * Not combined with swings in the same bay
- * Less than 2m long: over 600mm from static parts; over 900mm from swinging parts
- * 2m - 4m long: over 1000mm from anything
- * Diameter: 25 - 45mm

CLIMBING ROPES

- * Anchored at both ends and movement less than 20% of rope length
- * Single climbing rope diameter: 18 - 45mm (nets comply with Grip requirements)

ENTRAPMENTS

- * Entrapment: a place from which children cannot extricate themselves unaided
- There are six probes: the Torso Probe, the Large Head Probe, The Small Head probe, the Wedge Probe and the two Finger Rods. There is a toggle test to reduce the dangers of clothing toggles being caught on slides, fireman's poles and roofs, and a ring gauge to test for rocker hand/foot rest protrusions.

BRIDGES

- * The space between the flexible bridge and rigid sides should be not less than 230mm

ENTRAPMENT OF FEET AND LEGS

- * Inclined planes (not suspension bridges) less than 38° should have no gaps over 30mm
- * There are no requirements for suspension bridge gaps other than the main entrapment requirements

FINGER ENTRAPMENTS

- These occur in: 1. gaps where child's movement may cause a finger to become stuck; 2. open-ended tubes; 3. moving gaps
- * Tube ends should be securely enclosed and removable only with tools
 - * Moving gaps should not close to less than 12mm

BARRIERS AND GUARD-RAILS

- * Handrail: a rail to help the child balance
- * Guard-rail: a rail to prevent children falling
- * Barrier: a guard-rail with non-climbable in-fill

HAND-RAILS

- * Where required they should be between 600 and 850mm above the standing surface

EASILY ACCESSIBLE EQUIPMENT

- * Platforms over 600mm require a barrier with a minimum height of 700mm high + impact absorbing surfacing

NOT EASILY ACCESSIBLE EQUIPMENT

- * Platforms up to 1000mm: No barriers or guard-rails required + impact absorbing surface over
- * Platforms 1000-2000mm: 600 - 850mm high guard-rail + impact absorbing surfacing
- * Platforms 2000-3000mm: 700mm high barrier + impact absorbing surfacing
- * No bars, infills or steps which can be used as steps. Tops should discourage standing or sitting

MEANS OF ACCESS

- All means of access should have no entrapments; be securely fixed; be level to $\pm 3^\circ$ (ramps across width) and have a constant angle. It does not refer to agility equipment used as an access i.e. arched climbers, scramble nets. There are specific measurements for ladders, stairs and ramps.

EN 1176 Notes – Summary of Requirements

SWINGS

REQUIREMENTS

* No all-rigid suspension members (i.e. solid bar top to bottom) * Design should be principally for use by seated children (RoSPA interpretation) * Two seats per bay maximum. * Some types of swings have slightly different requirements. Information should be obtained from the supplier * Single points swing chains should not twist round each other * Single point swings require a secondary bearing support mechanism * Group seats must have their own bay.

DIMENSIONS

* Minimum ground clearance at rest: 350mm (400mm for group seats) * No maximum seat surface height but RoSPA recommends a max. height of 635mm for cradles and flat seats * Distance between seat and frame: 20% of swing suspension + 200mm * Distance between seats: 20% of the swing suspension + 300mm * Pivot splay (separation distance) at crossbar: width between seat fixings plus 5% of swing suspension length (+30% for group and Type 4 seats)

SITING

* Swing sets for young children should be separated from those for older children and sited to avoid cross traffic

SURFACING REQUIREMENTS

Forward and Back

* Different areas for synthetic and loose-fill surfaces in a box or pit. Measurements each way are: 1. synthetic: 0.867 x length of suspension member + 1.75m + 0.5m of obstacle-clear space 2. loose-fill: 0.867 x length of suspension member + 2.25m

Side width

* Seat width no greater than 500mm: 1.75m minimum (i.e. .875m each way from seat centre)

* Areas for two seats in one bay may overlap providing the distance between seats is correct

Single point swings

* Circular area with a radius equal to the Forward and Backward figure for other swings

SLIDES

SAFETY REQUIREMENTS

* Free-standing slides: the max. vertical height which a stairway can reach without a change of direction is 2.5m. * Starting section at the top of each chute: length 350mm minimum, zero to 5° downwards at the centre line.

N.B. This can be the platform if the slide is attached to it * If the starting section is over 400mm long, platform requirements apply *

From a platform, the gap to the slide is the same width as the slide * Attachment slides over 1m free fall height should have starting section barriers 500mm min. high at one point * Attachment slides over 1m FFH should have a guard-rail across the entrance at a ht. of between 700-900mm

Sliding sections

* Maximum angle: 60° at any one point and an average of 40° * The width of open and straight slides over 1500mm long should be less than 700mm or greater than 950mm * Spiral or curved slides should have a width less than 700mm

RUN -OUTS

* Run-outs of at least 300mm are required if the sliding section is under 1.5m long. * Additional requirements are required for different types of slides * Average angle of run-outs: type 1 = 10°, type 2 = 5° (both downwards) * Height of run-out: Less than 1.5m sliding length: max. 200mm. Greater than 1.5m sliding length: max. 350mm * Users should come to a stop on the run-out section (type 2 only)

* Chutes should have a side height related to the fall height: 1.2m: 100mm minimum : 1.2m - 2.5m: 150mm minimum : Over 2.5m: 500mm minimum

* Maximum side angle from slide bed: 30° * Tops of sides should be rounded or radiused to at least 3mm * Tunnel slides should be a minimum 750mm high and 750mm wide * Tunnels should start on or at the end of the starting section and be continuous over the sliding section only

SURFACING REQUIREMENTS

Normal distances except for the run-out which should be: * type 1: 1m each side and 2m beyond (or just 1.5m beyond for short slides) * type 2: 1m each side and 1m beyond

CABLE RUNWAYS

SAFETY REQUIREMENTS

* Stop at end should progressively slow down the traveller * Traveller should not be removable except with tools * No access to internal mechanism * Suspension mechanism: flexible, exclude risk of strangulation or be at least 2m above the ground in the middle * Where children hang by the hands, the grip should not be enclosed (i.e. a loop)

* Climbing should be discouraged onto the grip * Children should be able to get off the seat at any time (i.e. no loops or straps) *

Maximum loaded (69.5kg) speed is 7m per second * If two cables are placed parallel the min. distance between them is 2m

IMPACT AREAS

* 2m either side of main cable

ROTATING ITEMS

NOTE: Rotating items under 500mm diameter are excluded from these requirements

SAFETY REQUIREMENTS

* Maximum free height of fall: 1000mm (For overhead items: 1500 - 3000mm) * Max. speed at periphery under reasonable use: 5m per second. As no method is given, this cannot be tested * Hand grips should be between 16 - 45mm

SPECIFIC REQUIREMENTS

There are specific requirements for different types of roundabout. The two most common ones are:

Platform roundabouts:

* Platforms should be circular and enclosed * All parts should revolve in the same direction * No super-structure over the edge of the platform * Mechanism should be enclosed * Height between underside and ground 60 – 110mm for 300mm inwards

EN 1176 Notes – Summary of Requirements

Giant revolving discs

* Clearance of underside at lowest point: 300mm in loose-fill, 400 mm for synthetic * Max. platform height: 1m * Free space: 3m * Upper surface should be continuous, smooth and with no handles or grips * Underside should be continuous, smooth and without any radial variations (i.e. spokes) or indentations

MINIMUM SPACE

* Free space: Horizontal: 2m all round * Vertical head clearance from platform: sitting 1.5m ; standing 1.8m * Small rotating items under 500mm diameter are excluded,

SURFACING REQUIREMENTS

* There are no special extra requirements for surfacing areas * Surfaces should be continuous underneath and level

ROCKING ITEMS

DEFINITIONS

* Rocking equipment which can be moved by the user and is supported from below
* Damping: any movement restricting device. (N.B. Springs are treated as self-damping)

SAFETY REQUIREMENTS

* Throughout the range of movement gaps in all accessible joints should be under 12mm * Progressive restraint at extremity of movement is required * Foot rests should be provided where the ground clearance is less than 230mm * Hand grips should be provided for each seat or standing position

* Foot rests and hand grips should be firmly fixed and non-rotating * Hand grip diameter: 16 - 45mm (for toddler items: 30mm maximum) * Right -angled corners on moving equipment should be 20mm radius min. (e.g. a bird's beak)

MINIMUM SPACE

* 1000mm between items at maximum movement.

SURFACING REQUIREMENTS

* Minimum 1000 mm for springers, except if standing is allowed in which case 1500 mm * 1500 mm minimum for type 1.

INSTALLATION, INSPECTION, MAINTENANCE AND OPERATION

SAFETY

* Appropriate safety systems must be established by the operator * No access should be allowed to unsafe equipment or areas * Records should be kept by the playground operator * Effectiveness of safety measures should be assessed annually * Signs should be provided giving owner details and emergency service contact points * Entrances for emergency services should be freely accessible
* Information on accidents should be kept
* Staff and users should be safe during maintenance operations

INSPECTION

* Manufacturers will recommend the inspection frequency although some sites may need a daily check
Frequency

Routine visual inspections: identification of hazards from vandalism, use or weather conditions (RoSPA recommends a recorded daily or weekly inspection) Operational inspection: every 1 -3 months or as recommended. Checks operation, stability, wear etc. Annual main inspection: checks long-term levels of safety

* An inspection schedule should be prepared for each playground, listing components and methods

* Appropriate action should be taken if defects are noted

ROUTINE MAINTENANCE

* Basic routine maintenance details should be supplied by the manufacturer

CORRECTIVE MAINTENANCE

* This covers remedial work and repairs as required * Alterations should only be carried out after consultation & agreement with the supplier or a competent person







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Safety Inspection Report

Annual Inspection

New Street Recreation Ground

Chipping Norton Town Council

11 December 2025





Safety Inspection Report

Annual Inspection

Site name: **New Street Recreation Ground**

Date of inspection: **11 December 2025**

Inspector: **Emma Cheshire**

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Ancillary Items Summary – FULL DETAILS BELOW with Photographs

Gates - Pedestrian

Innate risk score:



 4

Description	Tasks	Risk score
There is a crushing or shearing point on the side of the gate. Where the gaps reduce to less than 12 mm these have been known to cause serious, permanent injury to children, especially on the hinge side where the leverage forces are significant.	Adjust gate / posts / fit new rubber buffer to ensure a spacing of at least 12 mm throughout the range of the gate to remove the entrapment. The 12 mm gap also should apply on the hinge side of the gate.	 9
Trip points on the surface.	Remove trip points.	 6

Shelter - Teen

Innate risk score:




 4

Description	Tasks	Risk score
Item has corrosion.	Replace.	 6
Trip points on the surface.	Make level.	 5

Seating - Bench

Innate risk score:



 3

Description	Tasks	Risk score
Timber is decayed.	Repair.	 5
Trip points on the surface.	Make level.	 4
Item has corrosion.	Treat and repair.	 2

Litter Bin

Innate risk score:

 3

Description	Tasks	Risk score
Item is cracked.	Monitor and plan for replacement.	 4
Bin liner is missing.	Replace the missing liner.	 3

Signage - Fitness

Innate risk score:

 2

Description	Tasks	Risk score
Loose in ground.	Monitor.	 3

Fencing - Bow-Top

Innate risk score:

 3

Description	Tasks	Risk score
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No Findings

Ancillary Items Summary – FULL DETAILS BELOW with Photographs

Signage - Ownership

Innate risk score:

 2

Description

Tasks

Risk score

No Findings






Primary Items Summary – FULL DETAILS BELOW with Photographs

Swing - Toddler - 1 Bay 2 Seat (In Fenced Area)

Innate risk score:







 4

Description	Tasks	Risk score
Corrosion in cradle seat top frame could lead to sudden failure of the seat.	Replace the top frame.	 12
There is wear in the bushes.	Remove shackle bolt and check bush and shackle pin wear, replacing as necessary.	 6
Some chain wear.	Monitor for further deterioration and replace before 40% wear.	 6
Wicksteed recommend that during routine inspections the area on the swing where the side frames meet the vertical support be checked for any cracks. In the event of cracks being found then remove the seats and contact Wicksteed for further advice.	Conduct the checks and take action as necessary.	

