



# CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

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## **Minutes of a Traffic Advisory Sub-Committee meeting held on the 29<sup>th</sup> January 2026, at 2pm, online via TEAMS**

PRESENT: Cllr Mark Walker (Chair), Tom Festa, Sandra Coleman, Cora Schor-Brener  
James Kilgour (OCC)  
Will Madgwick (OCC)  
Joanna Marciniak (OCC)  
James Wright (OCC)

ALSO PRESENT:

Katherine Jang, Town Clerk & CEO  
1 member of the public

<b>TAC31</b>	<b>Apologies for absence</b> Apologies were received from Maria Wheatley (WODC), Odele Parsons (OCC), Cllr Geoff Saul, Cllr Alex Keyser.
<b>TAC32</b>	<b>Declaration of interests</b> None received
<b>TAC33</b>	<b>Minutes</b> <b>RESOLVED:</b> That the Chair signs and approves the minutes of the Sub-Committee held on the 2 <sup>nd</sup> October 2025 as an accurate record.
<b>TAC34</b>	<b>Public Participation</b> A member of the public spoke raising concerns about the pedestrian crossing at the bottom of London Road, and the lack of adherence to the 20Mph speed limit. He queried if there was a possibility to install pedestrian signage to alert drivers.  OCC Officers replied that they are unsure if the suggested signage exists. Members queried if a "No Right Turn" sign at the end of Banbury Crossing could be installed. James Wright (OCC) replied saying that a RFO would be required, and they would report back at the next meeting.  Members agreed that a SID is needed on London Road – to be discussed later in the agenda.
<b>TAC35</b>	<b>LCWIP</b> <b>a.</b> Members received a verbal update from James Kilgour (OCC) <b>b.</b> Members discussed the New Street junction, London Road/Albion St junction, and cut through from Cotswold Crescent to Burrows Crescent.  OCC Officers confirmed that Cottsway have discussed funding the footpath and a new home on the site. Cllr Coleman raised concerns about siting a new house on the parcel of land, as there wouldn't be sightlines and would compromise the design of the path.


	<p>Cllr Coleman expressed frustration that no concrete progress on the footpath has been made.</p> <p>Cllr Coleman raised the street drain cleansing programme and noted that after meeting with Chris Grain this was due in December but has not yet been done. OCC Officers agreed to check progress and report back outside the meeting.</p>
<b>TAC36</b>	<p><b>County Officer's Report</b> None received</p>
<b>TAC37</b>	<p><b>District Officer's Report</b> None received</p>
<b>TAC38</b>	<p><b>Update from Cllr Saul on OCC Highways matters including the HGV working group</b> Not present to give an update.</p>
<b>TAC39</b>	<p><b>Thames Valley Community Fund</b> Members discussed the grant received (£8,000) and possible siting options for new Speed Indicator Devices. Both Burford Road and London Road were cited as possible new locations. Ideal locations would be near a school (either on Burford or London Road).</p> <p>Members discussed making data-driven decisions. <a href="#">Road Traffic Collisions</a></p> <p>OCC Officers confirmed that they were looking to replace Vehicle Activated Signage (VAS) where the 30Mph zone has been replaced with 20Mph. For the Town Clerk to contact Dave Catling (OCC) and receive an update.</p> <p>James Wright (OCC) noted that some parishes were offered a contribution toward a SID, as solar activated SID cost c £8,000. He also confirmed that a request from a Town Council for a new SID would require an OCC Highways visit.</p> <p>Members discussed possible inclusion of ANPR cameras within the new scheme. The Town Clerk reported off the back of a meeting with TVP, noting that Town Councils could purchase an ANPR camera through the police which would feed into their systems. The total cost would be c £4,000.</p> <p>Members agreed that a fully-costed plan for the new SID and ANPR scheme be brought to the next TAC for agreement and approval. For the Town Clerk to arrange meetings with appropriate officers outside the meeting.</p>



James Wright (OCC) suggested relocating the yellow diversion sign to under the parking sign and erect a new "peds in road" sign with arrow to the right. All members agreed for this to be installed.

