



CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

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Minutes of A MEETING OF THE TRAFFIC ADVISORY SUB-COMMITTEE held on the 26th March 2026 at 2pm via Microsoft TEAMS

PRESENT: Cllrs Mark Walker (Chair),
Mark Walker
Jo Graves
Steve Akers
Sandra Coleman
Cllr Saul
James Kilgour
Odele Parsons

ALSO PRESENT:

Louise Warren, Responsible Finance Officer and Deputy Clerk
Members of the public: Nigel Rose

TAC44	<p>Apologies for absence</p> <p>Apologies were received from Maria Wheatley (WODC), James Wright (OCC), Alex Keyser, Tom Festa.</p>
TAC45	<p>Declarations of interest</p> <p>None received.</p>
TAC46	<p>Minutes</p> <p>RESOLVED: That the Chair signs the minutes from the Sub-Committee meeting held on the 29th January 2026 as an accurate record.</p>
TAC47	<p>Public Participation</p> <p>Nigel Rose - access to Kingham station.</p> <p>The speaker raised concerns about the ongoing lack of lifts at Kingham Station, noting that although provision was included when the footbridge was replaced, lifts have never been installed. This continues to affect passengers with limited mobility, those with luggage, and parents with pushchairs. GWR has advised that national "Access for All" funding is committed until 2029, but third-party funding may still be possible, and initial enquiries have been made with West Oxfordshire District Council.</p> <p>Given Kingham is the nearest station to Chipping Norton and the town is expecting significant new housing, the speaker asked the Town Council and District Councillors to support applying S106 and CIL funding towards installing the lifts, working with GWR.</p> <p>The speaker also highlighted wider transport issues: Charlbury Station's car park is regularly full and bus access is limited due to weight restrictions on the bridge. They requested that the reinstatement of the X8 Railbus from Chipping Norton to Kingham be explored and that GWR</p>

	<p>consider this route as a “virtual branch line.” They also asked for increased off-peak bus services.</p> <p>In response, Cllr Coleman queried the likely cost of installing lifts; the speaker was unsure but cited a comparable scheme costing around £1 million, including a replacement footbridge. Cllr Saul noted that a proposed housing development at Kingham Station itself may provide relevant S106 contributions. Cllr Walker confirmed that West Oxfordshire’s new local plan is being developed and includes integrated rail considerations; he will feed these points into that process. Cllr Akers expressed strong support, and Cllr Walker added that development at Bledington could also help.</p> <p>Agreed Actions:</p> <ul style="list-style-type: none"> • The Town Council will arrange a meeting with The Villager bus service to understand their plans and how these align with local transport needs and make enquiries about S106 funding. • Cllr Walker to feed in to the Local Plan development and how the development at Bledington might open some funding opportunities.
TAC48	<p>LCWIP</p> <p>Transport / Highways (LCWIP and related matters) Members received an update from Odele Parsons (Oxfordshire County Council) on current and proposed highways and LCWIP-related works.</p> <p>Burrows Crescent to Cotswold Crescent Path (LCWIP Scheme 153) Members noted that Cottsway Homes are no longer pursuing development on the site, enabling Oxfordshire County Council (OCC) to proceed with the originally proposed footway/cycleway scheme. It was reported that an Initial Business Case is progressing through approvals. Existing Section 106 funding (£59,000) will now be used to deliver an improved scheme. Members noted that previously discussed alternative funding is no longer available for other projects.</p> <p>Albion Street / London Road Junction Improvements Members discussed progress on the proposed junction improvements. It was noted that design work is being refined following receipt of topographical survey data and that a quotation is being sought. Delivery is currently anticipated within the 2026/27 financial year, with £70,000 funding carried forward. Members expressed concern regarding the pace of progress. Cllr Walker suggested applying political pressure to progress the scheme, which was supported. Cllr Saul agreed to pursue this.</p> <p>Worcester Road Maintenance Scheme Members noted that maintenance works on Worcester Road are scheduled for the 2026/27 financial year, although no specific start date has yet been confirmed and the scheme is not currently shown on the public maintenance map. Members requested that a clear timeline be provided in advance of works. Cllr Akers emphasised the importance of advance communication so that the Town Council and local media (including <i>Chippy News</i>) can inform residents.</p> <p>Drainage and Street Cleaning Members discussed the street drain cleansing programme. It was reported that works have commenced, although in some locations access has been impeded by parked vehicles. Concerns were raised regarding a recent sewage pollution incident affecting Spring Street and Church Lane. Cllr Akers reported that Town Council intervention was required to secure an effective clean-up. Members agreed that blocked gullies and accumulated sludge were contributing factors and highlighted the need for proactive maintenance. Clarification was provided that street cleaning is the responsibility of the District Council, while</p>