Swing - Junior - 2 Bay 4 Seat

Innate risk score:




 5

Description	Tasks	Risk score
We are unable to gauge the structural integrity of this unit.	We advise an internal inspection of all parts or replacement.	 9
Item is bent.	No reasonably practicable action is identified.	 6
There is wear in the bushes.	Remove shackle bolt and check bush and shackle pin wear, replacing as necessary.	 6
The dimension from the seat edge to the support is less than permitted.	The unit was installed prior to the publication of the current standards. There is no requirement to make retrospective changes.	 5
The distance between the seats is insufficient.	The unit was installed prior to the publication of the current standards. There is no requirement to make retrospective changes.	 4
Some chain wear.	Monitor for further deterioration and replace before 40% wear.	 3



MUGA

Innate risk score:

 8

Description	Tasks	Risk score
Surface is slippery.	Remove slipperiness.	 9
Welds are cracked.	Repair.	 8
Additional comments are noted below.	Read the notes for further action.	 6




Primary Items Summary – FULL DETAILS BELOW with Photographs

Fittings are rusty.	No Tasks for this Finding	 6
A clearly visible sign must be fitted to all sports related equipment with at least the following: a) equipment is not intended for children less than 36 month, b) “Do not climb on the framework or nets”, c) “Do not hang on the ring”, d) “Do not wear rings or	Fit warning notice.	 5

Swing - Cantilever

Innate risk score:

 8

Description	Tasks	Risk score
Some chain wear.	Monitor for further deterioration and replace before 40% wear.	 6
Shrinkage / separation of the surface. This may give a trip hazard.	Read the notes for further action.	 4
Paintwork is in poor condition.	De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repairs may be necessary where corrosion is severe.	 4
Wicksteed Leisure Ltd. recommend that the universal joint/bearing assembly should be checked regularly by lifting the tyre seat to take the weight and rotating the bearing housing, noting any rough movement vertically and horizontally. If any	Conduct an inspection according to Wicksteed's recommendations. Replace the bearing every 5 years.	

Adult Fitness - Exercise Bike

Innate risk score:

 8

Description	Tasks	Risk score
Item is worn.	No Tasks for this Finding	 4

Adult Fitness - Leg Press

Innate risk score:

 8

Description	Tasks	Risk score
No Findings		

Adult Fitness - Pull Down

Innate risk score:

 8

Description	Tasks	Risk score
No Findings		

Primary Items Summary – FULL DETAILS BELOW with Photographs

Adult Fitness - Skier

Innate risk score:

 8

Description	Tasks	Risk score
Cap missing.	Replace.	 5
Item is worn.	Replace.	 4

Adult Fitness - Chest Press - Pull Down

Innate risk score:

 8

Description	Tasks	Risk score
No Findings		

Swing - Basket

Innate risk score:



 8

Description	Tasks	Risk score
Chain covers prevent a thorough inspection of all chain links.	Remove chain covers to inspect according to manufacturer's instructions, and replace the covers when done.	

Carousel - Rotator - Pole

Innate risk score:




 6

Description	Tasks	Risk score
Surface needs repair.	No Tasks for this Finding	 8
Shrinkage / separation of the surface. This may give a trip hazard.	Allow grass to establish in the gap, as this may prevent the wet pour from shrinking further.	 4

Swing - Toddler - 1 Bay 2 Seat

Innate risk score:

 4

Description	Tasks	Risk score
We are unable to gauge the structural integrity of this unit.	We advise an internal inspection of all parts or replacement.	 8
Shrinkage / separation of the surface. This may give a trip hazard.	Read the notes for further action.	 4
Some chain wear.	Monitor for further deterioration and replace before 40% wear.	 4

Goal Post - Football - Full Size

Innate risk score:

 8

Description	Tasks	Risk score
Surface is uneven.	Read the notes for further action.	 6







Primary Items Summary – FULL DETAILS BELOW with Photographs

Ground erosion present.	Repair the worn areas.	 4
Item has corrosion.	Treat and repair.	 2

Multiplay - Junior - Timber

Innate risk score:

 7

Description	Tasks	Risk score
Overhead ladders and rings provide significant play value and benefits to children, and with it the risk of falling. Ensuring the surface remains in good condition will help to keep the correct balance between benefits and risk.	The protective surface under all bars and rings must be kept in good condition.	 6
Timber is decayed.	Check on a routine basis., Read the notes for further action.	 5
There is a head entrapment.	The unit was installed prior to the publication of the current standards. There is no requirement to make retrospective changes.	 5
Paintwork is in poor condition.	De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repairs may be necessary where corrosion is severe.	 5
Finger entrapment.	The unit was installed prior to the publication of the current standards. There is no requirement to make retrospective changes.	 4
Loose in ground.	Read the notes for further action.	 4

Adult Fitness - Tai Chi Spinners - Body Twist

Innate risk score:


 7

Description	Tasks	Risk score
There is wear in the bearings.	Monitor and replace when necessary.	 6

Climber - Frame & Net

Innate risk score:

 6

Description	Tasks	Risk score
The supporting components should be dismantled and inspected according to the manufacturer's instructions. This will need doing on a regular basis, as defined by the manufacturer. This can lead to a high risk if no action is taken.	Dismantle and inspect according to manufacturer's instructions.	 7

Primary Items Summary – FULL DETAILS BELOW with Photographs

Overhead ladders and rings provide significant play value and benefits to children, and with it the risk of falling. Ensuring the surface remains in good condition will help to keep the correct balance between benefits and risk.

Item is worn.

The protective surface under all bars and rings must be kept in good condition.

 6

Replace.

 6

Carousel - Supernova

Innate risk score:

 6

Description

Tasks

Risk score

No Findings

Slide - Embankment

Innate risk score:

 5

Description

Tasks

Risk score

The slide is dented and should be monitored for significant deterioration, such as cracking or corrosion.

Item is bent.

Monitor for significant deterioration and replace or repairs as necessary.

 6

Read the notes for further action.

 0

Adult Fitness - Abs Bench

Innate risk score:

 6

Description

Tasks

Risk score

No Findings

Climber - Arch

Innate risk score:

 6

Description

Tasks

Risk score

Paintwork is in poor condition.

De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repairs may be necessary where corrosion is severe.

 5

Climber

Innate risk score:

 6

Description

Tasks


Risk score

There is a head entrapment.

The unit was installed prior to the publication of the current standards. There is no requirement to make retrospective changes.

 6



Primary Items Summary – FULL DETAILS BELOW with Photographs

Paintwork is in poor condition.	De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repairs may be necessary where corrosion is severe.	 5
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Carousel - Bowl

Innate risk score:

 6

Description	Tasks	Risk score
Trip points on the surface.	Make level.	 5
Shrinkage / separation of the surface. This may give a trip hazard.	Read the notes for further action.	 2

Agility - Trampoline - Play

Innate risk score:

 6

Description	Tasks	Risk score
Item broken.	Repair.	 6

Slide - Freestanding

Innate risk score:





 6

Description	Tasks	Risk score
Item has corrosion.	Treat and repair.	 3

Cableway - Seated

Innate risk score:

 5




Description	Tasks	Risk score
Item broken.	Repair.	 6
Surface is wearing.	Monitor for significant deterioration and rectify when necessary.	 6
Item is worn.	Read the notes for further action.	 1
There is graffiti on the unit.	Remove.	 0
Cables have been known to fail under load due to wear and corrosion. This is generally where the cable enters into a tube, top bar, sleeve or similar, where the wire is in contact and wears and frays over time, but can happen anywhere on the cable. It is	Conduct an appropriate dismantling inspection according to the manufacturer's instructions, and at least annually. The trolley mechanism can be checked at the same time.	
Chain covers prevent a thorough inspection of all chain links.	Remove chain covers to inspect according to manufacturer's instructions.	

Primary Items Summary – FULL DETAILS BELOW with Photographs

Rocker - Seesaw

Innate risk score:

 6

Description	Tasks	Risk score
Algae growth giving slippery conditions.	Powerwashing is recommended. Care should be taken to ensure that the material can sustain high pressure washing.	 6
Item has corrosion.	Treat and repair.	 6
Bolt(s) loose.	Tighten.	 5

Multiplay - Junior (In Fenced Area)

Innate risk score:



 6

Description	Tasks	Risk score
No Findings		

Carousel

Innate risk score:

 6

Description	Tasks	Risk score
The surface is damaged.	Repair.	 6
Welds are cracked.	Repair.	 6
Bolt is missing.	Replace.	 4

Agility - Mound - With Tunnel

Innate risk score:

 5

Description	Tasks	Risk score
No Findings		

No Findings

Agility - Stepping Pods x 5

Innate risk score:

 4

Description	Tasks	Risk score
No Findings		

Rocker - Elephant Base

Innate risk score:

 4



Description	Tasks	Risk score
No Findings		

Primary Items Summary – FULL DETAILS BELOW with Photographs

Rocker - Surfboard

Innate risk score:

 3

Description	Tasks	Risk score
Item has corrosion.	Treat and repair.	 3
Shrinkage / separation of the surface. This may give a trip hazard.	Read the notes for further action.	 1

Rocker - Horse Base

Innate risk score:


 3

Description	Tasks	Risk score
No Findings		

Rocker - Bike

Innate risk score:

 3

Description	Tasks	Risk score
Protruding handles / foot rests.	The unit was installed prior to the publication of the current standards. There is no requirement to make retrospective changes.	 3

Talk Tubes

Innate risk score:

 3

Description	Tasks	Risk score
Vandalised (arson).	Read the notes for further action.	 2

How to read your report

The assets on site are categorised as **Ancillary Items** or **Play Items**, and listed under those headings.

Each item is listed in the style shown in the image below, which contains labels to aid interpretation as follows:

- 1) The name of the asset
- 2) The manufacturer of the asset, if known,
- 3) The innate or default risk score of the asset, assuming it has no faults and complies with standards,
- 4) The actual risk score of the asset at the time of inspection, being the highest of the finding risks or the innate risk,
- 5) A statement about whether the item complies with the appropriate standards, including the names of those standards,
- 6) Details about findings, if any, including what is wrong (Description), what to do about it (Tasks), notes to aid understanding (Notes), and photograph(s) of the issue.

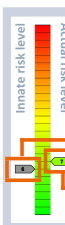
Primary Items

Sample Asset Name 1


Manufactured by Manufacturer Name 2

asset image here

Innate risk level



Actual risk level



Risk level:

Low

Potential risk score reduction:

1

Remedial tasks:

1

Standards: 5

EN 1176-1:2017, EN 1176-2:2017
The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Surface: Grass

Finding

<p>Description</p> <p>Item is rusting in places.</p>	<p>Risk level:</p> <p>Low</p>
<p>Tasks</p> <p>Replace.</p>	<p>Risk score:</p> <p>7</p>
<p>Note</p> <p>Two of the frame washers are rusting.</p>	

Finding Photos

asset image here

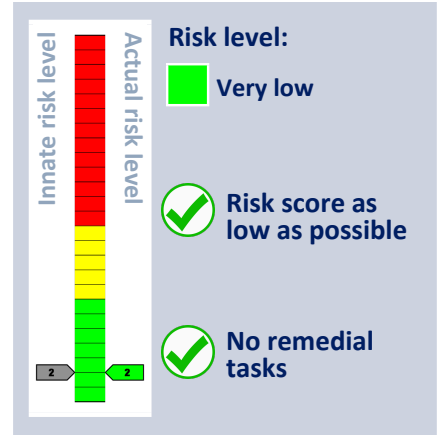
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4

Inspection SI0000142594. Report produced on 16/12/2019 at 12:11:07



Signage - Ownership



Seating - Bench



Risk level:
Low

Potential risk score reduction:
2

Remedial tasks:
3

Maintenance Finding

Description

Timber is decayed.