<b>TAC40</b>	<p><b>Speed Indicator Device – Churchill Road</b> Members received the updated usage data to 23<sup>rd</sup> January 2026.</p>
<b>TAC41</b>	<p><b>Cycling</b> Members received a verbal update from Cllr Festa about the ongoing Rusty Riders initiative. The group meets between March – October, with each session having 10-12 attendees and are led by British Cycling members.</p> <p>First Aid training for Rusty Riders volunteers will be arranged soon by Chipping Norton Town Council.</p> <p>Members discussed the possibility of removing a few car parking spaces and substitute cycle parking outside the Old Mill restaurant on West Street? For OCC Officers to determine suitability and report back at the next meeting.</p>
<b>TAC42</b>	<p><b>Pedestrian and Road Safety</b> As above</p>
<b>TAC43</b>	<p><b>Parking</b> Members discussed the dangerous conditions at New Street Car Park during the recent sub-zero weather conditions. Residents have reported dangerous sheet ice, standing water and drainage problems on site. Similar issues have arisen at the Chipping Norton Leisure Centre with flooding and standing water. Members delegated the matter to Cllr Coleman to liaise with Maria Wheatley (WODC) in order to better understand and resolve these ongoing issues.</p>
<b>TAC44</b>	<p><b>Date of the next meeting</b> Thursday 26<sup>th</sup> March 2026, 2pm via TEAMS.</p>

The Chair closed the meeting at 3:33pm.

Action	Member responsible
Speed Indicator Device <ul style="list-style-type: none"> <li>- Walk around CN town centre to determine ideal location for new SID</li> </ul>	<ul style="list-style-type: none"> <li>- KJ to arrange</li> <li>- Attending: KJ, OCC Officers, CNTC Cllr (depending on availability)</li> </ul>
<ul style="list-style-type: none"> <li>- Enquire about relocation of VAS on London Road</li> </ul>	<ul style="list-style-type: none"> <li>- KJ to contact Dave Catling (<a href="mailto:dave.catling@oxfordshire.gov.uk">dave.catling@oxfordshire.gov.uk</a>)</li> </ul>
<ul style="list-style-type: none"> <li>- Preparation of SID report for members to agree</li> </ul>	<ul style="list-style-type: none"> <li>- KJ, in conjunction with Cllr Walker</li> </ul>
<ul style="list-style-type: none"> <li>- Discuss issues with New St Car Park (drainage, water, ice) and Leisure Centre standing water</li> </ul>	<ul style="list-style-type: none"> <li>- Cllr Coleman to contact Maria Wheatley (WODC)</li> </ul>
<ul style="list-style-type: none"> <li>- Gulley cleansing programme and pedestrian footpath improvements</li> </ul>	<ul style="list-style-type: none"> <li>- OCC Officers to report back with progress and timelines</li> </ul>
<ul style="list-style-type: none"> <li>- Relocate yellow diversion sign to under the parking sign and erect a new "peds in road" sign with arrow to the right</li> </ul> 	<ul style="list-style-type: none"> <li>- OCC Highways Officers (James Wright)</li> </ul>
<ul style="list-style-type: none"> <li>- Update regarding street gutter cleansing and other pedestrian footpath repairs (Dec 2025)</li> </ul>	<ul style="list-style-type: none"> <li>- OCC Highways Officers to provide an update outside the meeting</li> </ul>
<ul style="list-style-type: none"> <li>- First Aid at work training for Rusty Riders members</li> </ul>	<ul style="list-style-type: none"> <li>- KJ to arrange (in conjunction with TC staff training regime)</li> </ul>
<ul style="list-style-type: none"> <li>- Investigation of substitution of car parking spaces outside the Old Mill (West Street, Chipping Norton) and substitution with cycle parking spaces</li> </ul>	<ul style="list-style-type: none"> <li>- For OCC Officers to investigate feasibility and report back at the next meeting</li> </ul>