



CHIPPING NORTON TOWN COUNCIL

TOWN HALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NA

TEL: 01608 642341

Email: townclerk@chippingnorton-tc.gov.uk Office Hours: Mon, Weds, Fri, 9am-5pm

Town Clerk: Ms Katherine Jang

1 September 2026

SUMMONS TO ATTEND A MEETING OF CHIPPING NORTON TOWN COUNCIL

TO: All Members of Chipping Norton Town Council

Cllrs. Sandra Coleman (Town Mayor) Steve Akers (Deputy Mayor), Ben Bibby, Tom Festa, Ian Finney, Jo Graves, Alex Keyser, Dom Rickard, Athos Ritsperis, Michael Rowe, Mark Walker, Emily Weaver, Sharon Wheaton, Cora Schor-Brener and Natasha Whitmill.

Venue: Lower Hall, Chipping Norton Town Hall

Date: Monday 7 September 2026

Time: 6:30pm

Katherine Jang
Town Clerk

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the Council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

AGENDA

1. **Apologies for absence.**

To consider apologies for absence.

Members who are unable to attend the meeting should notify the Town Clerk (townclerk@chippingnorton-tc.gov.uk) prior to the meeting, stating the reason for



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absence.

2. **Declaration of interests.**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct

3. **Minutes**

To approve the minutes of the Full Council Meeting held on Monday 20 July 2026.

4. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation.

5. **Reports from representatives of outside bodies**

To receive an update from members who sit on outside bodies

6. **Correspondence**

To receive any correspondence for Council to note or respond to.

7. **Council Action Plan 2026-27**

To review the Council's ongoing Action Plan

8. **Town Hall Restoration**

To receive an update

9. **Planning Applications**

To receive a schedule of planning applications from West Oxfordshire District Council

10. **Councillor Co-option**

To receive and consider applications for a vacancy of Town Councillor

11. **Calendar of meetings**

To receive an update about the cycle of meetings in September 2026

12. **Local Plan 2043 Consultation**

To respond to the draft the Local Plan 2043 prior to independent examination

13. **Play Parks**

To consider a motion from Cllr Sandra Coleman

14. **Skate Park**

To receive an update from the Skatepark Charity



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15. Greystones

To consider forming a Task and Finish Group to develop a proposal for the future use of the vacant Greystones depot.

16. External Audit Report and Certificate

To receive the report from the Council's external auditor and note the statement of conclusion of audit (2025-26)

17. Confidential Session

To resolve to move into a Confidential Session to discuss Separate Business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960. The public and press should leave the meeting during the consideration of items 18-21.

18. HR Support

To consider confidential quotations in advance of contractual renewal in October 2026

19. Communications and PR Strategy and Support

To consider a confidential quotation

20. Fleet Insurance Renewal

To consider quotations for insurance renewal for the Council's vehicles and mowers.

21. Date of the next meeting

Monday 12 October 2026