Tasks

Repair.

Note

Fenced area bottom bench.

Risk level:
Low

Risk score:
5

Finding Photos





Maintenance Finding

Description

Trip points on the surface.

Tasks

Make level.

Risk level:

 Low

Risk score:

 4

Finding Photos



Maintenance Finding

Description

Item has corrosion.

Tasks

Treat and repair.

Risk level:

 Very low

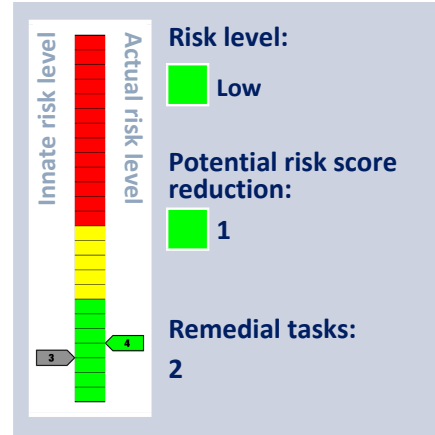
Risk score:

 2

Finding Photos



Litter Bin



Maintenance Finding

Description

Item is cracked.

Tasks

Monitor and plan for replacement.

Risk level:

Low

Risk score:

4

Finding Photos



Maintenance Finding

Description

Bin liner is missing.

Tasks

Replace the missing liner.

Risk level:

 Very low

Risk score:

 3

Finding Photos



Signage - Fitness



Risk level:
Very low

Potential risk score reduction:
1

Remedial tasks:
1

Maintenance Finding

Description

Loose in ground.

Tasks

Monitor.

Risk level:
Very low

Risk score:
3

Finding Photos



Fencing - Bow-Top



Innate risk level

Actual risk level

Risk level:

- Very low
- Risk score as low as possible
- No remedial tasks

Gates - Pedestrian



Risk level:
Medium

Potential risk score reduction:
5

Remedial tasks:
2

Maintenance Finding

Description

There is a crushing or shearing point on the side of the gate. Where the gaps reduce to less than 12 mm these have been known to cause serious, permanent injury to children, especially on the hinge side where the leverage forces are significant.

Tasks

Adjust gate / posts / fit new rubber buffer to ensure a spacing of at least 12 mm throughout the range of the gate to remove the entrapment. The 12 mm gap also should apply on the hinge side of the gate.

Risk level:

Medium

Risk score:

9

Finding Photos



Maintenance Finding

Description

Trip points on the surface.

Tasks

Remove trip points.

Risk level:

 Low

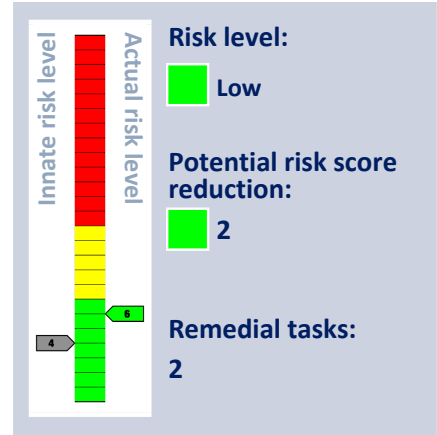
Risk score:

 6

Finding Photos



Shelter - Teen



Maintenance Finding

Description

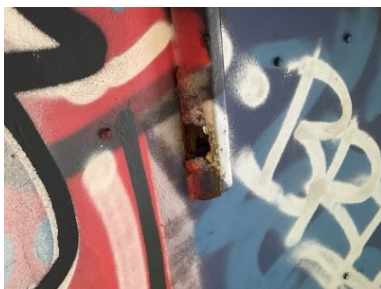
Item has corrosion.

Tasks

Replace.



Finding Photos



Maintenance Finding

Description

Trip points on the surface.

Tasks

Make level.

Risk level:

 Low

Risk score:

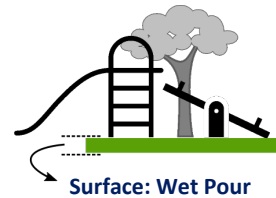
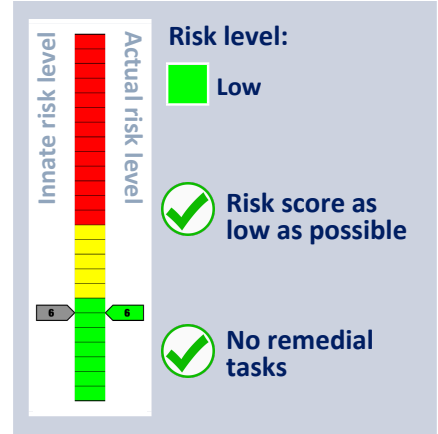
 5

Finding Photos



Carousel - Supernova

Manufactured by Kompan Ltd



Standards:



EN 1176-1:2017+A1:2023, EN 1176-5:2019

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Rocker - Surfboard

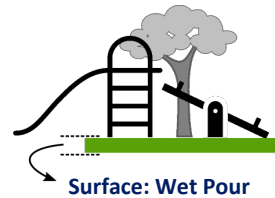
Manufactured by Wicksteed Leisure Ltd



Risk level:
Very low

Risk score as low as possible

Remedial tasks:
2



Standards:



EN 1176-1:2017+A1:2023, EN 1176-6:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Item has corrosion.

Tasks

Treat and repair.

Risk level:

Very low

Risk score:

3

Finding Photos



Maintenance Finding

Description

Shrinkage / separation of the surface. This may give a trip hazard.

Tasks

Read the notes for further action.

Note

Monitor.

Risk level:

■ Very low

Risk score:

■ 1

Finding Photos



Swing - Cantilever

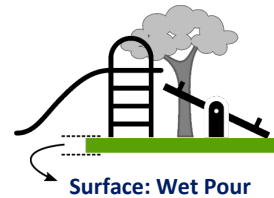
Manufactured by Wicksteed Leisure Ltd



Risk level:
Medium

Risk score as low as possible

Remedial tasks:
4



Standards:

EN 1176-1:2017+A1:2023, EN 1176-2:2017
The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Some chain wear.

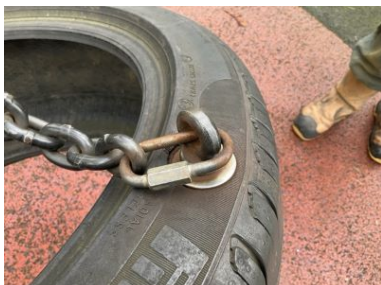
Tasks

Monitor for further deterioration and replace before 40% wear.

Risk level:
Low

Risk score:
6

Finding Photos



Maintenance Finding

Description

Shrinkage / separation of the surface. This may give a trip hazard.

Tasks

Read the notes for further action.

Note

Monitor.

Risk level:

 Low

Risk score:

 4

Finding Photos



Maintenance Finding

Description

Paintwork is in poor condition.

Tasks

De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repairs may be necessary where corrosion is severe.

Risk level:

 Low

Risk score:

 4

Finding Photos



Maintenance Finding

Description

Wicksteed Leisure Ltd. recommend that the universal joint/bearing assembly should be checked regularly by lifting the tyre seat to take the weight and rotating the bearing housing, noting any rough movement vertically and horizontally. If any inconsistencies are found the assembly should be replaced immediately. The universal joint/bearing assembly should be replaced every 5 years.

Risk level:

[See finding details](#)

Tasks

Conduct an inspection according to Wicksteed's recommendations. Replace the bearing every 5 years.

Note

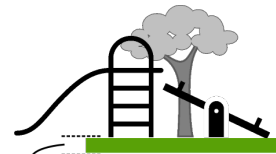
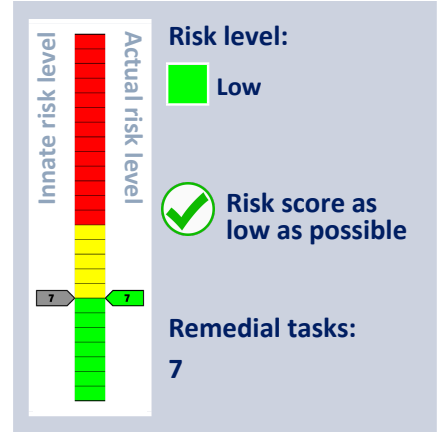
Bearing from 2019/2020.

Finding Photos



Multiplay - Junior - Timber

Manufactured by Wicksteed Leisure Ltd



Surface: Rubber - Mulch - Bonded

Standards:



EN 1176-1:2017+A1:2023

The surfacing meets with the requirements of the relevant standards. The item is not compliant with the requirements of the relevant standards for the following reasons:

Equipment Standard Compliance Findings

1. There is a head entrapment.
2. Finger entrapment.

The item has the following maintenance findings:

1. Overhead ladders and rings provide significant play value and benefits to children, and with it the risk of falling. Ensuring the surface remains in good condition will help to keep the correct balance between benefits and risk.
2. Timber is decayed.
3. Paintwork is in poor condition.
4. Loose in ground.

Standard Compliance Finding

Description

There is a head entrapment.

Tasks

The unit was installed prior to the publication of the current standards. There is no requirement to make retrospective changes.

Risk level:

 Low

Risk score:

 5

Finding Photos



Standard Compliance Finding

Description

Finger entrapment.

Tasks

The unit was installed prior to the publication of the current standards. There is no requirement to make retrospective changes.

Risk level:

 Low

Risk score:

 4

Note

Between logs.

Finding Photos



Maintenance Finding

Description

Overhead ladders and rings provide significant play value and benefits to children, and with it the risk of falling. Ensuring the surface remains in good condition will help to keep the correct balance between benefits and risk.

Tasks

The protective surface under all bars and rings must be kept in good condition.

Risk level:

 Low

Risk score:

 6

Finding Photos



Maintenance Finding

Description

Timber is decayed.

Tasks

Check on a routine basis., Read the notes for further action.

Note

Some minor decay forming around the base of the posts.

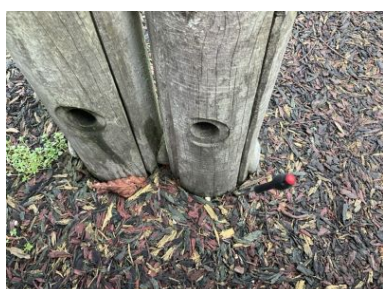
Risk level:

 Low

Risk score:

 5

Finding Photos



Maintenance Finding

Description

Paintwork is in poor condition.

Tasks

De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repairs may be necessary where corrosion is severe.

Risk level:

 Low

Risk score:

 5

Finding Photos



Maintenance Finding

Description

Loose in ground.

Tasks

Read the notes for further action.

Note

Corrosion in the ground.

