



CHIPPING NORTON TOWN COUNCIL

Town Hall, CHIPPING NORTON, OXFORDSHIRE OX7 5NA

TEL: 01608 642341

Email: townclerk@chippingnorton-tc.gov.uk

Office Hours: Mon/Weds/Fri, 9am-5pm

TOWN CLERK: Katherine Jang

13 July 2026

SUMMONS TO ATTEND A MEETING OF THE TOWN HALL RESTORATION SUB-COMMITTEE

TO: All Members of Town Hall Restoration Sub-Committee
Cllrs Tom Festa (Chair), Sandra Coleman, Ian Finney, Michael Rowe, Jo Graves

VENUE: The Council Chamber, Chipping Norton Town Hall

DATE: 17 July 2026

TIME: 09:00

Katherine Jang
Town Clerk

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

A G E N D A

1. Apologies for absence.

To consider apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk (townclerk@chippingnorton-tc.gov.uk) prior to the meeting, stating the reason for absence.

2. Declaration of interests.

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct

3. Minutes

- a. To approve the Minutes of the committee meeting held on 12 June 2026



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4. Public Participation

The meeting will adjourn for this item

Members of the public may speak for a maximum of five minutes each during the period of public participation.

5. Sub-Committee Action Plan

To review the Sub-Committee's ongoing action plan

6. Heritage Open Day

To receive an update for the Heritage Open Day

7. Town Hall Restoration Earmarked Reserves

To receive an update from the Town Clerk

8. Confidential Session

To resolve to move into a Confidential Session to discuss Separate Business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960. The public and press should leave the meeting during the consideration of Item(s)

9. Confidential Item for discussion

To determine the budget for a Cost Consultant from EMR.

10. Date of the next meeting – 2nd October 2026