

Functions which may be delegated to the Town Hall Restoration Sub Committee:

1. The Committee shall consist of 6 Town Councillors. Other organisations and residents may be invited to attend in an advisory capacity but do not have any decision-making abilities.
2. The Quorum shall be at least 3 CN Town Councillors or a third of Committee membership, whichever is greater.
3. A Chair shall be elected at the first meeting of the new municipal year
4. The Committee is an advisory committee reporting to the full Town Council and to the Community. Any advice will be reported to the full CNTC & Community for consideration.
5. The committee has no budget responsibility or delegated powers apart from those set out in paragraph 6 below.
6. The scope of the Committee will include matters relating to Chipping Norton Town Hall including:
 - Delegated powers to manage the Town Hall Restoration earmarked reserves
 - Submission of grant applications to funding bodies
 - Heritage Open DaysThis list is not exhaustive.
7. On matters that require further research, for example a more detailed report or seeking further clarification from a third party, the Committee shall have delegated power to act.
8. The Committee shall meet at least four times per year and such other occasions as deemed necessary