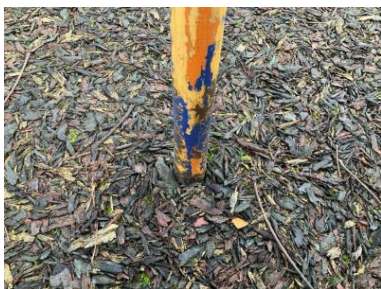
Risk level:

 Low

Risk score:

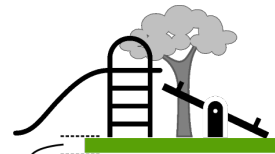
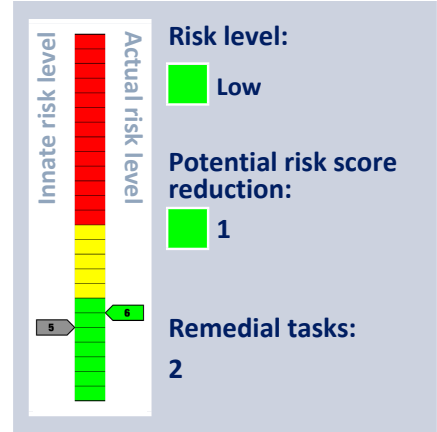
 4

Finding Photos



Slide - Embankment

Manufactured by Wicksteed Leisure Ltd



Surface: Rubber - Mulch - Bonded

Standards:



EN 1176-1:2017+A1:2023, EN 1176-3:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

The slide is dented and should be monitored for significant deterioration, such as cracking or corrosion.

Tasks

Monitor for significant deterioration and replace or repairs as necessary.

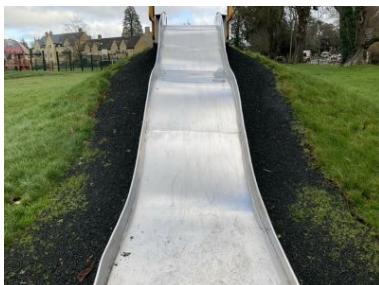
Risk level:

Low

Risk score:

6

Finding Photos



Maintenance Finding

Description

Item is bent.

Tasks

Read the notes for further action.

Note

Monitor.

Risk level:

 Very low

Risk score:

 0

Finding Photos

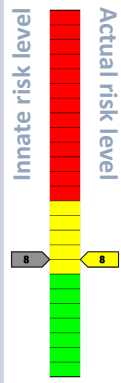


Adult Fitness - Exercise Bike

Manufactured by Wicksteed Leisure Ltd

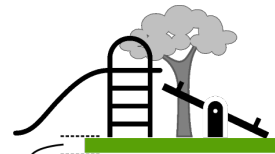


Risk level:
Medium

Actual risk level: 

✓ Risk score as low as possible

✓ No remedial tasks



Surface: Rubber - Mulch - Bonded

Standards:



EN 16630:2015

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Item is worn.

Tasks

No Tasks for this Finding

Note

Pin.

Risk level:

Low

Risk score:

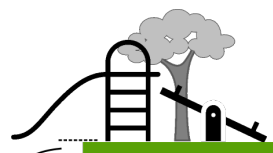
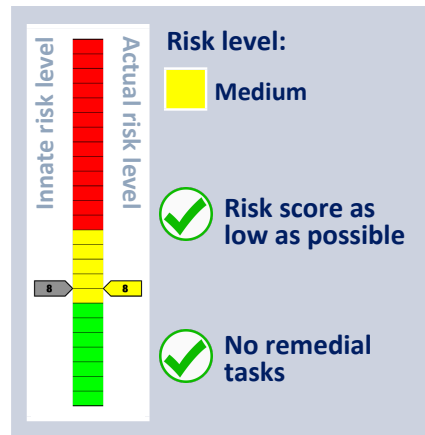
4

Finding Photos



Adult Fitness - Leg Press

Manufactured by Wicksteed Leisure Ltd



Surface: Rubber - Mulch - Bonded

Standards:

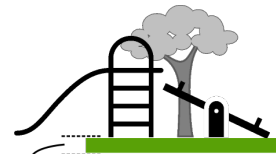
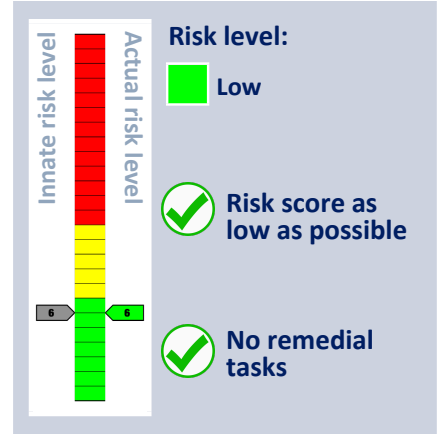


EN 16630:2015

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Adult Fitness - Abs Bench

Manufactured by Wicksteed Leisure Ltd



Surface: Rubber - Mulch - Bonded

Standards:

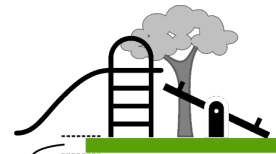
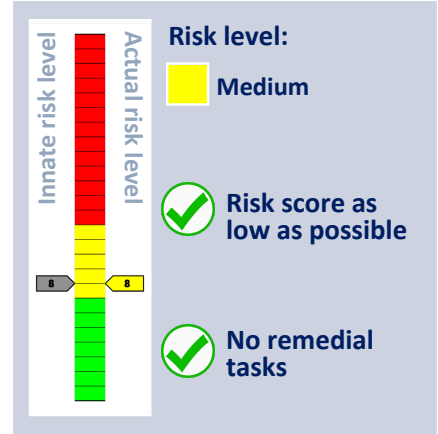


EN 16630:2015

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Adult Fitness - Pull Down

Manufactured by Wicksteed Leisure Ltd



Standards:



EN 16630:2015

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Adult Fitness - Tai Chi Spinners - Body Twist

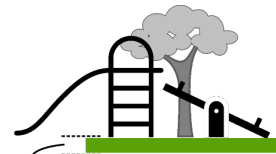
Manufactured by Wicksteed Leisure Ltd



Risk level:
Low

Risk score as low as possible

Remedial tasks:
1



Standards:



EN 16630:2015

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

There is wear in the bearings.

Tasks

Monitor and replace when necessary.

Note

Both.

Risk level:

Low

Risk score:

6

Finding Photos



Adult Fitness - Skier

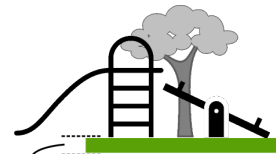
Manufactured by Wicksteed Leisure Ltd



Risk level:
Medium

Risk score as low as possible

Remedial tasks:
2



Surface: Rubber - Mulch - Bonded

Standards:



EN 16630:2015

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Cap missing.

Tasks

Replace.

Risk level:

Low

Risk score:

5

Finding Photos



Maintenance Finding

Description

Item is worn.

Tasks

Replace.

Note

Pin.

Risk level:

 Low

Risk score:

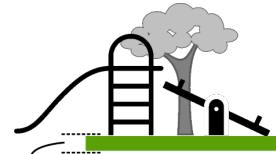
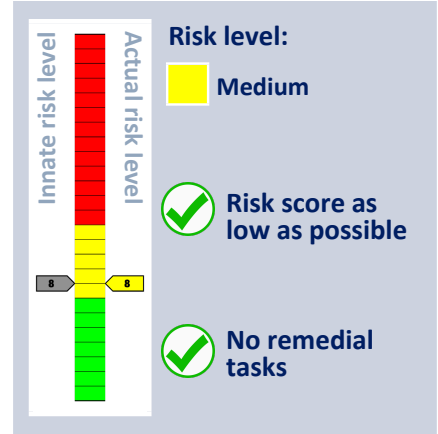
 4

Finding Photos



Adult Fitness - Chest Press - Pull Down

Manufactured by Wicksteed Leisure Ltd



Surface: Rubber - Mulch - Bonded

Standards:



EN 16630:2015

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Swing - Basket

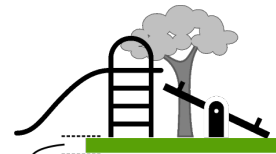
Manufactured by Sutcliffe Play Ltd



Risk level:
Medium

Risk score as low as possible

Remedial tasks:
1



Standards:



EN 1176-1:2017+A1:2023, EN 1176-2:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Chain covers prevent a thorough inspection of all chain links.

Tasks

Remove chain covers to inspect according to manufacturer's instructions, and replace the covers when done.

Risk level:

See finding details

Finding Photos



Climber - Arch

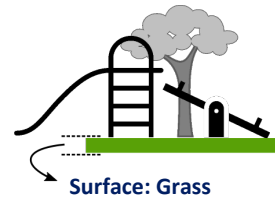
Manufactured by Wicksteed Leisure Ltd



Risk level:
Low

Risk score as low as possible

Remedial tasks:
1



Standards:



EN 1176-1:2017+A1:2023

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Paintwork is in poor condition.

Tasks

De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repairs may be necessary where corrosion is severe.

Risk level:

Low

Risk score:

5

Finding Photos



Climber

Manufactured by Wicksteed Leisure Ltd



Risk level:
Low

Risk score as low as possible

Remedial tasks:
2

Standards:



EN 1176-1:2017+A1:2023

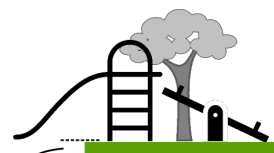
The surfacing meets with the requirements of the relevant standards. The item is not compliant with the requirements of the relevant standards for the following reasons:

Equipment Standard Compliance Findings

1. There is a head entrapment.

The item has the following maintenance findings:

1. Paintwork is in poor condition.



Surface: Rubber - Mulch - Bonded

Standard Compliance Finding

Description

There is a head entrapment.

Tasks

The unit was installed prior to the publication of the current standards. There is no requirement to make retrospective changes.

Risk level:

 Low

Risk score:

 6

Finding Photos



Maintenance Finding

Description

Paintwork is in poor condition.

Tasks

De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repairs may be necessary where corrosion is severe.

Risk level:

 Low

Risk score:

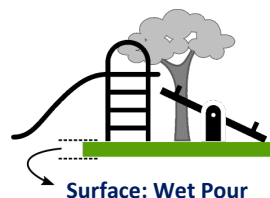
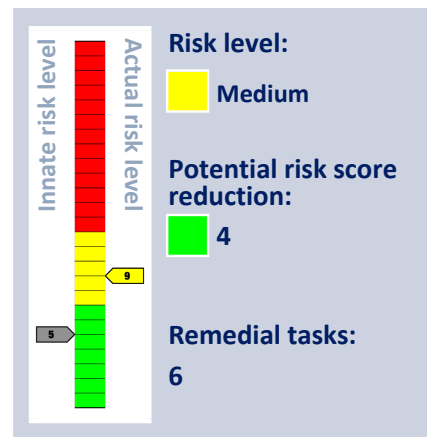
 5

Finding Photos



Swing - Junior - 2 Bay 4 Seat

Manufactured by Wicksteed Leisure Ltd



Standards:

EN 1176-1:2017+A1:2023, EN 1176-2:2017

The surfacing meets with the requirements of the relevant standards. The item is not compliant with the requirements of the relevant standards for the following reasons:

Equipment Standard Compliance Findings

1. The dimension from the seat edge to the support is less than permitted.
2. The distance between the seats is insufficient.

The item has the following maintenance findings:

1. We are unable to gauge the structural integrity of this unit.
2. Item is bent.
3. There is wear in the bushes.
4. Some chain wear.

Standard Compliance Finding

Description

The dimension from the seat edge to the support is less than permitted.

Tasks

The unit was installed prior to the publication of the current standards. There is no requirement to make retrospective changes.

Risk level:

 Low

Risk score:

 5

Finding Photos



Standard Compliance Finding

Description

The distance between the seats is insufficient.

Tasks

The unit was installed prior to the publication of the current standards. There is no requirement to make retrospective changes.

Risk level:

 Low

Risk score:

 4

Finding Photos



Maintenance Finding

Description

We are unable to gauge the structural integrity of this unit.

Tasks

We advise an internal inspection of all parts or replacement.

Risk level:

 Medium

Risk score:

 9

Finding Photos



Maintenance Finding

Description

Item is bent.

Tasks

No reasonably practicable action is identified.

Risk level:

 Low

Risk score:

 6

Finding Photos



Maintenance Finding

Description

There is wear in the bushes.

