



CHIPPING NORTON TOWN COUNCIL

TOWN HALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NA

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Office Hours: Mon/Weds/Fri, 9am-5pm

TOWN CLERK: Katherine Jang

2nd June 2026

SUMMONS TO ATTEND A MEETING OF CHIPPING NORTON TOWN COUNCIL

TO: All Members of Chipping Norton Town Council

VENUE: Lower Hall, Chipping Norton Town Hall

DATE: Monday 8th June 2026

TIME: 6:30pm

Cllrs. Sandra Coleman (Town Mayor) Steve Akers (Deputy Mayor), Cora Schor-Brener, Ben Bibby, Mike Cahill, Tom Festa, Ian Finney, Jo Graves, Alex Keyser, Dom Rickard, Athos Ritsperis, Michael Rowe, Mark Walker, Emily Weaver, Sharon Wheaton and Natasha Whitmill.

Katherine Jang
Town Clerk

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

A G E N D A

1. Apologies for absence.

To consider apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk (townclerk@chippingnorton-tc.gov.uk) prior to the meeting, stating the reason for absence.

2. Declaration of interests.

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. Minutes

To approve the minutes of the annual Council Meeting held on 11 May 2026.

4. Public Participation

The meeting will adjourn for this item

Members of the public may speak for a maximum of five minutes each during the period of public participation.

5. West Oxfordshire District Councillors update

To receive any updates and information from Chipping Norton's Ward Councillors sitting on WODC.

6. Oxfordshire County Councillors update

To receive any updates and information from Chipping Norton's Ward Councillors sitting on WODC.

7. Chipping Norton development

To receive an update on the status of the Chipping Norton Development.

8. Cotswold Crescent

To receive a proposal from West Oxfordshire District Council for an outdoor classroom at Cotswold Crescent play area

9. Civic announcements

To receive a report from The Mayor on Civic engagement and activities.

10. Reports from representatives of outside bodies

To receive an update from members who sit on outside bodies.

11. To receive the accounts and balance sheet for 2025-26

To receive the accounts for year ending 31st March 2026.

12. To receive the internal audit reports for 2025-26

To receive and note a report from the internal auditor.

13. AGAR Section 1 – Governance Statements

To approve the AGAR Section one Governance Statement. Once approved the statement should be signed by the Town Clerk and the Mayor

14. AGAR Section 2 – Accounting Statements

To approve the AGAR Section two Accounting Statements. Once approved the statements should be signed by the Town Clerk and the Mayor.

15. Notice of public rights and the publication of the AGAR

For Council to note the issue of the Notice of Public Rights and the Publication of the Annual Governance and Accountability Return.

16. Correspondence

To receive any correspondence and agree next steps.

- a. To receive a proposal for Andy's Man Club
- b. To receive a request for free use of Glyme Hall for a screening of the National Climate Emergency Briefing
- c. To note a survey launched by MP Sean Woodcock about "Chipping Norton Improvement"
- d. To receive correspondence from OCC regarding renewable energy payments
- e. To receive correspondence from Chipping Norton Age Concern about their change of charitable objects

17. Town Hall Restoration Sub-Committee

To consider the draft Terms of Reference for the creation of a new sub-committee

18. Planning Applications

To receive a schedule of planning applications from West Oxfordshire District Council.

19. Confidential Session

To resolve to move into a Confidential Session to discuss Separate Business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960. The public and press should leave the meeting during the consideration of item 12.

20. Mayor's Medals

- a. To receive and consider quotations for the purchase of a Mayor's badge, Councillor

badges, and Past Mayor badges

21. Date of the next meeting – Monday 21st July 2025