	<p>drainage issues such as blocked drains and water pooling fall under County Council responsibility. Members requested improved communication regarding scheduled works to enable residents to be informed in advance.</p> <p>Highway Defects (Potholes) Members raised significant concerns regarding the condition of roads, particularly large potholes on the A44 and routes towards Stow. It was agreed that these defects present a safety risk and should be prioritised due to the volume of traffic and damage being caused to vehicles.</p> <p>Banbury Road Crossing / London Road Signage Members noted that proposals for a “No Right Turn” restriction at the Banbury Road crossing and additional pedestrian signage on London Road remain under consideration. OCC has indicated that designs can be prepared if the Town Council wishes to proceed with funding and ordering.</p> <p>Old Mill Cycle Parking Members discussed the proposed cycle parking at Old Mill. It was noted that the scheme has been added to the OCC project register and will be progressed subject to funding availability. Members agreed that user feedback should inform future decisions. Local riders will be consulted to gather views. Odele Parsons advised that updates on potential funding streams will be provided. Cllr Walker reported ongoing liaison with the District Council regarding possible Community Infrastructure Levy (CIL) funding or grants.</p> <p>FixMyStreet Reporting Members discussed resident concerns regarding the use of the FixMyStreet reporting system. Frustrations were noted around clarity of responsibility and responsiveness. The distinction between District and County functions was reiterated.</p>
TAC51	<p>Update from Cllr Saul on OCC Highways matters including the HGV working group Cllr Saul advised there was nothing new to report on the HGV working group at this stage.</p>
TAC52	<p>Thames Valley Community Fund Grant Members considered an options appraisal following receipt of £8,000 funding for a new Speed Indicator Device (SID). Priority locations identified were London Road and Burford Road, based on safety concerns and resident feedback. It was noted that OCC proposes replacing the existing inbound signage on London Road with a new SID and installing an additional SID on Burford Road, with no cost to the Town Council. Collision data supports the need for intervention on both routes. Members noted that the grant funding could therefore be retained for future road safety initiatives. It was recommended that the proposed scheme be progressed and that the funding be reconsidered at a future meeting for additional measures. All members agreed.</p>
TAC53	<p>Bus Network Members received a verbal update on local bus routes and stops. It was reported that residents have queried why the 488/489 service does not utilise the covered bus stop in the town centre outside the CoCa Antiques shop. Members also raised concerns on behalf of care home staff, including those at Penhurst Gardens, regarding limited evening service provision. It was noted that some workers finish shifts after 7pm and would benefit from an additional stop or extended service on the 488 route. Members agreed that ongoing bus network matters should be included as a standing agenda item for future meetings.</p>
TAC54	<p>Cycling Cllr Walker attended the Rusty Riders meeting and reported the regular monthly sessions at the</p>

	Leisure Centre, offering bike maintenance and a guided ride on the second Saturday of the month were progressing.
TAC55	Pedestrian and Road Safety There was nothing new to discuss regarding pedestrian and road safety.
TAC56	<p>Parking</p> <p>Members discussed ongoing parking concerns raised by residents, including obstruction and limited availability on residential streets. The potential for a community engagement exercise to encourage better communication between residents was considered, alongside specific concerns regarding Spring Street and disparities between charged and free parking areas (Premier Inn charge their customers for parking which encourages them to park on the street).</p> <p>Members explored the possibility of resident parking schemes, noting an example in Charlbury, and agreed to investigate how this was implemented. It was also agreed to raise concerns with the Premier Inn regarding guest parking on nearby streets to avoid on-site charges.</p> <p>An action was noted to raise relevant highway parking matters with Oxfordshire County Council.</p>
TAC57	Date of the next meeting Thursday 25 th June 2026, at 2pm via TEAMS

The Chair closed the meeting at 15:05pm

SIGNED _____

DATE _____