Tasks

Remove shackle bolt and check bush and shackle pin wear, replacing as necessary.

Risk level:

 Low

Risk score:

 6

Finding Photos



Maintenance Finding

Description

Some chain wear.

Tasks

Monitor for further deterioration and replace before 40% wear.

Risk level:

 Very low

Risk score:

 3

Finding Photos



Carousel - Bowl

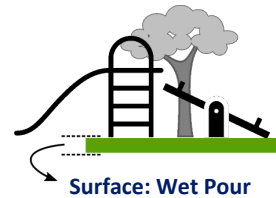
Manufactured by Kompan Ltd



Risk level:
Low

Risk score as low as possible

Remedial tasks:
2



Standards:



EN 1176-1:2017+A1:2023, EN 1176-5:2019

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Trip points on the surface.

Tasks

Make level.

Risk level:

Low

Risk score:

5

Finding Photos



Maintenance Finding

Description

Shrinkage / separation of the surface. This may give a trip hazard.

Tasks

Read the notes for further action.

Note

Monitor.

Risk level:

■ Very low

Risk score:

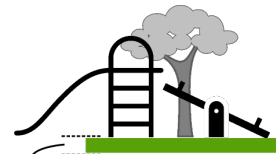
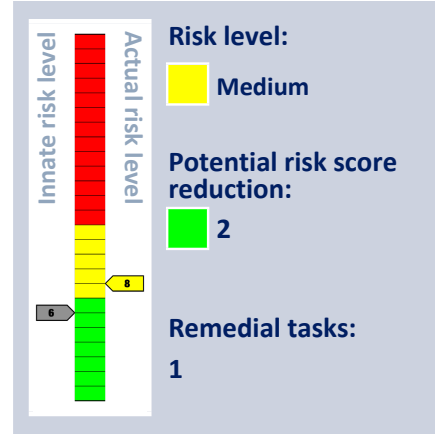
■ 2

Finding Photos



Carousel - Rotator - Pole

Manufactured by Sutcliffe Play Ltd



Surface: Rubber - Mulch - Bonded

Standards:



EN 1176-1:2017+A1:2023, EN 1176-5:2019

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Surface needs repair.

Tasks

No Tasks for this Finding

Risk level:

Medium

Risk score:

8

Finding Photos



Maintenance Finding

Description

Shrinkage / separation of the surface. This may give a trip hazard.

Tasks

Allow grass to establish in the gap, as this may prevent the wet pour from shrinking further.

Risk level:

■ Low

Risk score:

■ 4

Finding Photos



Agility - Trampoline - Play

Manufactured by Eurotramp



Risk level:
Low

Risk score as low as possible

Remedial tasks:
1



Standards:

EN 1176-1:2017+A1:2023

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Item broken.

Tasks

Repair.

Note

Springs x 2.

Risk level:
Low

Risk score:
6

Finding Photos



Slide - Freestanding

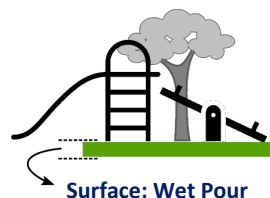
Manufactured by Wicksteed Leisure Ltd



Risk level:
Low

Risk score as low as possible

Remedial tasks:
1



Standards:



EN 1176-1:2017+A1:2023, EN 1176-3:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Item has corrosion.

Tasks

Treat and repair.

Risk level:

Very low

Risk score:

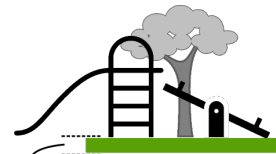
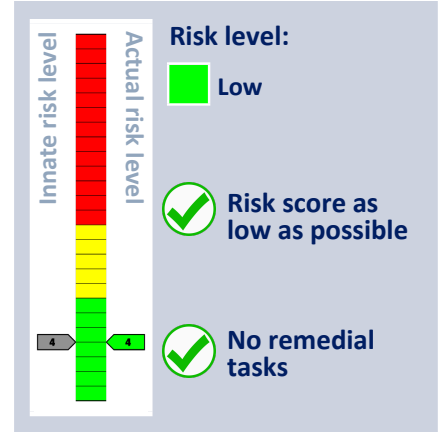
3

Finding Photos



Agility - Stepping Pods x 5

Manufactured by Wicksteed Leisure Ltd



Surface: Rubber - Mulch - Bonded

Standards:

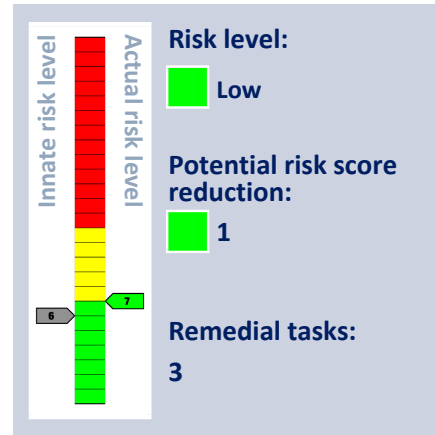


EN 1176-1:2017+A1:2023

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Climber - Frame & Net

Manufactured by Proludic Ltd



Standards:



EN 1176-1:2017+A1:2023

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

The supporting components should be dismantled and inspected according to the manufacturer's instructions. This will need doing on a regular basis, as defined by the manufacturer. This can lead to a high risk if no action is taken.

Tasks

Dismantle and inspect according to manufacturer's instructions.

Risk level:

Low

Risk score:

7

Finding Photos



Maintenance Finding

Description

Overhead ladders and rings provide significant play value and benefits to children, and with it the risk of falling. Ensuring the surface remains in good condition will help to keep the correct balance between benefits and risk.

Tasks

The protective surface under all bars and rings must be kept in good condition.

Risk level:

 Low

Risk score:

 6

Finding Photos



Maintenance Finding

Description

Item is worn.

Tasks

Replace.

Note

Bolts.

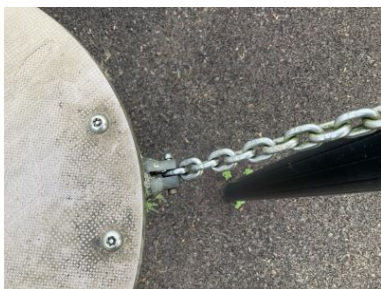
Risk level:

 Low

Risk score:

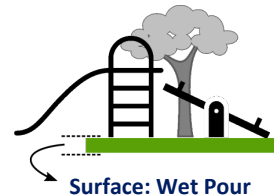
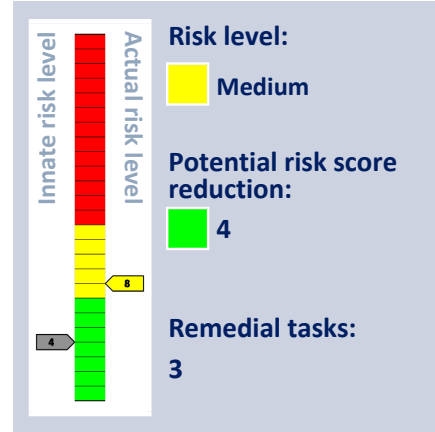
 6

Finding Photos



Swing - Toddler - 1 Bay 2 Seat

Manufactured by Wicksteed Leisure Ltd



Standards:



EN 1176-1:2017+A1:2023, EN 1176-2:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

We are unable to gauge the structural integrity of this unit.

Tasks

We advise an internal inspection of all parts or replacement.

Risk level:

Medium

Risk score:

8

Finding Photos



Maintenance Finding

Description

Shrinkage / separation of the surface. This may give a trip hazard.

Tasks

Read the notes for further action.

Note

Monitor.

Risk level:

 Low

Risk score:

 4

Finding Photos



Maintenance Finding

Description

Some chain wear.

Tasks

Monitor for further deterioration and replace before 40% wear.

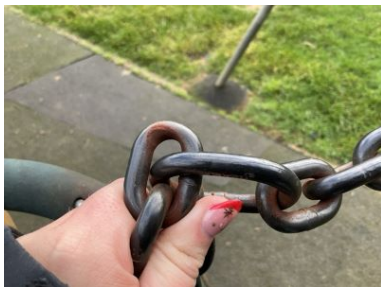
Risk level:

 Low

Risk score:

 4

Finding Photos



Cableway - Seated

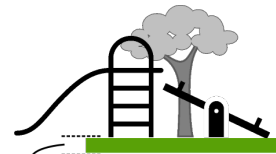
Manufactured by Proludic Ltd



Risk level:
Low

Potential risk score reduction:
1

Remedial tasks:
6



Surface: Rubber - Mulch - Bonded

Standards:

EN 1176-1:2017+A1:2023, EN 1176-4:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Item broken.

Tasks

Repair.

Note

Spring.

Risk level:
Low

Risk score:
6

Finding Photos



Maintenance Finding

Description

Surface is wearing.

Tasks

Monitor for significant deterioration and rectify when necessary.

Risk level:

 Low

Risk score:

 6

Finding Photos



Maintenance Finding

Description

Item is worn.

Tasks

Read the notes for further action.

Note

Plastic cable guards on traveller. Replace.

Risk level:

 Very low

Risk score:

 1

Finding Photos



Maintenance Finding

Description

There is graffiti on the unit.

Tasks

Remove.

Risk level:

■ Very low

Risk score:

■ 0

Finding Photos



Maintenance Finding

Description

Cables have been known to fail under load due to wear and corrosion. This is generally where the cable enters into a tube, top bar, sleeve or similar, where the wire is in contact and wears and frays over time, but can happen anywhere on the cable. It is important to inspect any hidden parts at least annually. Damaged cables require replacement. This cannot be determined during an annual inspection, and is excluded from our inspection. This can lead to a high risk if no action is taken. Refer to the manufacturer's instructions to ensure the correct check is carried out.

Risk level:

[See finding details](#)

Tasks

Conduct an appropriate dismantling inspection according to the manufacturer's instructions, and at least annually. The trolley mechanism can be checked at the same time.

Finding Photos



Maintenance Finding

Description

Chain covers prevent a thorough inspection of all chain links.

Tasks

Remove chain covers to inspect according to manufacturer's instructions.

Risk level:
See finding details

Finding Photos



Rocker - Seesaw

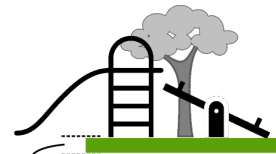
Manufactured by Park Leisure Ltd



Risk level:
Low

Risk score as low as possible

Remedial tasks:
3



Surface: Rubber - Mulch - Bonded

Standards:



EN 1176-1:2017+A1:2023, EN 1176-6:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Algae growth giving slippery conditions.

Tasks

Powerwashing is recommended. Care should be taken to ensure that the material can sustain high pressure washing.

Risk level:

Low

Risk score:

6

Finding Photos



Maintenance Finding

Description

Item has corrosion.

Tasks

Treat and repair.

Risk level:

■ Low

Risk score:

■ 6

Finding Photos



Maintenance Finding

Description

Bolt(s) loose.

Tasks

Tighten.

Note

Both handles rotate.

Risk level:

■ Low

Risk score:

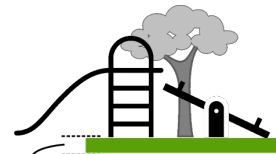
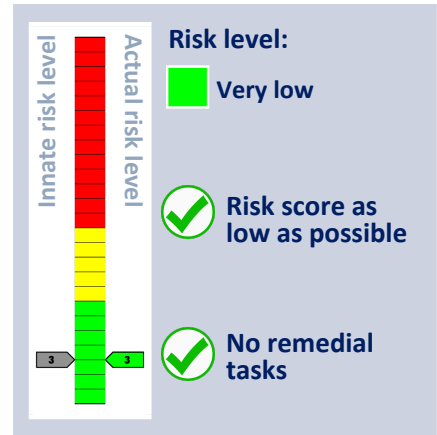
■ 5

Finding Photos



Rocker - Horse Base

Manufactured by Wicksteed Leisure Ltd



Surface: Rubber - Mulch - Bonded

Standards:



EN 1176-1:2017+A1:2023, EN 1176-6:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Rocker - Bike

Manufactured by Wicksteed Leisure Ltd



Risk level:
Very low

Risk score as low as possible

Remedial tasks:
1

Standards:



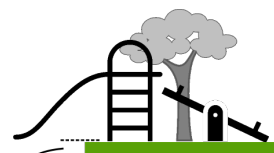
EN 1176-1:2017+A1:2023, EN 1176-6:2017

The surfacing meets with the requirements of the relevant standards. The item is not compliant with the requirements of the relevant standards for the following reasons:

Equipment Standard Compliance Findings

1. Protruding handles / foot rests.

There are no maintenance findings for this item.



Surface: Rubber - Mulch - Bonded

Standard Compliance Finding

Description

Protruding handles / foot rests.

Tasks

The unit was installed prior to the publication of the current standards. There is no requirement to make retrospective changes.

Risk level:

 Very low

Risk score:

 3

Finding Photos



Talk Tubes

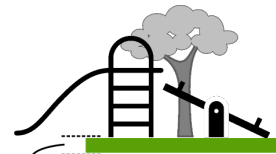
Manufactured by (Unknown)



Risk level:
Very low

Risk score as low as possible

Remedial tasks:
1



Surface: Rubber - Mulch - Bonded

Standards:

EN 1176-1:2017+A1:2023

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Vandalised (arson).

Tasks

Read the notes for further action.

Note

Monitor.

Risk level:
Very low

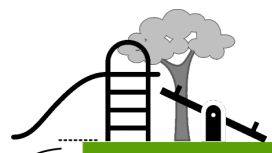
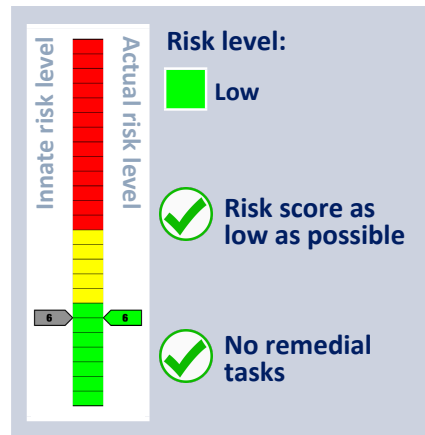
Risk score:
2

Finding Photos



Multiplay - Junior (In Fenced Area)

Manufactured by Proludic Ltd



Surface: Rubber - Mulch - Bonded

Standards:

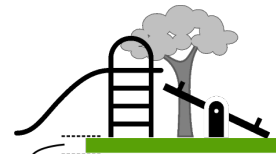
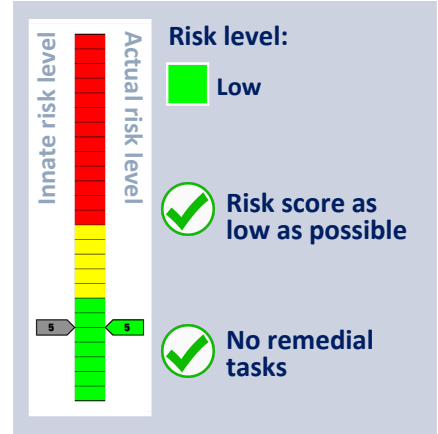


EN 1176-1:2017+A1:2023

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Agility - Mound - With Tunnel

Manufactured by (Unknown)



Surface: Rubber - Mulch - Bonded

Standards:

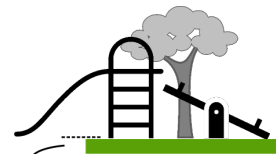
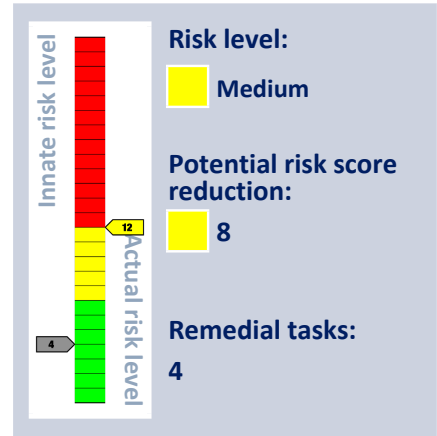


EN 1176-1:2017+A1:2023

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Swing - Toddler - 1 Bay 2 Seat (In Fenced Area)

Manufactured by Wicksteed Leisure Ltd



Surface: Rubber - Mulch - Bonded

Standards:



EN 1176-1:2017+A1:2023, EN 1176-2:2017

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Corrosion in cradle seat top frame could lead to sudden failure of the seat.

Tasks

Replace the top frame.

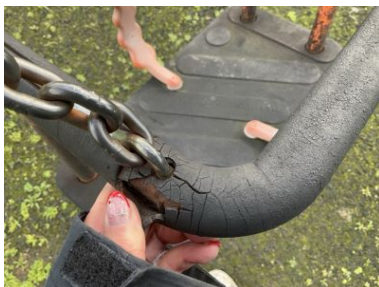
Risk level:

Medium

Risk score:

12

Finding Photos



Maintenance Finding

Description

There is wear in the bushes.

Tasks

Remove shackle bolt and check bush and shackle pin wear, replacing as necessary.

Risk level:

Low

Risk score:

6

Finding Photos



Maintenance Finding

Description

Some chain wear.

Tasks

Monitor for further deterioration and replace before 40% wear.

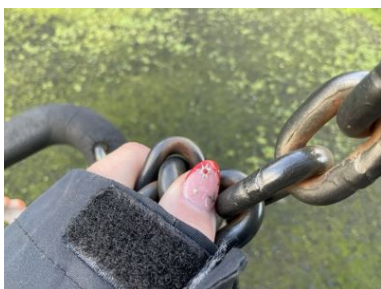
Risk level:

Low

Risk score:

6

Finding Photos



Maintenance Finding

Description

Wicksteed recommend that during routine inspections the area on the swing where the side frames meet the vertical support be checked for any cracks. In the event of cracks being found then remove the seats and contact Wicksteed for further advice.

Risk level:

[See finding details](#)

Tasks

Conduct the checks and take action as necessary.

Note

No issues found December 2025.

Finding Photos



Carousel

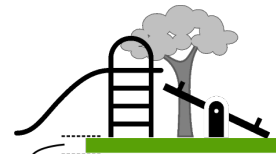
Manufactured by Wicksteed Leisure Ltd



Risk level:
Low

Risk score as low as possible

Remedial tasks:
3



Surface: Rubber - Mulch - Bonded

Standards:



EN 1176-1:2017+A1:2023, EN 1176-5:2019

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

The surface is damaged.

Tasks

Repair.

Risk level:

Low

Risk score:

6

Finding Photos



Maintenance Finding

Description

Welds are cracked.

Tasks

Repair.

Risk level:

■ Low

Risk score:

■ 6

Finding Photos



Maintenance Finding

Description

Bolt is missing.

Tasks

Replace.

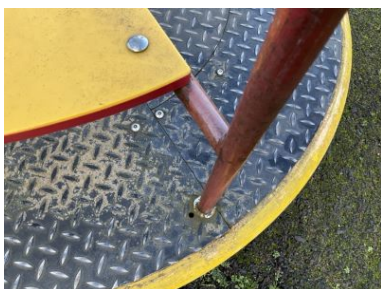
Risk level:

■ Low

Risk score:

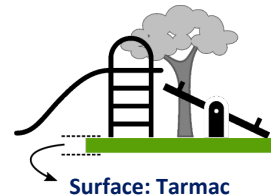
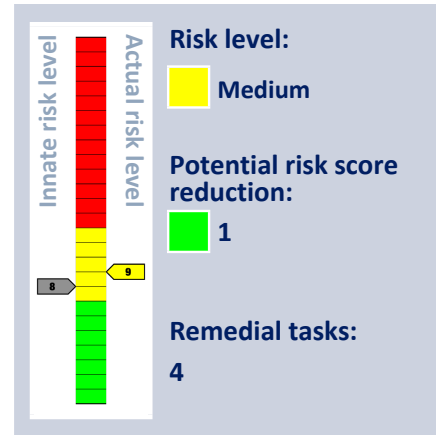
■ 4

Finding Photos



MUGA

Manufactured by Park Leisure Ltd



Standards:



EN 15312:2007+A1:2010

The surfacing meets with the requirements of the relevant standards. The item is not compliant with the requirements of the relevant standards for the following reasons:

Equipment Standard Compliance Findings

1. A clearly visible sign must be fitted to all sports related equipment with at least the following: a) equipment is not intended for children less than 36 month, b) "Do not climb on the framework or nets", c) "Do not hang on the ring", d) "Do not wear rings or other jewellery as these can get caught and cause injury", e) name and telephone number of site owner, f) number to call in case of accident.

The item has the following maintenance findings:

1. Surface is slippery.
2. Welds are cracked.
3. Additional comments are noted below.
4. Fittings are rusty.

Standard Compliance Finding

Description

A clearly visible sign must be fitted to all sports related equipment with at least the following: a) equipment is not intended for children less than 36 month, b) "Do not climb on the framework or nets", c) "Do not hang on the ring", d) "Do not wear rings or other jewellery as these can get caught and cause injury", e) name and telephone number of site owner, f) number to call in case of accident.

Risk level:

 Low

Risk score:

 5

Tasks

Fit warning notice.

Finding Photos



Maintenance Finding

Description

Surface is slippery.

Risk level:

 Medium

Tasks

Remove slipperiness.

Risk score:

 9

Note

Mud on pitch.

Finding Photos



Maintenance Finding

Description

Welds are cracked.

Tasks

Repair.

Risk level:

 Medium

Risk score:

 8

Finding Photos



Maintenance Finding

Description

Additional comments are noted below.

Tasks

Read the notes for further action.

Note

The surface is crumbling in places, giving loose chippings. Sweep away debris.

Risk level:

 Low

Risk score:

 6

Finding Photos



Maintenance Finding

Description

Fittings are rusty.

Tasks

No Tasks for this Finding

Risk level:

■ Low

Risk score:

■ 6

Finding Photos



Goal Post - Football - Full Size

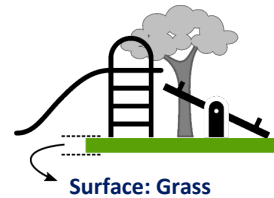
Manufactured by (Unknown)



Risk level:
Medium

Risk score as low as possible

Remedial tasks:
3



Standards:

EN 748:2013, BS 8461:2005+A1:2009

The item and its surfacing (where applicable) meet with the requirements of the relevant standards.

Maintenance Finding

Description

Surface is uneven.

Tasks

Read the notes for further action.

Note

Mole hills present.

Risk level:
Low

Risk score:
6

Finding Photos



Maintenance Finding

Description

Ground erosion present.

Tasks

Repair the worn areas.

Risk level:

 Low

Risk score:

 4

Finding Photos



Maintenance Finding

Description

Item has corrosion.

Tasks

Treat and repair.

Risk level:

 Very low

Risk score:

 2

Finding Photos



General Notes

The risk scores are calculated by plotting the likelihood of harm against the severity of the injury sustained. The likelihood is given a score of 1 to 5, and the severity is given a score of 1 to 5. In doing this a matrix is produced which gives a numerical assessment of the risk on a score of 1 to 25, and a judgement is made as to which risks are low, which are medium and which are high. Risk scores may be adjusted in the light of experience and therefore may not be exactly as per the table. For example, a score of 7 may be noted.

Risks are calculated in this way:

1. An assessment of the likelihood of harm taking place is made using the numbers 1 to 5, by following these descriptions:
 - a. 1 = Rare
 - b. 2 = Unlikely
 - c. 3 = Moderate
 - d. 4 = Likely
 - e. 5 = Certain
2. An assessment of the severity of the injury sustained is made using the numbers 1 to 5, by following these descriptions:
 - a. 1 = Insignificant
 - b. 2 = Minor
 - c. 3 = Moderate
 - d. 4 = Major
 - e. 5 = Catastrophic
3. The two numbers are multiplied to give a risk score on a scale of 1 to 25.
4. Scores of 1 to 7 inclusive are considered to be low risk and are considered to be tolerable where this is the innate risk of the item, but where remedial works are identified these should be undertaken,
5. Scores of 8 to 12 are considered to be medium risk and some control measures may be identified to reduce the risks to low, tolerable levels,
6. Score of 13 and above are considered to be high risk and urgent action is considered to be necessary to reduce the risks to tolerable levels.

General Notes

It is important to note that where an outcome is catastrophic, but for which the likelihood is rare this will present a score of $1 \times 5 = 5 =$ low risk. Similarly, a certain event for which the consequence is insignificant will present a score of $5 \times 1 = 5 =$ low risk. It is important to consider likelihood and consequence, and not just one of the factors in isolation.

The multiplication of the factors into a risk matrix is given here in Table 1, with a judgement made as to risk scoring indicated by colour.

Green = LOW risk, Amber = MEDIUM risk, Red = HIGH risk.

Table 1 – Risk Score Matrix

		Severity				
L i k e l i h o o d		1 Insignifi- cant	2 Minor	3 Moderate	4 Major	5 Catastro- phic
	1 = Rare	1 LOW	2 LOW	3 LOW	4 LOW	5 LOW
	2 = Unlikely	2 LOW	4 LOW	6 LOW	8 MEDIUM	10 MEDIUM
	3 = Moderate	3 LOW	6 LOW	9 MEDIUM	12 MEDIUM	15 HIGH
	4 = Likely	4 LOW	8 MEDIUM	12 MEDIUM	16 HIGH	20 HIGH
	5 = Certain	5 LOW	10 MEDIUM	15 HIGH	20 HIGH	25 HIGH

General Notes

Inspection Scope

The inspections are undertaken using the RPII's inspection scope.

Compliance with Standards

Inspections are undertaken with reference to the appropriate standards, which are listed next to each item. Compliance with these standards is not mandatory in law, but it is useful to know whether items comply or not. If we think a change is needed, then this is noted in our report. Non-compliance does not necessarily mean that a change is needed. Where a standard is undated the current version is applied, unless overlap periods are allowed by the standards committee at the time of update. The information provided herein is to assist the owner/operator to fulfil its responsibilities as detailed in the relevant standards. Other standards referenced within the listed standards do not form part of this inspection, unless they are also explicitly listed here.

The listed standards are relevant to all installations of equipment which are publicly accessible, including public parks, pay to play parks, schools, nurseries, public houses, holiday parks, indoor play centres, farm parks and the like. All equipment used in publicly accessible areas should meet with the requirements of the relevant listed standard.

Additionally, EN 1176-7 provides guidance on installation, inspection, maintenance and operation to owners/operators of equipment and ancillary items. In the United Kingdom the National Foreword forms an important part to the understanding and implementation of the recommendations set out in EN 1176-7. It clarifies the application of the document within the UK as best practice guidance, as the document has been used since its initial publication. Therefore the EN 1176-7 contains no requirement in the UK and needs to be read and implemented as guidance, with the use of the terms 'shall' therefore becoming a recommendation, as in the term 'should'.

Domestic equipment falls outside the scope of standards for publicly accessible spaces. Domestic play equipment has its own standard (BS EN 71 – Safety of Toys). Where domestic equipment can be identified this will be acknowledged in the report, but compliance may be assessed to the applicable standard relating to publicly accessible equipment.

When water play items, including spray parks, are inspected any comments concerning compliance within the inspection will refer to EN 1176. We have not assessed these against the requirements of EN 17232 (Water play equipment and features).

Compliance with standards is not always a clear-cut thing. Some interpretation can be needed, and our interpretation may differ from the interpretation of others. In some cases, we may decide not to note non-compliance in cases where we think it may mislead or be unhelpful so to do.



General Notes

What We Inspect

Annual and Post Installation inspections will take into consideration compliance with current standards and defects related to wear and vandalism. Items not listed in the report have not been included in the inspection. The inspection will cover the playground equipment and the active area (that area which is obviously part of the playground), nominally up to 3.0 metres around, the fence line if closer, or other areas as agreed.

Operational inspections only take into consideration defects related to cleanliness, equipment ground clearances, ground surface finishes, exposed foundations, sharp edges, missing parts, excessive wear (of moving parts), structural integrity, wear and vandalism. Routine visual inspections (if undertaken) relate only to the most obvious defects such as broken or missing parts, vandalism and issues created by severe weather conditions (the intention is to identify hazards created by storm damage).

The inspection is non-dismantling, non-destructive and does not include any structural, toxicology or impact assessments defined in the standard; however, the inspector will undertake a manual test for stability and if equipment fails under manual load, or any other hazard is identified as an unacceptable risk, the owner/operator will be notified as soon as practicably possible.

The inspector will access all reasonably accessible equipment and will assess all reasonably accessible parts above the standing surface. Where it is not possible to access parts of the equipment without employing an alternative means of access the report will record the action required by the owner/operator to ensure the continued safe use of the equipment. Ancillary equipment will be assessed using the inspector's knowledge and experience of the standards named in this document to ensure as far as is reasonably practicable the continued safe use of the items concerned. The owner/operator is responsible for the overall safety of the equipment and area. Inspectors who are trained to use ladders may use them where it is safe to do so, but if members of the public are present on site ladders may not be used to access the equipment.

What We Don't Inspect

The inspector will not undertake any of the following works unless specifically agreed in writing at the time of order:

Checking the depth and underlying structural integrity of any surface areas and/or carrying out any testing of impact absorbing properties of any surfaces. The identification of any corrosion, rot or other deterioration in any apparatus or equipment other than by an external inspection or the inspection of any equipment (or part thereof) that is underground or beneath the playing surface. Tightening any bolts, hinges or other fixing devices on any apparatus or equipment. Assessing or inspecting any electrical installations contained on any site and/or apparatus and/or equipment. Assessing or inspecting any water supplies and/or water features and/or any associated computerised systems (including carrying out any programming).



General Notes

The owner/operator should have a 'design risk assessment' provided by the manufacturer/designer of the area for the equipment and location in which the facility is installed.

We have inspected without dismantling or destruction and so some aspects of the relevant standards may not be testable on site.

The operator is responsible for managing risks of their provision and is required by law to carry out a 'suitable and sufficient assessment' of the risks associated with a site or activity and this inspection shall be considered as contributing to the operator's discharge of this responsibility.

Exposure to Risk

Exposure to acceptable levels of risk and challenge is essential to children's development and allows them to exercise their right to play. Therefore, it can be judged that levels of risk above low risk can be acceptable. The risk scores shown allow the operator to make a judgement after first considering the benefit of the activity to which the risk score relates.

Ownership

There may be cases where we report issues that are not the site owner's responsibility. It is not necessarily possible for us to determine who owns what, and in any case we need to bring all risks to your attention if they can affect the safety of the site's users.

Contemporaneous Findings

Our report shows the findings at the time of inspection. Subsequent events may affect the condition of the site. Suggested remedial actions are based upon our knowledge and experience. The owner/operator should seek the advice of the manufacturer or a competent person when undertaking repairs and/or modifications to equipment.

Timber

Where timbers are set into the ground it is not always possible to determine levels of decay. The owner/operator should ensure it conducts appropriate inspections to identify decay before it becomes a problem.

We can undertake more in-depth testing of your playground timbers using resistance penetration.

Timber is known to decay from the inside out. This makes it very important that you ensure proper testing and inspection is undertaken of your playground timbers, especially where defects may be hidden inside the structures. Testing using resistance penetration can help to identify defects before they become outwardly apparent, but can also confirm the condition of good timbers to prevent premature replacement with its associated costs. The testing is undertaken using a specialist machine, which uses electronically controlled drill resistance measurement. The drill is fine enough that it does not cause permanent damage to reduce the lifespan of the equipment.

Please contact us for pricing and further information.

Planting and Trees

Where planting or trees are mentioned in our report, please be advised that we do not undertake any arboricultural, horticultural or toxicological assessment of suitability or condition. You must ensure you undertake suitable inspections from an appropriate expert.



General Notes

How This Inspection Contributes to Your Annual Main Inspection

The owner/operator is responsible for following the guidance of the relevant standards. The standards give guidance on the installation, inspection, maintenance and operation of the various types of facility. The inspection guidance is listed in Table 1, with an indication of which parts will be included in your RoSPA inspection [the items in the first column are the items which comprise an “Annual Main Inspection”, the second column shows which elements form part of a RoSPA inspection, items with a cross are not included, some items may have limitations as shown in the notes to the Table 1). The standards also contain additional parts which the owner/operator should follow.

Table 1

Inspection Recommendations of relevant standards These form the Annual Main Inspection	Included in RoSPA Inspection?
6.1 d) Overall levels of safety of equipment (see note 1)	✓ [1]
6.1 d) Overall levels of safety of foundations (see note 1)	✓ [1]
6.2 d) Overall levels of safety of playing surfaces (see note 2)	✓ [2]
6.1 d) Compliance with the relevant parts of the standard and or risk assessment (see note 3)	✓ [3]
6.1 d) Effects of weather	✓
6.1 d) Presence of rot, decay or corrosion (see note 1)	✓ [1]
6.1 d) Assessment of repairs made or added or replaced components (see note 4)	✓ [4]
6.1 d) Excavation or dismantling/additional measures	✗
6.2.1 Assessment of glass reinforced plastics (see note 5)	✓ [5]
6.2.1 Inspection of one post equipment (see note 1)	✓ [1]
6.2.4 Undertaking the Operators inspection protocol	✓
6.2 c) Presence of rot or corrosion (see note 2)	✓ [2]
6.2 c) Assessment of repairs made/added or replaced components (see note 5)	✗
<p>N.B. The clause numbers above are taken from BS EN 1176-7:2020. The content is equally applicable to all other relevant standards. Playgrounds contains a range of equipment from different manufacturers and installed over a number of years; operators should implement any guidance provided by the manufacturer. Item specific detail is not readily available to RPII Playground Inspectors, whose report contributes to the operator’s overall Annual Main Inspection as details in the relevant standard.</p> <p>Notes</p> <p>[1] A manual test only is undertaken for stability. Wear and instability are only detectable where readily apparent without dismantling or destruction and without the use of tools, excavation or specialist equipment. Rot and corrosion are tested for with a hammer and/or steel rod. Decay in timber may exist which can only be found with specialist equipment. We therefore cannot be held responsible for the presence of such decay.</p> <p>[2] Only the visible condition and dimensional compliance of surface extent is considered. Neither testing of impact attenuating properties nor measurement of the thickness of bound surfaces are undertaken on annual inspections. We can conduct impact testing for additional fees.</p> <p>[3] The inspection assesses compliance where this can be tested on site using manual methods without dismantling, destruction and without the use of tools or specialist equipment</p> <p>[4] The operator should use manufacturer’s recommended parts, or equivalent. We are unable to verify if such parts have been used, and any subsequent change in quality or performance</p> <p>[5] Visible glass fibres will be noted in reports. The operator is responsible for repairs or replacement.</p>	

EN 1176 Notes – Summary of Requirements

PROTECTION AGAINST INJURIES IN THE FREE SPACE

- * No obstacles in the minimum space (other than structures to assist or safeguard the user)
- * Traffic flows should not go through the minimum space

PROTECTION AGAINST INJURIES IN THE FALLING SPACE

- * Free height of fall should not exceed 3m
- * No obstacles in the falling space
- * Platforms with fall heights of more than 1m between them require surfacing

PROTECTION AGAINST INJURIES DUE TO OTHER TYPES OF MOVEMENT

- * No unexpected obstacles

SURFACING SAFETY REQUIREMENTS

- * Surfacing should have no sharp edges or protrusions
- * Loose fills should be 100mm more than the depth required to meet the HIC reading (usually total 300mm up to 2m, and 400mm up to 3m)
- * Hard surfaces should only be used outside where children fall
- * Testable Impact absorbing surfaces if falls over 600mm are possible. Good turf may be used up to 1.5m

DESIGN AND MANUFACTURE

- * The equipment must be suitable for the user and risks should be identifiable by the child
- * Accessibility: adults must be able to gain access to help children
- * Grip requirements: permitted diameter 16 - 45mm (e.g. overhead bars)
- * Grasp requirements: maximum diameter 60mm (e.g. handrails on steps)
- * Requirements for easily accessible equipment

FINISHING

- * Timber species and synthetics should be splinter resistant
- * No protrusions or sharp-edged components
- * Bolts should not protrude by more than 8mm
- * Corners, edges or projecting parts over 8mm should have a 3mm radius.
- * No hard and sharp-edged parts (e.g. razor blade effect caused by sheet steel)
- * No crushing or shearing points
- * Connections should not come loose by themselves and should resist removal.
- * Timber connections should not rely solely on screws or nails.
- * Leaking lubricants should not stain or impair the safety of the equipment

FIBRE ROPES

- * Conform to EN 701 or 919 or have a material and load certificate
- * Ropes used by hands shall have a soft, non-slip covering

WIRE ROPES

- * Non-rotating and corrosion resistant with no splayed wires outside the ferrule
- * Wire connector clip threads should protrude less than 8mm
- * Turnbuckles should be enclosed, have a loop at each end and be secured

CHAINS

- * Maximum opening of individual links: 8.6mm in any one direction.
- * Connecting links between chains must be less than 8.6mm or over 12mm

SWINGING SUSPENDED ROPES

- * Not combined with swings in the same bay
- * Less than 2m long: over 600mm from static parts; over 900mm from swinging parts
- * 2m - 4m long: over 1000mm from anything
- * Diameter: 25 - 45mm

CLIMBING ROPES

- * Anchored at both ends and movement less than 20% of rope length
- * Single climbing rope diameter: 18 - 45mm (nets comply with Grip requirements)

ENTRAPMENTS

- * Entrapment: a place from which children cannot extricate themselves unaided
- There are six probes: the Torso Probe, the Large Head Probe, The Small Head probe, the Wedge Probe and the two Finger Rods. There is a toggle test to reduce the dangers of clothing toggles being caught on slides, fireman's poles and roofs, and a ring gauge to test for rocker hand/foot rest protrusions.

BRIDGES

- * The space between the flexible bridge and rigid sides should be not less than 230mm

ENTRAPMENT OF FEET AND LEGS

- * Inclined planes (not suspension bridges) less than 38° should have no gaps over 30mm
- * There are no requirements for suspension bridge gaps other than the main entrapment requirements

FINGER ENTRAPMENTS

- These occur in: 1. gaps where child's movement may cause a finger to become stuck; 2. open-ended tubes; 3. moving gaps
- * Tube ends should be securely enclosed and removable only with tools
 - * Moving gaps should not close to less than 12mm

BARRIERS AND GUARD-RAILS

- * Handrail: a rail to help the child balance
- * Guard-rail: a rail to prevent children falling
- * Barrier: a guard-rail with non-climbable in-fill

HAND-RAILS

- * Where required they should be between 600 and 850mm above the standing surface

EASILY ACCESSIBLE EQUIPMENT

- * Platforms over 600mm require a barrier with a minimum height of 700mm high + impact absorbing surfacing

NOT EASILY ACCESSIBLE EQUIPMENT

- * Platforms up to 1000mm: No barriers or guard-rails required + impact absorbing surface over
- * Platforms 1000-2000mm: 600 - 850mm high guard-rail + impact absorbing surfacing
- * Platforms 2000-3000mm: 700mm high barrier + impact absorbing surfacing
- * No bars, infills or steps which can be used as steps. Tops should discourage standing or sitting

MEANS OF ACCESS

- All means of access should have no entrapments; be securely fixed; be level to $\pm 3^\circ$ (ramps across width) and have a constant angle. It does not refer to agility equipment used as an access i.e. arched climbers, scramble nets. There are specific measurements for ladders, stairs and ramps.

EN 1176 Notes – Summary of Requirements

SWINGS

REQUIREMENTS

* No all-rigid suspension members (i.e. solid bar top to bottom) * Design should be principally for use by seated children (RoSPA interpretation) * Two seats per bay maximum. * Some types of swings have slightly different requirements. Information should be obtained from the supplier * Single points swing chains should not twist round each other * Single point swings require a secondary bearing support mechanism * Group seats must have their own bay.

DIMENSIONS

* Minimum ground clearance at rest: 350mm (400mm for group seats) * No maximum seat surface height but RoSPA recommends a max. height of 635mm for cradles and flat seats * Distance between seat and frame: 20% of swing suspension + 200mm * Distance between seats: 20% of the swing suspension + 300mm * Pivot splay (separation distance) at crossbar: width between seat fixings plus 5% of swing suspension length (+30% for group and Type 4 seats)

SITING

* Swing sets for young children should be separated from those for older children and sited to avoid cross traffic

SURFACING REQUIREMENTS

Forward and Back

* Different areas for synthetic and loose-fill surfaces in a box or pit. Measurements each way are: 1. synthetic: 0.867 x length of suspension member + 1.75m + 0.5m of obstacle-clear space 2. loose-fill: 0.867 x length of suspension member + 2.25m

Side width

* Seat width no greater than 500mm: 1.75m minimum (i.e. .875m each way from seat centre)

* Areas for two seats in one bay may overlap providing the distance between seats is correct

Single point swings

* Circular area with a radius equal to the Forward and Backward figure for other swings

SLIDES

SAFETY REQUIREMENTS

* Free-standing slides: the max. vertical height which a stairway can reach without a change of direction is 2.5m. * Starting section at the top of each chute: length 350mm minimum, zero to 5° downwards at the centre line.

N.B. This can be the platform if the slide is attached to it * If the starting section is over 400mm long, platform requirements apply *

From a platform, the gap to the slide is the same width as the slide * Attachment slides over 1m free fall height should have starting section barriers 500mm min. high at one point * Attachment slides over 1m FFH should have a guard-rail across the entrance at a ht. of between 700-900mm

Sliding sections

* Maximum angle: 60° at any one point and an average of 40° * The width of open and straight slides over 1500mm long should be less than 700mm or greater than 950mm * Spiral or curved slides should have a width less than 700mm

RUN -OUTS

* Run-outs of at least 300mm are required if the sliding section is under 1.5m long. * Additional requirements are required for different types of slides * Average angle of run-outs: type 1 = 10°, type 2 = 5° (both downwards) * Height of run-out: Less than 1.5m sliding length: max. 200mm. Greater than 1.5m sliding length: max. 350mm * Users should come to a stop on the run-out section (type 2 only)

* Chutes should have a side height related to the fall height: 1.2m: 100mm minimum : 1.2m - 2.5m: 150mm minimum : Over 2.5m: 500mm minimum

* Maximum side angle from slide bed: 30° * Tops of sides should be rounded or radiused to at least 3mm * Tunnel slides should be a minimum 750mm high and 750mm wide * Tunnels should start on or at the end of the starting section and be continuous over the sliding section only

SURFACING REQUIREMENTS

Normal distances except for the run-out which should be: * type 1: 1m each side and 2m beyond (or just 1.5m beyond for short slides) * type 2: 1m each side and 1m beyond

CABLE RUNWAYS

SAFETY REQUIREMENTS

* Stop at end should progressively slow down the traveller * Traveller should not be removable except with tools * No access to internal mechanism * Suspension mechanism: flexible, exclude risk of strangulation or be at least 2m above the ground in the middle * Where children hang by the hands, the grip should not be enclosed (i.e. a loop)

* Climbing should be discouraged onto the grip * Children should be able to get off the seat at any time (i.e. no loops or straps) *

Maximum loaded (69.5kg) speed is 7m per second * If two cables are placed parallel the min. distance between them is 2m

IMPACT AREAS

* 2m either side of main cable

ROTATING ITEMS

NOTE: Rotating items under 500mm diameter are excluded from these requirements

SAFETY REQUIREMENTS

* Maximum free height of fall: 1000mm (For overhead items: 1500 - 3000mm) * Max. speed at periphery under reasonable use: 5m per second. As no method is given, this cannot be tested * Hand grips should be between 16 - 45mm

SPECIFIC REQUIREMENTS

There are specific requirements for different types of roundabout. The two most common ones are:

Platform roundabouts:

* Platforms should be circular and enclosed * All parts should revolve in the same direction * No super-structure over the edge of the platform * Mechanism should be enclosed * Height between underside and ground 60 – 110mm for 300mm inwards

EN 1176 Notes – Summary of Requirements

Giant revolving discs

* Clearance of underside at lowest point: 300mm in loose-fill, 400 mm for synthetic * Max. platform height: 1m * Free space: 3m * Upper surface should be continuous, smooth and with no handles or grips * Underside should be continuous, smooth and without any radial variations (i.e. spokes) or indentations

MINIMUM SPACE

* Free space: Horizontal: 2m all round * Vertical head clearance from platform: sitting 1.5m ; standing 1.8m * Small rotating items under 500mm diameter are excluded,

SURFACING REQUIREMENTS

* There are no special extra requirements for surfacing areas * Surfaces should be continuous underneath and level

ROCKING ITEMS

DEFINITIONS

* Rocking equipment which can be moved by the user and is supported from below

* Damping: any movement restricting device. (N.B. Springs are treated as self-damping)

SAFETY REQUIREMENTS

* Throughout the range of movement gaps in all accessible joints should be under 12mm * Progressive restraint at extremity of movement is required * Foot rests should be provided where the ground clearance is less than 230mm * Hand grips should be provided for each seat or standing position

* Foot rests and hand grips should be firmly fixed and non-rotating * Hand grip diameter: 16 - 45mm (for toddler items: 30mm maximum) * Right -angled corners on moving equipment should be 20mm radius min. (e.g. a bird's beak)

MINIMUM SPACE

* 1000mm between items at maximum movement.

SURFACING REQUIREMENTS

* Minimum 1000 mm for springers, except if standing is allowed in which case 1500 mm * 1500 mm minimum for type 1.

INSTALLATION, INSPECTION, MAINTENANCE AND OPERATION

SAFETY

* Appropriate safety systems must be established by the operator * No access should be allowed to unsafe equipment or areas *

Records should be kept by the playground operator * Effectiveness of safety measures should be assessed annually * Signs should be provided giving owner details and emergency service contact points * Entrances for emergency services should be freely accessible

* Information on accidents should be kept

* Staff and users should be safe during maintenance operations

INSPECTION

* Manufacturers will recommend the inspection frequency although some sites may need a daily check

Frequency

Routine visual inspections: identification of hazards from vandalism, use or weather conditions (RoSPA recommends a recorded daily or weekly inspection) Operational inspection: every 1 -3 months or as recommended. Checks operation, stability, wear etc. Annual main inspection: checks long-term levels of safety

* An inspection schedule should be prepared for each playground, listing components and methods

* Appropriate action should be taken if defects are noted

ROUTINE MAINTENANCE

* Basic routine maintenance details should be supplied by the manufacturer

CORRECTIVE MAINTENANCE

* This covers remedial work and repairs as required * Alterations should only be carried out after consultation & agreement with the supplier or a competent person







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